

**MINUTES  
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

**WORKSHOP MEETING**

**May 8, 2023**

**7:00 P.M.**

- I. CALL TO ORDER:** Commissioner Chiurazzi called the workshop meeting of the Board of Commissioners to order at 7:00 P.M.

**A. PLEDGE OF ALLEGIANCE**

**B. ROLL CALL:**

**BOARD**

Tim Young – Present  
Dawnlee Vaughn – Present  
Debra Zymroz – Present  
MaryAnn Cupples – Present  
Wayne Chiurazzi, Esq.– Present

**STAFF**

Kate Diersen, Solicitor – Absent  
Travis Stanczyk, Engineer – Absent  
Craig Campbell, Police Chief – Absent  
Bob Caun, Planning Director – Absent  
Jeff Hinds, Finance Director – Absent  
Tom Plietz – Bldg/Fire Codes – Absent  
Bob Palmosina, PW Director – Absent  
Rob Shazer, Parks Director – Absent  
George Macino, Twp. Mgr. – Present  
Dana Slizik, Asst. Twp. Mgr. – Present  
Valerie Salla, Twp. Secretary – Present

- C. EXECUTIVE SESSION:** Was held prior to the meeting to discuss legal and personnel issues.

**II. Board Discussion for Committees**

**A. Administrative/Public Affairs**

Commissioner Zymroz reported the following:

1. *ALOM.* The Township Assistant Manager and one Commissioner attended the ALOM conference in Seven Springs. Collier was awarded the Banner Community Certificate by Senator Devlin Robinson.
2. *Managers Coffee Hour.* Was held May 1<sup>st</sup> at 9:30am at the Community Center. If you want to know what is going on in Collier or have questions, you should attend the Managers Coffee Hour. The Manager and Assistant Manager are very approachable and if you have questions, you can ask them. If they do not have the answer, they will look and find it for you. These are held quarterly and you can have coffee and a donut.
3. *Glass Recycling.* Is open 24/7 and located behind the municipal building. You must go past the police station. Make a right into the parking lot. The building will be on your right and the rectangular glass recycling bin is on the left. The bin slides open. It is only for glass. NO Trash Please. There

is a camera there so if you put garbage in there, you will be fined.

Commissioner Chiurazzi questioned how long the bin will be there for.

Commissioner Zymroz stated 24/7 and hopefully forever.

4. *New Website*. Has launched and we ask all the residents to visit the website at [www.colliertownship.net](http://www.colliertownship.net).

Commissioner Cupples stated that when the Friends of Collier were giving the flowers out, there were two (2) people that commented on how easy it was to manage and wanted Mrs. Slizik to know that.

Mrs. Slizik thanked Commissioner Cupples.

Commissioner Chiurazzi acknowledged what a wonderful job Commissioner Zymroz did with the CV United Bocce Team. The Public Relations was amazing. The gift bags and everything were amazing.

Commissioner Zymroz thanked Commissioner Chiurazzi and stated that was from all the Commissioners.

Commissioner Chiurazzi stated everyone there knew that Commissioner Zymroz spear headed this. She is a wonderful Commissioner and so is Commissioner Vaughn. All the Commissioners are doing a great job. For those kids to get recognized, it was amazing.

Commissioner Zymroz stated the coach, Courtney Chiurazzi did a great job and one of the parents even said they were always hoping their kid would get lettered. It was touching to see and Commissioner Zymroz has watched all those kids grow up when she worked at the middle school, the shop with a cop and the Friends giving dinner, loves them all and is glad that Collier Township and Courtney recognizes these young, gifted kids.

Commissioner Chiurazzi stated that Chartiers Valley is made up of four (4) communities and Collier has always stood out in recognizing and Commissioner Zymroz took it to another level which was amazing.

Commissioner Zymroz thanked Commissioner Chiurazzi.

## **B. Building/Codes**

Commissioner Cupples reported the following:

1. Building Department:
  - 31 permits issued.
  - 4 New Residential construction
  - 4 Residential Occupancies
  - 1 New Business – E Sports located inside the Phoenix Theater.
2. Codes:
  - 31 Code actions.
  - 2 Hearings attended.
  - 12 Tenant Registration Inspections.

