

**MINUTES
COLLIER TOWNSHIP BOARD OF COMMISSIONERS
WORKSHOP MEETING**

April 8, 2024

5:00 P.M.

- I. CALL TO ORDER:** Commissioner Cupples called the workshop meeting of the Board of Commissioners to order at 5:00 P.M.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL:

BOARD

Kari Suter – Present
Gabe Benvenuti – Present
Dawnlee Vaughn – Present
MaryAnn Cupples – Present
Wayne Chiurazzi, Esq.– Present

STAFF

Michael Santicola, Solicitor – Absent
Travis Stanczyk, Engineer – Present
Craig Campbell, Police Chief – Absent
Bob Caun, Planning Director – Absent
Tom Plietz – Bldg/Fire Codes – Absent
Bob Palmosina, PW Director – Absent
Rob Shazer, Parks Director – Absent
Jennifer Foster, Finance Director – Absent
George Macino, Twp. Mgr. – Present
Dana Slizik, Asst. Twp. Mgr. – Present
Valerie Salla, Twp. Secretary – Present
Wilson Durisko, Codes Officer – Present

- C. EXECUTIVE SESSION:** No executive session was held.

- II. Presentation – MS4 Training for Elected Officials.**
Doug Siler of Gibson-Thomas Engineering gave the Commissioners a handout and did a presentation on Municipal Separate Storm Sewer System (MS4) Storm Water Management Program.

III. Board Discussion for Committees

A. Administrative/Public Affairs

Commissioner Vaughn reported the following:

1. Working with the Chartiers Valley School District on approval for the SRO contract.
2. Working with BBL Fleet on Police Car available for July.
3. Working with PennDot to get approved for funding for the Steen Road Bridge Repair.

A discussion took place about Steen Road being in terrible condition and having Public Works patch the potholes.

A discussion took place about Noblestown Road by Collier Stone being very dirty and if something could be done about this.

A discussion took place regarding the traffic on Thoms Run Road from the Schools and having the police department direct traffic.

4. Working with the Computer Guys and Projex IMC on cyber security plan. Employees are taking surveys.

B. Building/Codes

Commissioner Cupples reported the following:

1. Building Department:
 - 32 permits issued.
 - 7 permits for new residential construction.
 - 1 residential occupancy.
 - 1 new business. Starbucks in the Chartiers Valley Shopping Center.
 - Eat'n Park is currently being demolished. Site work to be starting shortly.
 - WetGo awaiting sewer tap application from Giant Eagle. Giant Eagle was contacted for a project update and they said the project was on hold for now.
2. Code Enforcement:
 - 5 Tenant Inspections completed.
 - 29 Code enforcement items.
 - Zoning Hearing attended (Fosters no-impact business).
 - Right to Know request completed.
 - Demolition of 302 Nesbitt was awarded by COG.

C. COG

Commissioner Suter reported the following:

1. Meeting took place at the Ingram Borough Building.
2. North Fayette is offering concealed carry permit registration on May 11th 9am – 3pm at their community center.
3. \$84.25 per ton of Rock Salt available through April.
4. There is a Bill sitting in Harrisburg for the approval of use of scooters on streets.
5. There was discussion on how the POTUS wants to make it so that if a municipality gets a grant, they must have cyber security.
6. Bridgeville municipality is offering free trees through Tree Pittsburgh and if interested, Contact Jason Ferri of Bridgeville.
7. Several municipalities are having their annual Easter Egg hunts and many are organizing a Community Clean Up Day in April.
8. Approval for various projects throughout the municipalities.
9. The next meeting is April 18th at the Crafton Borough Building.

D. Finance

Commissioner Benvenuti reported the following:

1. Revenue taken in through March was 1.6 million. \$584,000 in March alone.
2. Expenditures were 3.0 million for the year and 116,000 in March alone.
3. There are a couple of budget line items that we are running over on. Garbage, Public Works and Engineering.
4. Sewer budget revenue for the first three (3) months is 1.3 million and \$127,000 in expenses.
5. Looking at projections based on historicals to see what the next couple of years revenues and expenses might be.

E. Parks & Recreation

Commissioner Vaughn reported the following:

1. Met with Davis Davis for security cameras in all the parks.
2. Got quotes for resurfacing basketball courts at Webb Park and tennis courts at Collier Park.
3. Opened up summer basketball league registration.
4. Scheduled Basketball Camp for June 24th through June 27th.
5. Craft Show is this coming weekend. There are 28 vendors.
6. Matting for Webb fence is scheduled to be installed on April 9th. The matting was paid for by Friends of Collier.

7. Bathrooms in all parks are scheduled to be opened April 8th through 12th.
8. Camera was fixed at the entrance of Collier Park.
9. Working on volunteers for clean up day on April 20th.
10. Ordered cleanup day t-shirts.
11. Finalized the summer concerts schedule.
12. Grist House has agreed to sell at every concert in the park.
13. Scheduled food trucks for all 12 concerts this summer.

