

MINUTES

COLLIER TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING

February 26, 2024

7:00 P.M.

- I. **CALL TO ORDER:** President Chiurazzi called the meeting of the Board of Commissioners to order at 7:00 P.M.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL:

BOARD

Kari Suter – Present
Gabriel Benvenuti – Present
Dawnlee Vaughn – Present
Mary Ann Cupples – Present
Wayne Chiurazzi – Present

STAFF

Garen Fedeles, Solicitor - Present
Travis Stanczyk, Engineer - Present
Craig Campbell, Police Chief - Present
Bob Caun, Planning Director - Present
Tom Plietz, Bldg/Fire Codes – Present
Bob Palmosina, PW Director – Absent
Rob Shazer, Parks Director – Absent
Jennifer Foster, Finance Director - Present
George Macino, Twp. Manager Present
Dana Slizik, Asst. Manager – Present
Valerie Salla, Twp. Secretary – Present

- C. **EXECUTIVE SESSION** – Was held to discuss personnel and legal issues.

- D. **SWEARING in of Commissioner Kari Suter by Judge Maureen McGraw Desmet.**

The Judge swore in Commissioner Suter and pictures were taken.

- E. **PROCLAMATION – Eagle Scout Justin R. Bonkoski**

Mr. Macino presented Justin Bonkoski with the proclamation and pictures were taken.

II. APPROVAL OF MINUTES

- A. Board of Commissioners Re-Organization/Workshop Meeting January 8, 2024

Motion was made by Commissioner Vaughn, seconded by Commissioner Cupples, to approve the minutes as stated above. By unanimous vote, the motion passed.

B. Board of Commissioners Regular Meeting January 29, 2024

Motion was made by Commissioner Suter, seconded by Commissioner Vaughn, to approve the minutes as stated above. By unanimous vote, the motion passed.

III. REPORTS OF OFFICIALS AND COMMITTEES:

- A. Solicitor**
- B. Engineer**
- C. Management**
- D. Building/Codes**
- E. COG**
- F. Finance**

Commissioner Benvenuti questioned what the next step is to close out the year 2023 and does it require an audit.

Mrs. Foster stated it does require an audit, but it looks like we are on tasks and we have to complete an audit.

Commissioner Benvenuti stated we have not replaced Turnley's Office yet and asked if that was correct.

Mr. Macino stated we are in the process of trying to finalize an Audit firm to replace the prior firm. We hope to have a decision on this before the next meeting on March 11th.

- G. Parks and Recreation**
- H. Planning/Development/Zoning**
- I. Public Safety – Fire**
- J. Public Safety – Police**

Commissioner Suter stated she noticed on the SRO reports that they checked classrooms for supplies needed in the event of a lock down. She questioned if all classrooms were checked including core and special. Do they have items already and do they have a list of items they need and is there a check list?

Chief Campbell stated the SRO's check them on a daily basis and they are on top of things there. They are not in any need of anything as far as he knows. Anything the SRO's need, they get. They do a good job there.

Commissioner Chiurazzi questioned what the wreck was on Hilltop Road. A car was in the trees.

Chief Campbell stated that Chief Riddle updated him on this. An elderly woman misjudged the turn.

Commissioner Chiurazzi stated there were no injuries and this was unbelievable that this happened. He should have taken a picture. It is a website photo and asked the Fire Departments if they took pictures.

Chief Riddle of Kirwan Heights stated he did not take any pictures.

Mrs. Slizik stated she would find one.

K. Public Works

Commissioner Suter questioned if the 14 dead and diseased trees that were removed will be replaced.

Mr. Macino stated Mr. Palmosina was unable to attend the meeting tonight but those trees and stumps were removed by a landscaper through a barter system at no cost. There is a plan to replace the trees.

Commissioner Chiurazzi questioned where the trees were located.

Mr. Macino stated at Webb Park.

Commissioner Cupples stated that sometimes when a developer has to replace trees, we can ask them to replace them at Webb Park. We did this with another developer at Hilltop Park.

Commissioner Chiurazzi stated we need to guarantee the trees will be replaced even if Collier has to pay for them. It does not have to be 14 trees.

Mr. Macino stated we will do that.

L. Sewer Department

Motion was made by Commissioner Vaughn, seconded by Commissioner Benvenuti, to accept all the reports by the Directors. By unanimous vote, the motion passed.

IV. Public Comment/Comment on New Business Items:

There were no public comments.

V. New Business:

1. Consider action to approve the final land development application of Kossman Development for PetSmart at the Chartiers Valley Shopping Center. The Planning Commission has reviewed and recommends approval with the condition of the Township Engineers letter dated February 12, 2024. The Planning Commission also recommends a modification be granted to eliminate the installation of a sidewalk along the access road and to accept the photometric plan as submitted.