Commissioner Chiurazzi stated he does not like the illegal dumping happening on Hilltop Road. He did see equipment setting in that area and sent a picture. He is hoping that equipment is for cleaning up the dumping on Hilltop.

Commissioner Chiurazzi spoke about the building and stores going in at the Chartiers Valley Shopping Center. It is going to be a nice center to go shopping at and stay for hours.

## **C. COG**

Commissioner Vaughn reported the following:

1. *Meeting.* Was held on Thursday, April 20<sup>th</sup> at the Greentree Municipal Building. The meeting was brief because half of the committee was out with COVID. She plans to attend the next meeting on Thursday, May 18<sup>th</sup> at Coraopolis.

## **D. Finance**

Commissioner Young reported the following:

1. For the first four months of the year, we took in a little over 2 million dollars. For the year, we are projected to take over 10 million. The reason this number seems low is because it includes just the business tax and the personal income tax. The big money does not come in until after September when the real estate taxes are due in August.
2. *Checking and Savings Assets.* Currently we are at about 3.5 million and that is about \$500,000.00 more than we had last year at this time. Current total assets are about \$3.9 million which is up about \$800,000.00 from last year at this time. We are in good shape.

## **E. Parks & Recreation**

Commissioner Zymroz reported the following:

1. *Revenues.* Last year for the rental fees, program fees, memberships, resale and alcohol permits, we had a total of \$79,196.50 for the year. As of today, the total is \$123,963.17. We are all ready over by \$44,000.00. Parks and Recreation is doing an awesome job. There are a lot of programs coming in.

2. *Programs are:*

1. Dek Hockey.
2. Flag Football
3. Summer Camp is sold out.
4. The vendor show was a big success.
5. Clean up Day on April 22<sup>nd</sup> was very successful and thanks to everyone that came out to help. Thanks to Joe and Joey for cooking. Thanks to all the volunteers, Community Center staff, Fire, EMS and Police departments, Parks and Recreation Board. It takes a team to get things done and we do have people that step up and help. Collier should be very proud.
6. Chess Camp. This is new.
7. Concerts in the Park. Start June 4<sup>th</sup>. Bring a blanket or chairs. You can bring food and drinks. The Grist House will be there and a food vendor.
8. 50/50 Raffle. Provided by the Friends of Collier at every concert.

Commissioner Zymroz stated Friends of Collier did a great job selling flower baskets last week. They sold 53 baskets. All this money gets put back into Collier Township Community. She thanked everyone for their support and appreciates it.

**F. Planning/Zoning and Land Use Development**

Commissioner Cupples reported the following:

1. The Zoning Hearing Board will meet on Tuesday, May 16<sup>th</sup> to review the application of 2061 Arno Drive to operate a family daycare in their home. This is a use by special exception and is common in the Township.
2. The Planning Commission will begin the 2023 Comprehensive Plan update. The kickoff meeting is scheduled for May 23.

Commissioner Cupples stated that at the last meeting, a Zoning Hearing Board discussion took place regarding the Dwinga's of LAD Construction wanting to put up five (5) apartments in and this room was filled with people against it. This is what Mrs. Steel was speaking about to the Board. The Township did not take a position on it, but we lost some good wage taxes and property taxes there. She did not know whether or not the Township should start taking a position or not and thought the Board should think about this. She feels it would behoove this Board to see that night that we might have been in favor of the apartments. Now this building will sit there the way it is, nothing will happen to it unless they are able to sell it. According to Mr. Dwinga, commercial property is a penny on the dollar now so that is why they were looking for another way to use the building. She felt it would have enhanced Rennerdale and in her opinion, the Township missed the boat.

Commissioner Chiurazzi questioned, procedurally, do we know where we are because the Board has taken positions before when the zoning board took a contrary position. Is there a time period it runs or is there something we can debate and discuss despite the Zoning Hearing Boards decision. He does not want to miss out on a time if there is a deadline on it.

Commissioner Cupples stated she mentioned this because Mrs. Kim Steel was upset because two (2) people voted for this zoning change. Commissioner Cupples did tell Mrs. Steel after the last meeting that as we go forward, she may realize that the two (2) people that voted for it made the right decision and the other three (3) made the wrong decision.

