



# COLLIER TOWNSHIP

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## COLLIER TOWNSHIP - BOARD OF COMMISSIONERS

### REGULAR MEETING MINUTES

August 25th, 2025

5:30 P.M.

#### **I. CALL TO ORDER**

##### **A. PLEDGE OF ALLEGIANCE**

##### **B. ROLL CALL**

The following Commissioners were present for this meeting:

Commissioner Wayne M. Chiurazzi, President of the Board  
Commissioner MaryAnn Cupples, Vice President of the Board  
Commissioner Kari Suter  
Commissioner Dawnlee Vaughn  
Commissioner Gabriel Benvenuti

Additionally present were the following members of Township staff:

George Macino, Township Manager  
Amy Medway, Township Secretary  
Robert Caun, Planning Director  
Mitch Montani, Public Works Director  
Michael Santicola, Township Solicitor  
Travis Stanczyk, Township Engineer  
Kris Sabin, Acting Chief of Police  
Wilson Durisko, Code Enforcement Officer

##### **C. EXECUTIVE SESSION**

Executive session was held from 4:45 PM to 5:30 PM to discuss pertinent legal and



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personnel issues.

## **II. Board Discussions for Committees (2025)**

- A. Manager's Report**
- B. Building/Codes Report**
- C. Council of Governments Report**
- D. Finance Report**
- E. Parks & Recreation Report**

Discussion was held concerning moving forward with a provided lighting quote from Musco Lighting to improve the ballfields and Community Center area. Beginning with the lighting is a necessary first step in the installation and should be completed first before proceeding with other contractors. The quote includes lighting for the new proposed fields, all existing fields, the basketball courts, and the tennis/pickleball courts. Proceeding with this quote in its entirety would result in Musco's agreement to update the DEK hockey rink's lights at no additional cost to the Township, resulting in significant cost savings. Follow up was encouraged by the Board to ensure that the Township is receiving the best price for the installation and any requisite work to implement the lighting upgrades, although the Township was not required to obtain multiple quotes for this project due to Musco being a CoStars-approved vendor by the State of Pennsylvania.

Discussion was also briefly held concerning funding the construction of the ballfields. The current funding plan is to utilize some funds from the sewer department due to ground disruption, while the remaining funds will be sourced from the budget.

- F. Planning/Zoning Report**
- G. Public Safety Report**
- H. Public Works Report**
- I. Sewer Department Report**

Inquiry concerning CCTV examination of Collier Township's sanitary sewers and determining if it can be increased from filming 5 percent of the sewer system per year to 10 percent. Mr. Durisko agreed and mentioned that it should be possible to camera 10 percent of the system per year.

**Motion to accept department reports as presented. Motion made by Commissioner**



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**Cupples, seconded by Commissioner Suter. All ayes, motion carried.**

### **III. Public Comment/Comment on New Business Items**

**Gerhardt Egri of 7 Walker Avenue:** Mr. Egri's comments were to request "clearer financial transparency" from Collier EMS. He received three bills that have made him question how EMS is funded and what Collier's taxpayers are paying for. He referred to a letter he provided to the Board for review at the July 28<sup>th</sup> meeting. He stated that his comments were not included in the minutes for July, despite the fact that the minutes for July have not yet been approved and published for the public to view and despite the fact that both his letter and his comments were included in the July minutes that have yet to be approved. He advised a stop to the current billing procedure and an itemized budget of donations and expenditures so that "the community can make informed decisions" to ensure continued trust in EMS.

A discussion ensued where Ms. Medway confirmed that Mr. Egri's comments are indeed located in the July minutes. His letter will be attached for documentation as well. Mr. Macino confirmed for the Board that although this issue has been brought up by Mr. Egri before, the Township does not control EMS billing, EMS payments received through insurance, or anything related to Collier EMS. Mr. Troy Riddle, the head of EMS, has spoken to Mr. Egri before concerning the billing and the Explanation of Benefits. Commissioner Cupples also met with Mr. Riddle and Mr. Macino on July 29<sup>th</sup> after the meeting to discuss the points Mr. Egri remarked on at the meeting. Mr. Egri denied hearing from Mr. Riddle regarding his concerns and requested to have his concerns placed on the agenda as he believes the community is being "ripped off the way it [EMS] is currently run." Commissioner Chiurazzi discussed with Mr. Egri that there will be no public hearing as the Township does not have any control over EMS in any respect because they are a separate, for-profit agency.

### **IV. New Business**

1. Consider action to grant Preliminary and Final Land Development approval to The Club at Nevillewood for the Men's Grille addition. The Planning Commission has reviewed and recommends approval.

**Commissioner Chiurazzi abstained from participation this motion. Commissioner Cupples led the discussion and motion. Motion made by Commissioner Suter,**



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**seconded by Commissioner Vaughn. Motion carries with the following votes:**

**Commissioner Chiurazzi: Abstain**

**Commissioner Cupples: Aye**

**Commissioner Suter: Aye**

**Commissioner Vaughn: Aye**

**Commissioner Benvenuti: Aye**

2. Consider action to grant Conditional Use approval to Lamar Advertising for a digital Billboard on Campbells Run Road with the following conditions:

- a. All items noted in the Township Engineers letter of August 12, 2025.
- b. Two-sided signage attached to the lower section of the Digital sign that reads "proudly in Collier Township". The Planning Commission has reviewed and recommends approval.
- c. The Collier Logo and the wording "Collier Township" located on both sides of the support pole.

