

**MINUTES
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

WORKSHOP MEETING

November 14, 2022

7:00 P.M.

- I. CALL TO ORDER:** President Chiurazzi called the workshop meeting of the Board of Commissioners to order at 7:00 P.M.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL:

BOARD

Dawnlee Vaughn – Present
Tim Young – Present
Debra Zymroz –Present
Mary Ann Cupples- Present
Wayne Chiurazzi, Esq.– Present

STAFF

Kate Diersen, Solicitor – Absent
Travis Stanczyk, Engineer – Absent
Craig Campbell, Police Chief – Absent
Bob Caun, Planning Director – Absent
Jeff Hinds, Finance Director – Absent
Tom Plietz – Bldg/Fire Codes – Absent
Bob Palmosina, PW Director – Absent
George Macino, Twp. Manager – Present
Dana Slizik, Asst. Twp. Manager - Present
Valerie Salla, Twp. Secretary – Present

- C. EXECUTIVE SESSION:** Was held prior to the meeting to discuss legal and personnel issues.

II. Board Discussion for Committees

A. Administrative/Public Affairs

Commissioner Zymroz reported the following:

1. *Administration.*

- Thanks to the Managers for all the meetings and updates they have and are doing a great job.
- Communications are being updated throughout the building with computers, programs and telephones.
- Sewer updates with the new engineers and education for the Public Works Department.
- Working on the Budget.

B. Building/Codes

Commissioner Cupples reported the following:

1. *Building Permits.* There were twenty-eight (28) building permits issued.
2. *Occupancy Permits.* There were nine (9) residential occupancies and one (1) business occupancy which is Salon Centrix in Collier Town Square. Also, Chick-fil-la is getting close to occupancy and planning a December 1st opening.
3. *Codes/Sewer Departments.* Are as follows:

- Nine (9) new tenant registration inspections.
- Twenty-two (22) sewer inspections
- Thirteen (13) code enforcement items
- Changing and reorganizing the sewer department. Phone lines have been consolidated with the main township lines.
- The two (2) offices in the sewer department have been carpeted.
- Filing has been reorganized.
- New copier has been installed
- Downstairs kitchen has new doorway with the mini fridge, microwave and toaster have been moved into this room.

Commissioner Chiurazzi stated the new Chick -fil-la is coming along and wanted to let everyone know he was in the area of the PNC Bank over the weekend and it was terrible trying to get in and out. There was a lot of traffic. We as Commissioners need to work with Bridgeville to maybe have flashing lights at Prestley and Route 50 or maybe put Officers there to help move traffic.

Mr. Macino stated we need to keep mind that part of Route 50 in Bridgeville along the South Fayette side is closed because they are working on Chartiers Street. This could be another reason there is so much traffic on Saturday.

C. COG (Char West Council of Governments)

Commissioner Vaughn reported the following:

1. *Next Meeting.* Last months meeting was supposed to be in Bridgeville and was moved to Ingram because of the Route 50 construction on Route 50.

Commissioner Cupples stated this should go away once the construction is completed on Route 50.

This Thursday meeting on December 17th will be in Bridgeville. The topic of discussion was, a lot of places do not have a full-time building inspector and were asking how things are being taken care of. Collier is not affected by this.

D. Finance

Commissioner Young reported the following:

1. *Budget.* This is on the agenda tonight for advertising approval.

E. Parks & Recreation

Commissioner Zymroz reported the following:

1. *Events:*

- *Veterans Brunch* was beautiful. State Representative Anita Kulik was there. Commissioners Young, Cupples and Zymroz were in attendance. The Guardian Angels were there with their dogs and they explained how the dogs saved their lives. A big thank you to Jay and his wife Natalie for cooking and serving the food. Thanks to Joe Monteverdi for donating all the fruit. Geri Ewing for making the cookies. Rob Shazer and his staff did a great job of putting this all together. Josh Werner was part of this also but unfortunately Josh is no longer at Collier. He has moved on to Moon Township. We

appreciate his efforts with the Veterans brunch.

- *Christmas Time in Collier*. Santa and Mrs. Claus will be in attendance. There are no fireworks planned.

F. Planning and Land Use Development

Commissioner Cupples reported the following:

1. *Zoning Hearing Board Meeting* on November 15th will hear the following requests:
 - Testa Plan of Lots – set back variance from existing dwelling.
 - Wet-Go by Giant Eagle, which is at the corner of Steen Road and Washington Pike, is requesting a reduction in the buffer area.
2. *Planning Commission*. The following items will be on the November 28th Board of Commissioners meeting:
 - Coury Minor Subdivision Plan
 - Testa Minor Subdivision Plan
 - On October 24th the Board of Commissioners advised Legacy Development to provide a written proposal for fee in lieu of for the Workshop Meeting. As of today, we have not received anything for consideration.

G. Public Safety

Commissioner Young reported the following:

1. *Presto VFD and Kirwan Heights VFD* both stated they did not have any serious fires or accidents. It was a typical month being busy but nothing serious.

H. Public Works

Commissioner Vaughn reported the following:

1. *Leaf Collection* continues.
2. *Catch Basins*. All catch basins have been repaired for the asphalt contractors and paving program.
3. *Maintenance* on all trucks started for snow removal.
4. *Debris* hauled to Wood Waste to empty out bins for winter.
5. *Crosswalks* were re-stripped.
6. *Flag football and Baseball fields* were aerated.
7. *Sewers*. Continued work with Engineers.
8. *Training Sessions*. Attended by all Public Works employees.
9. *Winterizing*. Plumber notified to start winterizing all Parks facilities.