Commissioner Cupples stated she has driven by it and now there are big signs and dump trucks there. It is an eye sore in beautiful Rennerdale. She felt sorry that people spoke against it because she felt they made a mistake. She felt it would beautify that area. She did not think anything could be done about it now.

Mr. Macino stated in the future, he recommended the Board look at anything going on the Zoning Hearing Board agenda and determine whether or not that is something the Board should take a position on to either accept or reject it.

Commissioner Chiurazzi stated this Board did not take a position in this case.

Commissioner Cupples stated that evening, Mr. Macino asked her what the Commissioners position was. She and Commissioner Zymroz came to the Zoning Hearing Board meeting and she went over to Mr. Caun and asked him what the Commissioners position was. Mr. Caun told Commissioner Cupples that the Commissioners told him not to ask for the Commissioners positions anymore.

Commissioner Chiurazzi asked who said that.

Commissioner Cupples stated apparently the Commissioners did and Mr. Caun has an email that says it and he could provide her with the email if she wished to see it. She stated we need to change that.

Commissioner Chiurazzi stated "who would ever say that? That is not the way this works."

Mr. Macino stated he will let Mr. Caun know that from now on, the Board of Commissioners should have the right to give a position on anything that goes before the Zoning Hearing Board.

Commissioner Chiurazzi stated, on this particular issue, what...

Commissioner Cupples stated at that meeting they said the only thing they could do was to sell it or knock it down and build two (2) homes, but she spoke to Mr. Caun after the meeting. Mr. Caun told her that LAD Construction was hoping for four (4) or five (5) high end apartments that would be \$2,000.00 a month to get \$10,000.00 a month. If they knock it down and build two (2) homes, they will not get any income coming in every month. There would have been five (5) beautiful apartments there that would have given the Township wage taxes and property taxes.

Commissioner Chiurazzi questioned when the Zoning Hearing Board meeting was.

Commissioner Cupples stated two (2) weeks ago, at the end of April.

Commissioner Zymroz stated she felt the problem was with the audience, some of the residents, they thought a high rise was being built. They did not want a high rise there and didn't realize it was just going to be apartments and they were asking about the parking and it would be dangerous for someone to back out but if you go down Noblestown Road, everyone has to back out of their driveway unless they back into their driveway. She thought the residents felt they were misinformed by the posting and some people complained there was only one (1) posting up. She understood the posting is only supposed to be on the property that it is referring to. It is scattered through the Township. Once they got here, they understood it was only going to be in that building structure that was already there and not be a high rise.

Commissioner Cupples stated the residents still talked against it.

Commissioner Zymroz stated some of them did.

Commissioner Cupples stated even after they knew it was just the remodeling of that one (1) structure, they still spoke against it. Some of the people that sit on the Board live in Rennerdale and felt they had a very difficult decision. Maybe if the Commissioners had a position, it would have turned out differently.

Commissioner Zymroz questioned, When the Zoning Hearing Board makes a decision, it does not come to the Commissioners unless we wanted to sue them?

Commissioner Chiurazzi stated, there is usually a 30-day appeal time on anything. Mr. Caun must let the Commissioners know. If the meeting happened two (2) weeks ago, and we have sued the Zoning Hearing Board before, Sheetz is an example and Judge James gets the case and ultimately says whether or not the Township despite appointing this autonomous Board, is the proper body to make this decision or does it be all and end all with the Zoning Hearing Board.

Commissioner Chiurazzi feels that the people who sit out there and spend their time and money, be looked at with scrutiny and get elected are the ones that should make the decision despite the fact he favors the autonomous nature of the Zoning Hearing Board or whoever else is autonomous. He could not believe that a Zoning Hearing Board decision cannot be challenged within 15 days and that is where we are right now. He suggested it might be 30 days and thought the Commissioners need to have an emergency meeting to discuss this and debate it. He has no opinion right now. The point is the Zoning Hearing Board made a decision and if we do not like it, we have a remedy. He asked the manager, George Macino, to check on this.

