



COLLIER TOWNSHIP

2418 Hilltop Road, Suite 100 • Presto, Pennsylvania 15142 • 412.279.2525 • Fax 412.279.2380

COLLIER TOWNSHIP - BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

June 23, 2025

5:30 P.M.

I. CALL TO ORDER

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

The following Commissioners were present for this meeting:

Commissioner Gabriel Benvenuti
Commissioner Dawnlee Vaughn
Commissioner MaryAnn Cupples

Commissioner Wayne M. Chiurazzi, President of the Board, and Commissioner Kari Suter were both **absent** for this meeting; Commissioner Cupples chaired the meeting as the Vice President of the Board and a quorum was present for voting purposes.

Additionally present were the following members of Township staff:

George Macino, Township Manager
Amy Medway, Township Secretary
Robert Shazer, Parks and Recreation Director
Robert Caun, Planning Director
Michael Santicola, Township Solicitor
Travis Stanczyk, Township Engineer
Kris Sabin, Acting Chief of Police
Wilson Durisko, Code Enforcement Officer



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C. EXECUTIVE SESSION

II. Board Discussions for Committees (2025)

A. Manager's Report

B. Building/Codes Report

Congratulations were offered to Alanna Sullivan for passing her mechanical inspection test. This is one of the more difficult tests to pass for an inspector's license, and the Board is tremendously pleased with Ms. Sullivan's progress.

C. Council of Governments Report

D. Finance Report

E. Parks & Recreation Report

Community Day was a great success for the Township and the Board acknowledged Mr. Shazer and the Township's police, Public Works, and administration participation in assisting with making Community Day successful.

F. Planning/Zoning Report

A question was posed concerning the engineering report. The CCTV review of the older part of the Township's sewer system was listed as not having enough level 5 defects to create a repair contract, with some level 3 and level 4 defects existing currently, but getting a contract or agreement out for these limited spot repairs would be very costly. As a result, the repairs will be pushed to 2026 as they are not expected to significantly worsen in that time. Currently the number of sewers being CCTV scoped each year is ideally 5 percent of the existing sewer infrastructure for a 20-year plan.

An update was requested on Neville Park II, and Mr. Stanczyk noted that permits are still under review by the Allegheny County Conservation District. Mr. Caun will be notified when the permits are granted and will notify the Board in turn.

G. Public Safety Report



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Inquiry was made concerning gathering police department applications for the open police patrolperson position. Two applications have been received to date and Kris Sabin still has some locations to visit to pique the interest of potential candidates. Final due date for applications is July 10th.

The Route 50 traffic project is still ongoing, but the overhead arms for holding the traffic lights have been installed and should be up and running soon. Sidewalk work, roadwork, and additional work all have yet to be completed, and it is anticipated that it will be another 60 to 90 days before that portion of the work is started; ideally the road paving will be completed before the paving season is over.

PennDOT has also started a new project on Hilltop Road (State Route 3052), beginning June 16th. While there is no anticipated utility work to be coordinated for this project, there will still be delays and one-lane road restrictions. Ideally the work will be completed for late November of 2025 but may be pushed to 2026 if necessary.

H. Public Works Report

Inquiry was made concerning gathering Public Works department applications for the open day laborer position. Seven applications have been received to date, with the final due date for applications being July 7th. Unlike the police position, Public Works does have a residency requirement for its applicants.

Inquiry was made as to the payment of a bill for guardrails due to an accident involving damage to a guardrail at 301 Prestley Street. It was confirmed that since the Township is not insured for damage sustained to guardrails, this was resolved amicably between the trucking company responsible for the damage and the Township. The total billed for replacement came to \$8994. The amount paid by the trucking company was \$8094, reduced due to depreciation.

I. Sewer Department Report

No motion made to approve reports. Reports thus accepted as presented.

III. Public Comment/Comment on New Business Items

No public comment was put forward for this meeting.



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IV. New Business

1. Consider action to approve meeting minutes from the May 12th, 2025 Workshop Meeting and May 27th, 2025 Regular Meeting.

Motion to approve made by Commissioner Vaughn, seconded by Commissioner Benvenuti. All ayes, motion carried.

V. Approval of General, Sewer and Capital Account items.

Invoices Paid, Checks Written and Bills Requested from June 9th, 2025, to June 23rd, 2025:

- General Fund in the amount of \$191,085.26
- Capital Fund in the amount of \$32,762.92
- Sewer Fund in the amount of \$24,081.48

Motion to approve invoices and bills made by Commissioner Benvenuti, seconded by Commissioner Cupples. All ayes, motion carried.

VI. Adjournment

Motion to adjourn meeting made by Commissioner Vaughn, seconded by Commissioner Cupples. All ayes, meeting adjourned at 5:41 PM.