**Commissioner Chiurazzi expressed gratitude to Lamar Advertising for doing business in the Township and requested that an agreement be added to include the Township's use of Lamar's advertising space. A representative from Lamar proposed the following:**

Lamar Advertising agrees to provide billboard spaces at this site at no charge to the Township for the purpose of municipal events and branding, on a frequency of at least 1 out of 12 advertisement screen cycles, subject to the following:

- a. The Township's messages shall be for Township branding and community event purposes.
- b. The Township shall not charge any users for the use of such advertising space.
- c. The Township agrees to abide by Lamar's content and political advertising standards and regulations.

**Motion amended to incorporate the above proposal. Motion to approve made by Commissioner Chiurazzi, seconded by Commissioner Suter. All ayes, motion carries.**

3. Consider action to approve the application of Creekside Meadows HOA for a waiver of Section 22-907.J of the Subdivision & Land Development Ordinance requiring a Shelter and Trash Receptacle at the Cluster Mailbox areas. The Planning Commission has



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reviewed and recommends denial of the waiver request.

Steve Gibson with Community Management Advisors, property manager for Creekside Meadows, advised that the reason for this request was that the HOA was “running into a Catch-22” where Waste Management, their waste removal company, refuses to collect the trash out of this trash can unless it is removed from this can and placed in a Waste Management toter. Due to the trash can being used to dispose of dog waste and other garbage as well as junk mail, individuals in the HOA have covered up the can with a garbage bag to prevent people from utilizing it. The trash can cannot be replaced with a Waste Management toter due to the existing ordinance, which requires that the cans have a solid top with side slots that mail can fit through with the intent that they can discard their junk mail rather than letting the mail blow through the neighborhood as has been a problem previously. The existing ordinance for the “Cluster Box Unit Shelter” also requires a shelter with installed lighting to be constructed over the cluster mailboxes, and this is one of two HOAs with these requirements in place as other HOAs have taken different steps to comply with the ordinance. Discussion was held concerning the purpose of the shelter and the trash can as well as how the existing ordinance came into use. The current ordinance is in place due to problems at Prestley Glen and Tuscany Ridge when residents were discarding their junk mail without a trash can nearby, resulting in frequent paper litter. When discussing utilizing another waste hauler to empty this particular can, Republic Waste would also not empty this can in the current situation as confirmed by Mr. Caun when he spoke with them.

**Motion to waive both requirements made by Commissioner Chiurazzi, seconded by Commissioner Benvenuti. Motion carries 4-1 with the following votes:**

**Commissioner Chiurazzi: Aye**

**Commissioner Cupples: Nay**

**Commissioner Suter: Aye**

**Commissioner Vaughn: Aye**

**Commissioner Benvenuti: Aye**

Dave Abbott of the Planning Commission approached the podium and discussed the Planning Commission’s reasoning behind their recommendation to deny the waiver. The Planning Commission as a whole believes that the HOA has a responsibility to comply with the ordinance since the Township took the time to draft and pass an ordinance in response to a specific problem and if the trash cannot be emptied by a waste hauler,



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someone else can be designated to remove it. Mr. Abbott added that he and the Planning Commission will not recommend changing the ordinance.

4. Motion to formally accept the winning bid and contract provided by Compass Minerals America, Inc., as the low bid supplied in response to the 2025 South Hills Council of Governments (SHACOG) Joint Bid for Rock Salt. Such contract, once signed and set into effect by the Board, shall be effective as of August 1<sup>st</sup> for the 2025-2026 winter season at the sum of \$88.32 per ton of rock salt delivered during the initial term of the contract, with the potential to increase the length of the contract by up to 2 option years or until June 30<sup>th</sup>, 2028.

**Motion to approve made by Commissioner Chiurazzi, seconded by Commissioner Suter. All ayes, motion carries.**

5. Consider action to approve Resolution No. 08-25-2025-01 to enter into a Traffic Maintenance Agreement with PennDOT.

**Motion to approve made by Commissioner Vaughn, seconded by Commissioner Suter. All ayes, motion carries.**

6. Motion to approve workshop meeting minutes from July 14<sup>th</sup>, 2025 and regular meeting minutes from July 28<sup>th</sup>, 2025.

**Motion tabled due to the Board being unable to read these minutes. Item will be carried over to the next regular meeting on September 22<sup>nd</sup>, where the minutes for July and August will be reviewed and approved.**

## **V. Approval of General, Sewer and Capital Account items.**

Invoices Paid, Checks Written and Bills Requested from August 11<sup>th</sup>, 2025, to August 25<sup>th</sup>, 2025:

- General Fund in the amount of \$61,138.89
- Capital Fund in the amount of \$481,865.92
- Sewer Fund in the amount of \$751,618.08

Motion to approve made by Commissioner Benvenuti, seconded by Commissioner



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Suter. All ayes, motion carries.

## **VI. Adjournment**

Motion to adjourn made by Commissioner Vaughn, seconded by Commissioner Cupples. All ayes, meeting adjourned at 6:30 PM.