Commissioner Zymroz questioned if we challenge their vote, how do we pay for this because we would have to sue them?

Commissioner Chiurazzi stated we pay for our Solicitor and we pay for their Solicitor.

Commissioner Zymroz questioned if it comes out of the taxpayers or the Township money?

Commissioners Chiurazzi and Cupples both stated the taxpayers.

Commissioner Chiurazzi stated to Commissioner Zymroz to remember that she is elected by the taxpayers and she would need to make a decision on what is reasonable and rational while she is sitting here.

Commissioner Chiurazzi stated if the Zoning Hearing Board is correct then that is great, but he has no idea right now. They voted 3 to 2 and would like to hear about it. He is dismayed after sitting here for 10 years and has always given an opinion regarding the Zoning Hearing Board. Mr. Caun has not asked for the last year what the Commissioners think about things.

The Commissioners discussed who they thought the email was from. Commissioner Chiurazzi stated if it was him, it was misinterpreted. He would never want to not give an opinion on something.

Commissioner Cupples stated this is why she brought this forward because he is not supposed to ask the Commissioners. Mr. Caun offered to show her the email, but she did not want to see it.

Commissioner Chiurazzi stated he wants to see the email. The Commissioners try to establish a direction for the Township and not the Zoning Hearing Board which does a fine job.

Mr. Macino stated the Board is penalizing themselves and the Board has set guidelines. We have Ordinances. We have rules and regulations that the Board has put into place and that is what you expect everyone to follow. The purpose of the Zoning Hearing Board is when there is a deviation from

those situations, there is an independent body to hear that. He thought the Board was asking if there is an appeal back through the Zoning Hearing Board.

The Commissioners all stated no.

Mr. Macino stated he was not sure why that is because if there was an appeal for something, ....

Commissioner Chiurazzi stated the property owner would appeal.

Mr. Macino stated in a 3 to 2 vote, which is different from if it was for something else. The comment that Commissioner Chiurazzi stated at the last meeting, "it is Democracy at its finest." It is what it is. It did not go the way most of us would have preferred it to go. What happened in the past is the past and we need to look forward.

Commissioner Chiurazzi stated they do but do not want to miss an opportunity either just because we must look forward. The context he said was "it is Democracy at its finest." So is this Board. The Zoning hearing Board rules the way they rule. We can disagree so let us debate it and if we decide collectively whatever the vote is, and that the Zoning Hearing Boards decision is not the best for the township, we could sue. We have done this before with Sheetz and won. If we could save something that would benefit Collier, let us do it.

Commissioner Cupples stated she felt it would benefit Rennerdale.

Commissioner Chiurazzi stated let us find out the time frame.

Mr. Macino stated he would find out tomorrow.

## **G. Public Safety**

Commissioner Young reported the following:

1. *Police*. Effective tomorrow, every police officer is available for duty. This does not happen too often. In about a month, the two (2) SRO's will come back. There may be some off over the summer and the fall for Military time.
2. *Fire/EMS Departments*. He spoke to all three (3) chiefs and there were no major fires this month. There were two (2) vehicle roll overs last week. There were no serious injuries.

Commissioner Young asked EMS Chief Riddle to inform the Board about the special assignments they had over the weekend.

Chief Riddle stated they assisted the city with the Marathon. They did two (2) shows at the Convention Center and two (2) Pirate Games and they had a wrestling tournament at Carrick High School. They contract with the City and they pay them directly. They do not pull



anyone from the street. We pull off duty people to work and pay overtime. They get paid the City's overtime rate which is \$61.00 per hour for paramedics and \$35.00 per hour for EMT's. The Department gets paid \$300.00 for four (4) hours using the truck.

Chief Riddle thanked the Commissioners and Managers for the continued support for both fire and EMS.

## **H. Public Works**

Commissioner Vaughn reported the following:

1. *Skvarca Park*. Total rehab of the play equipment was done. Including all safety measures, painting of the play structure and bathroom doors, installed new signage, installed a home plate drain, installed new swing sets and sprayed geese repellent.
2. *Discovery Trail*. Was cut with a bobcat and an arm tractor.
3. *Hilltop Park*. Painted bathroom doors.
4. *Community Center Ballfields*. Were installed.
5. *Medical Leave*. There are two (2) guys off on medical leave. One of them will be back tomorrow, May 9<sup>th</sup>.
6. *Potholes*. Hot patching potholes were started.

