

**COLLIER TOWNSHIP PARKS & RECREATION BOARD**  
**MINUTES OF AUGUST 21, 2023 MEETING**

- I. The meeting was called to order at 6:30 p.m. A quorum was present.

Roll call

Present: Mary Popeck, Sue Harford, Kathi Jobkar, Matt Shipton, Jeff Witman, Rob Shazer (Director/Parks & Recreation). Deb Zymroz and Julie Murphy from the Friends group also attended.

- II. Minutes of the May meeting were previously approved via email to/from the Board members.

- III. Public Comments/Acknowledgement of Guest(s):

Julie Murphy presented "Discussion Points" based on the Township's 2020 Comprehensive Recreation, Parks and Open Space Plan and related documents. She highlighted our Mission/Vision and how the current work of the Advisory board and the Friends group might be enhanced through greater communication, cooperation and collaboration. Discussion evidenced a willingness to work together toward common goals. Julie also presented a table of roles and responsibilities based on the bylaws of each board. Next steps are to get the members of the two boards together to begin collaborating.

- IV. Committee reports:

Deb presented the Friends report with a recap of the recent Concert, BJ's and Hockey tourney fundraising efforts. Deb and Julie discussed prospective Fall events and reinforced the need for more volunteers for events. Sue offered a "thank you" for the valuable efforts of Friends and all concurred. Kathi emphasized the importance of residents being aware of programs/efforts and various techniques (e.g., TV station) were discussed. There was a discussion about how to better communicate information to residents including staffing of information booths at events such as Collierfest.

- VII. Old Business

Rob reported on the success of the summer Basketball and Camp programs.

Deb and Rob detailed the successful Movie in the Park program.

- VIII. New Business

Rob emphasized the need for volunteers for Collierfest (September 22-23) and we reviewed where help is needed. He shared the content and date for Public Safety Day

(September 9). He also expressed the goal of enhanced program safety through employee CPR classes and availability of the AED's recently donated from Gallagher Home Health Care. Rob also shared an overview of the Collier Park and Gristhouse development projects.

IX. Parks & Recreation Department Report by Rob Shazer/Board Member Comments

Rob shared a detailed report of upcoming events including flag football, CSI class, Kid's Club, Line Dancing, Chess Camp, Zumba and Yoga. In response to a question about the growth in revenue Rob identified increased facility rentals as a key component.

Sponsorships for concerts, playgrounds and ball fields are needed.

In response to a question about the new Recreation Assistant position Rob shared that duties would focus on program/special event planning and implementation.

X. There being no further business, the meeting adjourned at 7:31 p.m.

XI. The next meeting of the Board will take place at the Community Center on September 18th at 6:30 p.m.