



COLLIER TOWNSHIP

2418 Hilltop Road, Suite 100 • Presto, Pennsylvania 15142 • 412.279.2525 • Fax 412.279.2380

COLLIER TOWNSHIP - BOARD OF COMMISSIONERS

WORKSHOP MEETING MINUTES

April 14th, 2025

5:00 P.M.

I. CALL TO ORDER

Meeting called to order at 5:25 PM.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

The following Commissioners were present for this meeting:

Commissioner Wayne Chiurazzi, President of the Board
Commissioner Kari Suter
Commissioner Gabriel Benvenuti
Commissioner Dawnlee Vaughn
Commissioner MaryAnn Cupples

Additionally present were the following members of Township staff:

George Macino, Township Manager
Robert Caun, Planning/Building Director
Amy Medway, Township Secretary

C. EXECUTIVE SESSION

Executive session was held from 4:00 PM to 4:30 PM concerning legal and personnel issues.

II. INFORMATIONAL ITEM FOR ALL ATTENDEES

The regular Board of Commissioners meetings held on the fourth Monday of every month



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will now instead be held at 5:30 PM.

III. Board Discussions for Committees (2025)

A. Administration/Public Affairs (Dawnlee Vaughn and MaryAnn Cupples)

Review of managerial and administrative activities. A boat launch has been proposed for the area behind the ChemTek building, which will need to be reviewed by the Planning Department. The 2025 paving plan was approved, with Gibson Thomas Engineering working on the final cost of the entire plan as approved, including all add alternates and crack sealing. The paving plan is scheduled to begin on the week of April 28th. Progress is being made on the sign outside the administration building with an approved quote from Blakely Signs. BBL Fleet (the Township's leasing company) is working on disposing of the five police vehicles that have been replaced, with money from the sale being applied to the Township's monthly lease payments. Jordan Tax was elected by an overwhelming majority versus Keystone Collections to continue tax collections for the 66 Southwest Taxing Entity.

B. Building/Codes (MaryAnn Cupples and Kari Suter)

Review of Building and Codes report, issued permits and occupancies, and code enforcement items. Discussion was held concerning the status of the cell phone tower.

C. Council of Governments (Gabe Benvenuti and Kari Suter)

Review of COG meeting notes, demolition project, and Chief of Police meeting.

D. Finance (Gabe Benvenuti and Wayne Chiurazzi)

Review of Finance report and routine finance matters, with appreciation from Commissioner Benvenuti for Collier's Finance Director, Greg Butler, for taking the time to review, reconcile, and correct the budgets and accounts from the prior year to ensure that all budgets are kept up to date.

E. Parks & Recreation (Kari Suter and Dawnlee Vaughn)

Review of Parks and Recreation report, including routine maintenance, current event



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successes, and upcoming events and programs. Discussion was held concerning the upcoming Collier Cleanup Day and protection for volunteers cleaning up trash on Hilltop Road. Vests, gloves, and trash bags will all be provided for volunteers, as well as all necessary safety precautions.

Comment added by Commissioner Chiurazzi concerning the digital billboard displaying the Collier logo to note that it looks excellent and that the Board is appreciative of the company's permission to advertise the Township utilizing the digital billboard.

F. Planning/Zoning (MaryAnn Cupples and Kari Suter)

Review of upcoming Zoning Hearing Board meeting on Tuesday, April 15th. Planning Commission meets with Mackin Engineering on the fourth Tuesday of every month to update to the zoning ordinances and the Subdivision and Land Development Ordinance (SALDO).