Commissioner Chiurazzi questioned if there is a sidewalk already there?

Mr. Caun stated yes there is a sidewalk already there. The Ordinance requires a sidewalk be put along the road. They cannot put it along the road; therefore, the sidewalk goes along Chic Fil A, through the parking lot, and up the steps. This is an age-old issue we deal with in shopping centers. There is a sidewalk and just one section gets diverted and needs a modification for it.

Commissioner Chiurazzi stated we need to check into this since we are looking at things. If there is an existing sidewalk, they should not even have to come to this Board unless there is a reason.

Mr. Caun stated we have. It has to be in the Ordinance therefore if they cannot do a sidewalk, they have to ask for a modification.

Commissioner Cupples stated there is no way to put a sidewalk in this section, so we have to do the modification.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Cupples, to approve the final land development application of Kossman Development for PetSmart as stated above. By unanimous vote, the motion passed.

2. Consider action to adopt Ordinance # 734, an Ordinance amending Chapter 27 of the Collier Township Code of Ordinances to add Billboards as a Conditional Use in the I-1 Zoning District and to permit and regulate digital billboards in both the I-1 and B-2 Zoning Districts.

Commissioner Chiurazzi stated we are tabling this item.

Solicitor Fedeles stated there was a public hearing on number two (2) prior to this meeting. There were some items that came up at the public hearing and the Board decided to continue that public hearing to March 4th at 6:30p.m. Item number two (2) will need to be tabled by a motion from the Board and rescheduled to March 4th at 7:00p.m.

Motion was made by Commissioner Benvenuti, seconded by Commissioner Suter, to table item number 2 and reschedule the meeting to March 4th at 7:00p.m. By unanimous vote, the motion passed.

Commissioner Chiurazzi stated that from a timing standpoint, at 7:00p.m. a meeting will happen on March 4th, maybe and we have 6:30 p.m. for the continuance of the public hearing. If there is any issue relative to 6:00p.m. let us know and the Solicitor will let us know if Monday is still happening and we will adjust things.

3. Consider action to approve Resolution 022624-01; A Resolution authorizing the Manager, George Macino, to execute any and all documents or take any other steps necessary to implement the Intergovernmental Agreement to authorize electronic access to PennDot Systems.

Commissioner Chiurazzi questioned what this was all about.

Mr. Macino stated this allows the Manager the authority to sign off on projects similar to Steen Road to complete the Township's portion of the Steen Road Bridge Project. We need to enter into an agreement with PennDot and the Manager is required to sign off on this. This would give him the authorization to sign off on the projects.

Commissioner Chiurazzi stated we have an intergovernmental agreement for coming up Forsythe Road for cutting down all the shrubbery.

Mr. Macino stated that is an eligibility agreement.

Commissioner Chiurazzi questioned if this would be the manager signing off on agreements with PennDot with the Commissioners letting this.

Mr. Macino stated this would allow him to start the process of getting the agreement and we would work with Gibson Thomas and then it resides with the Commissioners for final approval. This does not give anyone authorization. The Board still has to approve all the funding, etc. and that recommendation would come from Gibson Thomas.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Vaughn, to approve Resolution 022624-01 as stated above. By unanimous vote, the motion passed.

VI. Approval of General, Capital and Sewer Fund Operating Account items:

- Invoices Paid, Checks Written and Bills Requested February 13 ,2024 to February 26, 2024:
 - General Fund in the amount of \$656,732.65
 - Capital Fund in the amount of \$5,656.64, and
 - Sewer Fund in the amount of \$750,227.87

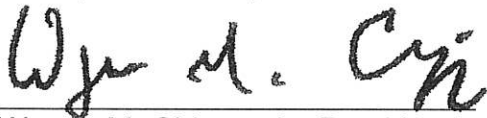
Motion was made by Commissioner Vaughn, seconded by Commissioner Cupples, and carried, to approve the General, Capital and Sewer Account items as stated above. By unanimous vote, the motion passed.

VII. Adjourn

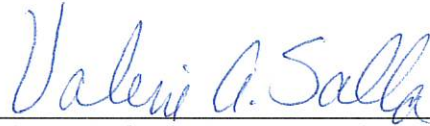
Commissioner Chiurazzi welcomed the new Solicitors, Michael Santicola and Garen Fedeles.

Commissioner Chiurazzi stated this meeting is being continued to March 4, 2024, at 7:00p.m.

Motion was made by Commissioner Vaughn, seconded by Commissioner Cupples, to continue the meeting to March 4, 2024, at 7:00 p.m. By unanimous vote, the motion passed.



Wayne M. Chiurazzi – President
Board of Commissioners



Valerie A. Salla, Township Secretary