



## Collier Township Parks & Recreation

5 Lobaugh Street, Collier, PA 15071  
 Telephone: 724-724-693-0780 Fax: 724-693-0786  
 www.colliertownship.net

*Pavilion  
Rental  
Form*

Applications must be approved & payment made before event is confirmed

**Date Requested:** \_\_\_\_\_ **DOB:** \_\_\_\_\_ **Event time:** \_\_\_\_\_ to \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_ (City) \_\_\_\_\_ (Zip-Code) \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Type of Event:** \_\_\_\_\_ **Number of People Attending:** \_\_\_\_\_

Pavilion Requested	Employee	Member (6 mos. out)	Resident (4 mos. out)	Non-Resident (4 mos. out)
<input type="checkbox"/> Kelly Park Pavilion	\$40	\$75	\$100	\$125
<input type="checkbox"/> Webb Park Pavilion	\$50	\$100	\$125	\$150
<input type="checkbox"/> Hilltop Park Pavilion	\$65	\$125	\$150	\$175
<input type="checkbox"/> Sirabella Pavilion (Collier Park)	\$65	\$125	\$150	\$175

**\* Security Deposit not required for Pavilions**

**\*9:00 AM – 9:00 PM Rental Time**

*Additional Option – Alcohol Permit*      *Fee: \$40 (non-refundable)*

**Initial:**

- \_\_\_\_\_ I accept all the responsibilities associated with the use of alcohol & use of the facility for recreational purposes.
- \_\_\_\_\_ All tables & equipment used during the event will be cleaned & put back where they belong.
- \_\_\_\_\_ All reservations are on a first-come, first-serve basis & are not complete until approved with full payment.
- \_\_\_\_\_ The sale of alcohol, food or other articles is not permitted.
- \_\_\_\_\_ I understand the Noise Ordinance: Any offense is at the discretion of the Collier Township Police Department to issue notice of eviction.
- \_\_\_\_\_ Additional tents, DJ's, pony rides, bounce houses, animal shows, game/food trucks, etc. are not permitted unless approved by Collier Township.
- \_\_\_\_\_ No supplies or extra equipment will be provided by the Community Center.
- \_\_\_\_\_ All rentals are confined to the reserved space during the duration of the event.
- \_\_\_\_\_ No vehicles are permitted on the grass areas for any reason.
- \_\_\_\_\_ Renter must remove the trash from the bins & place in the dumpster at the conclusion of the event.
- \_\_\_\_\_ No refunds will be given if cancellations are made 14 days or less before the reservation date.
- \_\_\_\_\_ I understand the renters name cannot be changed once payment is completed.
- \_\_\_\_\_ I understand reservation fees will not be prorated or discounted after the initial payment is completed.
- \_\_\_\_\_ I understand the full list of rules & policies are listed on the website & will refer to them before the party.

Applicant agrees to abide by the terms of the collier Township Parks & Recreation facility rental policy. I, the applicant, verify that I will read the rules & regulations for Collier Township facility rentals & agree to abide by these as stated. I also understand that I may be held responsible for any damages or loss of property that occurs during my rental.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**For Office Use Only**

Amount Received: \$ \_\_\_\_\_

Form of Payment: \_\_\_\_\_

Alcohol Permit:

Insurance Certificate needed: Yes No

Received: Yes No (due within 1 week after request)

Issued by: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: Yes No

Initial: \_\_\_\_\_

Date: \_\_\_\_\_