G. Public Safety (Wayne Chiurazzi and Dawnlee Vaughn)

Review of routine fire department responses and calls. Speeding on Hilltop Road and Noblestown Road is being addressed using temporary speed monitoring signs to collect data on traffic flows. These signs will be relocated to other potential areas of concern to monitor traffic. The record shows that the Board will be privy to this data, and it will ideally be available for review at the upcoming regular meeting on April 28th. Six new police car front end push bumpers at \$1600 each have been approved, which is intended to last the life of the vehicle lease and reduce damage to the vehicles while providing additional safety for the vehicle's occupants. Officer John Vojtko was promoted to corporal on April 8th and his promotion will be officially announced at the April 28th regular meeting. Discussion was held concerning the reason for the promotion and the responsibilities provided by the job, which fall between a sergeant and a patrolman. Sergeant Bob Ferrence will be officially retiring on April 23rd, and the Board of Commissioners of the Township wishes him well in his retirement and appreciates his many years of excellent service, with additional appreciation from Commissioner Suter for his volunteering to teach the DARE program to her class many years ago and from Commissioner Chiurazzi for being the first responding officer in a local LA Fitness shooting massacre.

H. Public Works (MaryAnn Cupples and Kari Suter)



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Review of routine maintenance by Public Works Department, including handling of resident requests, pothole patching, installation and repair of signs, and park maintenance and repairs.

I. Sewer Department (Gabriel Benvenuti and Dawnlee Vaughn)

Review of Sewer Department report, including received dye tests, current violations, and CCTV camera pipe footage review.

IV. Proclamations

1. Proclamation to commend the Chartiers Valley Colts Boys Basketball Team for their hard-won success in the 2024-2025 basketball season and acquisition of the title of “WPIAL Boys 5A State Champions” and for achieving the third-place ranking in the entire State of Pennsylvania.

Proclamation was read and provided to the Chartiers Valley Colts Boys Basketball Team, their coaches and interested parents and participants, with photographs taken for posterity to commemorate the event. A sign commemorating the team will be erected near the Girls Basketball Team sign from 2019 in approximately ten days from the meeting date.

2. Proclamation to commend Niko Ameredes for his third-place finish in the Drive, Chip and Putt National Finals.

Proclamation was read and provided to Niko Ameredes and his family, with photographs taken for posterity to commemorate the event.

V. Public Comment/Comment on New Business Items

No public comment was provided for this meeting.

VI. New Business

1. Consider action to approve Resolution No. 04-14-2025-01 to establish the week of April 14th to April 18th as a designated Local Government Week for the year of 2025.



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Motion to approve made by Commissioner Suter, seconded by Commissioner Vaughn. All ayes, motion carried.

2. Consider action to approve Resolution No. 04-14-2025-02 to request a “PA Small Water and Sewer Program” grant in the amount of \$500,000 to perform necessary MS4 PRP upgrades.

Motion to approve made by Commissioner Chiurazzi, seconded by Commissioner Suter. All ayes, motion carried.

3. Consider action to approve Collier Township Sewer Authority PMRS Pension Plan Resolution No. 04-14-2025-03 and accompanying Amendment that will increase the Member Final Average Salary Multiplier for all service with the Sewer Authority, from 1.50% to 2.00%, which shall be effective retroactively from July 1, 2023.

Motion to approve made by Commissioner Benvenuti, seconded by Commissioner Cupples. All ayes, motion carried.

4. Consider action to approve quote for the Township administrative building’s new sign to be purchased from Vantage LED and installed by Blakely Sign Company in the amount of \$27,165.84.

Motion to approve made by Commissioner Vaughn, seconded by Commissioner Suter. All ayes, motion carried.

5. Consider action to approve the Conditional Use application of the Ukrainian Catholic Diocese of St. Josephat with the following conditions:

1. The size of the Chapel be less than or equal to 5000 square feet.
2. Fire Hydrants be installed and located as per the recommendation of the Township Fire Officials.

Item was unanimously agreed to be tabled due to final decision rendered at Public Hearing ending at 5:20 PM before this meeting.

VII. Approval of General, Sewer and Capital Account items.



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Invoices Paid, Checks Written and Bills Requested from March 24th, 2025, to April 14th, 2025:

- General Fund in the amount of \$690,364.84
- Capital Fund in the amount of \$80,593.16
- Sewer Fund in the amount of \$6,494.82

Motion to approve made by Commissioner Benvenuti, seconded by Commissioner Suter. All ayes, motion carried.

VIII. Adjournment

Motion to adjourn by Commissioner Vaughn, seconded by Commissioner Chiurazzi. All ayes, meeting adjourned at 6:17 PM.