Commissioner Cupples stated that Friends of Collier sold two (2) more benches. They are also having a flower sale which will end at the end of April. See MaryAnn Cupples to place an order. Friends also paid for all the games for Community Day except for the dunk tank which is paid for by the Chartiers Valley Basketball Team. Friends also paid for the movies in the park and purchased a golf cart for Parks and Recreation. There was also discussion on paying for cameras for all the parks. Cameras are needed due to damage being done to the parks.

Mr. Macino stated at the April 22, 2024 meeting, Rob Shazer will be giving a presentation on the ballfield plans for Collier Park.

F. Planning/Zoning and Land Use Development

Commissioner Cupples reported the following:

1. Planning Commission Meeting is on April 9th at 5pm.
 - Neville Park II final major subdivision land development is on the agenda for approval.

- Proposed zoning ordinance text amendment for the Billboard Ordinance will be discussed.
 - Ukrainian Church is off the agenda until May.
2. Planning Commission continues to meet on the 4th Tuesday of each month for the Comprehensive Plan.

G. Public Safety

Commissioner Vaughn had no report.

A discussion took place about where the Police Department was ordering ammunition from and to see if a business in the Township could supply this.

A discussion took place regarding the cost of repairs to the police cars and also production will start the week of May 22nd, 2024, with possible completion by July.

A discussion took place on body cameras and in car cameras. Currently we rotate a camera. We are applying for grant money.

A discussion took place regarding the SRO contract with the School District. This will be a two (2) year contract which is on the school calendar.

A discussion took place on the cost of the PA Crime Codes that was purchased.

H. Public Works

Commissioner Cupples reported the following:

1. Finalizing maps for Collier Day Clean Up.
2. Working on ideas for the Public Works Community Day Booth.
3. Litter crews assigned to pick up throughout the Township and Parks.
4. Cold patched potholes on Township Roads.
5. Power washed the Gazebo at the Township Building.
6. Grass cutting started for the summer months.
7. Cleaned up stockyard.
8. CPR training attended.
9. Soccer nets put out at Collier Park.
10. Notified State about Forsythe and Hilltop regarding potholes and constant flow of water.

A discussion took place regarding the water flowing at Forsythe and Hilltop Roads and the possibility of a natural spring being located there. This is still being investigated.

I. Sewer Department

Commissioner Suter reported the following:

1. 3 catch basins repaired.
2. 18 catch basins cleaned.
3. Three Rivers Wet Weather meeting.
4. Minor damage from storm.
5. 11 test inspections performed.

6. 2nd letter grease trap cleaning records requests were hand delivered to businesses.
7. Attended pre-bid construction meeting.
8. Attended bid openings for CCTV, Excavation and lining contracts which were awarded on the March 25th meeting.
9. \$2,974.00 received from Jordan Tax Services.
10. 16 Sanitary Certification letters were sent.
11. Received and recorded 28 grease trap records for establishments.
12. Commissioners Suter and Vaughn met with Mr. Durisko to learn about deduct meters.

IV. PUBLIC COMMENT ON NEW BUSINESS ITEMS:

There were no public comments.

V. NEW BUSINESS:

1. Consider action to advertise Ordinances to accept Francis Way and Trailside Drive within the Sunrise Junction Plan as Public Streets and appurtenant storm sewers.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Suter, to advertise the Ordinances as stated above. By unanimous vote, the motion passed.

2. Consider action to approve the revised grant amounts for 2024 for Collier Township Volunteer Fire Departments (\$134,500.00 per department) and Collier Township EMS (\$20,000.00).

Motion was made by Commissioner Vaughn, seconded by Commissioner Cupples, to approve the revised grant amounts as stated above. By unanimous vote, the motion passed.

VI. Approval of General, Capital and Sewer Fund Operating Account items:

1. Invoices Paid, Checks Written and Bills Requested March 25, 2024, to April 8, 2024:
 - General Fund in the amount of \$493,100.36
 - Capital Fund in the amount of \$206,747.52, and
 - Sewer Fund in the amount of \$70,016.09.

Motion was made by Commissioner Benvenuti, seconded by Commissioner Cupples, to approve the General, Capital and Sewer Fund Account items as stated above. By unanimous vote, the motion passed.

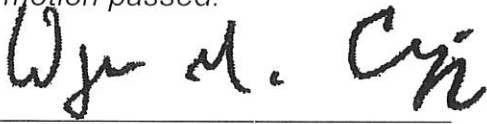
VII. OTHER BUSINESS:

Commissioner Cupples and Mrs. Slizik attended the ALOM conference in Seven Springs and copies were given to the Board to review information on EMS in Crisis which is a nationwide crisis.

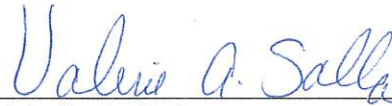
Collier Township was awarded the 2024 Banner Community.

VIII. ADJOURNMENT:

Motion was made by Commissioner Vaughn, seconded by Commissioner Cupples; to adjourn the workshop meeting at 6:28p.m. By unanimous vote of the Board the motion passed.



Wayne M. Chiurazzi, President
Board of Commissioners



Valerie A. Salla
Township Secretary