Commissioner Zymroz stated they received a picture of some young people decided to destroy one of the bathrooms. She felt this is a disgrace and feels cameras need to be placed outside of the bathrooms and these people need charged. Sticking a shovel in a toilet is disgusting. They cracked the toilet and put toilet paper all over the place. These kids need to be held accountable for what they are doing. It is not their property and she wants cameras put up outside the bathrooms.

Commissioner Zymroz also thanked Public Works for filling a hole on Greenfield Drive.

I. Sewer Department

Commissioner Young reported the following:

1. *Work needed.* We will start catching up on things that were not done over the last several years.
2. *Effective January 1, 2023,* water and sewer prices will be going up. Alcosan has required 7% right off the top. It is not the Township.

Mr. Macino stated the Township is required to bill at a 120% of the Alcosan rate to ensure there is enough money there should a catastrophe occur.

The Commissioners all stated it is not the Township raising the rates.

J. Township Manager / Township Business

Mr. Macino reported the following:

1. *Remodeling.* The first step is to get the wallpaper off and the new paper up. Next will be the sound system and the last thing will be the new carpet. If everything falls into place, it should be done by the end of the year.
2. *December meeting.* There will be a workshop meeting on December 12th. The next meeting would be on December 26th. If the budget is passed, we would not have the second meeting. We can make that determination at the November 28th meeting.

Commissioner Chiurazzi stated to make sure the budget is on the agenda so we will have one meeting in December.

3. *Newspaper.* The Almanac is on the agenda tonight and will be voted on as the paper that all boards will use to advertise in. It is only a Sunday paper. They must have the advertisements by noon on Friday to advertise for Sunday.

A motion was made by Commissioner Zymroz, seconded by Commissioner Young, to accept all the reports. By unanimous vote, the motion passed.

III. Public Comment(s) on New Business Items:

There were no public comments.

IV. New Business:

1. Consider action to add the Almanac as a newspaper of record for the Township.

A motion was made by Commissioner Young, seconded by Commissioner Zymroz to add the Almanac newspaper as stated above. By unanimous vote, the motion passed.

2. Consider action to accept the bid of \$88.96 per ton for Rock Salt, bulk delivery, from Cargill, Inc., as submitted to the SHACOG Purchasing Alliance for its bid opening on June 30, 2022.

A motion was made by Commissioner Vaughn, seconded by Commissioner Chiurazzi

to accept the bid of \$88.96 per ton for Rock Salt, bulk delivery, from Cargill, Inc. as stated above. By unanimous vote, the motion passed.

3. Consider action to accept the contract from BBL Fleet.

A motion was made by Commissioner Chiurazzi, seconded by Commissioner Young to accept the BBL Fleet contract. By unanimous vote, the motion passed.

4. Consider action to award the contract of collection, hauling and disposal of garbage, rubbish, bulk items and recyclables to Republic Services, Inc. effective January 1, 2023, for a five (5) year contract.

A motion was made by Commissioner Zymroz, seconded by Commissioner Young to award the contract to Republic Services, Inc. as stated above. By unanimous vote, the motion passed.

Commissioner Chiurazzi wanted to let the public know that we received only one bid for this which was Republic Services, Inc. They are located in Collier Township.

5. Consider action to add the following motion to the agenda.

A motion was made by Commissioner Cupples, seconded by Commissioner Vaughn to add another motion to the agenda. By unanimous vote, the motion passed.

6. Consider action to approve the advertising of the 2023 Township budget in the Almanac.

A motion was made by Commissioner Young, seconded by Commissioner Cupples to advertise the 2023 Budget in the Almanac. By unanimous vote, the motion passed.

V. Account Transfer(s)

- Approval of the transfer of \$37,000 from the General Fund Account to the Capital Fund Checking Account.

A motion was made by Commissioner Chiurazzi, seconded by Commissioner Cupples to approve the transfer as stated above. By unanimous vote, the motion passed.

VI. Approval of General, Capital and Sewer Fund Operating Account items:

1. Invoices Paid, Checks Written and Bills Requested October 25, 2022, to November 14, 2022:
 - General Fund in the amount of \$330,102.05
 - Capital Fund in the amount of \$36,875.12
 - Sewer Fund in the amount of \$18,375.08

Motion was made by Commissioner Zymroz, seconded by Commissioner Young, to approve the General, Capital and Sewer Fund Account items as stated above. By unanimous vote, the motion carried.

VII. ADJOURNMENT:

Commissioner Zymroz stated her family was at Collier Sheetz last night and there was a gentleman with a dog standing outside asking for money. Are they allowed to do that? Solicit for money?

Commissioner Chiurazzi stated it is private property. It is difficult for the Township to go onto someone's private property and remove them.

Mr. Macino stated Sheetz would have to call the police for a public nuisance.

Commissioner Zymroz doesn't want someone to be scared to go into Sheetz if there is someone standing there asking if you have a spare change.

Commissioner Cupples stated if that happened to her, she would tell the Manager of Sheetz and let Sheetz handle it.

Motion was made by Commissioner Cupples; seconded by Commissioner Zymroz; to adjourn the workshop meeting at 7:30 p.m. By unanimous vote of the Board the motion passed.

Wayne M. Chiurazzi, President
Board of Commissioners

Valerie A. Salla
Township Secretary