Commissioner Cupples stated they have discussed the need for more ballfields and had asked the Manager to send a letter to Jack Cargnoni and Jim Cargnoni to see if they had any interest in helping the Township provide one. If this has not been done, could the Manager please do that. They could name it after their father or call it the Cargnoni Complex. They could help us do the infrastructure.

Commissioner Vaughn stated that was a great idea and thanked Commissioner Cupples.

Commissioner Cupples stated it is needed and we need to make some efforts to see if we can get some funding.

## **I. Sewer Department**

Commissioner Cupples reported the following:

1. There were nine (9) sewer inspections.
2. One (1) lateral connection
3. Eight (8) dye tests.
4. Grease trap records received. Four (4) locations remain outstanding.
5. Two (2) Three Rivers Wet Water meetings attended virtually.
6. Two (2) separate sanitary sewer meeting attended virtually.
7. Website launched and sewer pages updated.
8. Continued updating sewer office procedure manual.
9. Flow monitoring. Reports on all of them were great.

Mrs. Slizik stated we have not received the reports back yet. Those were the nighttime flow monitors that we are working in conjunction with the actual flow monitors and we are expecting to get the report soon from the engineer.

Commissioner Young stated we are in good shape on the sewer finances. He spoke to the new Finance Director, Amy. She seems to know what she is doing and feels comfortable. He asked when Mr. Jeff Hinds' last day would be.

Mr. Macino stated Mr. Hinds' last day will be two (2) weeks from tonight.

Commissioner Cupples stated she spoke to Amy today and Amy seems comfortable.

Commissioner Young stated he asked her for a report on something else and it was in his mailbox.

### **III. PUBLIC COMMENT ON NEW BUSINESS ITEMS:**

There was no public comment.

Commissioner Zymroz informed the board that this past week, a former Commissioner's, Kay Downey-Clarke, husband passed away and asked for a moment of silence for Kay and her family.

A moment of silence took place.

The Board would like something sent to Kay Downey-Clarke.

### **IV. NEW BUSINESS:**

1. Consider action to adopt Ordinance No. 727; An Ordinance amending the Non-Uniform Pension Plan administered by the Pennsylvania Municipal Retirement System.

*A motion was made by Commissioner Cupples, seconded by Commissioner Young to adopt Ordinance 727 as stated above. By unanimous vote, the motion passed.*

2. Consider action to authorize the Township Manager, George Macino, to approve the selection process for Engineering firms to oversee the Steen Road Bridge Project.

*A motion was made by Commissioner Vaughn, seconded by Commissioner Zymroz to authorize the Township Manager, George Macino, to approve the selection process for Engineering firms as stated above. By unanimous vote, the motion passed.*

3. Consider action to add the following motions to the agenda:
  - Consider action to authorize Amy O'Neill to have access to the Township internet banking.
  - Consider action to hire the following part time Summer Recreation employees:

Shannon Fleckenstin and Ethan Henderson at a rate of \$11.00 per hour effective May 15, 2023 and Natalia Palumbo at a rate of \$11.00 per hour effective May 29, 2023.

*A motion was made by Commissioner Chiurazzi, seconded by Commissioner Young to add and approve the motions stated above. By unanimous vote, the motion passed.*

4. Consider action to approve Resolution 050823-01; A Resolution authorizing the issuance of Business Credit/Debit Cards to the Manager, George Macino, with a credit limit of \$1,000.00; Public Works Director, Bob Palmosina; Parks & Recreation Director, Rob Shazer; and the Police Department, Chief Craig Campbell with the credit limit of \$500.00 each.

Commissioner Cupples and Mr. Macino stated his credit limit is to be \$100,000.00.

Mr. Macino stated the way this should read is the total is \$100,000. His credit limit is \$1,000.00. The total cost to work with is \$100,000.00. When we pay large bills like our pension which is about \$58,000.00, we can now pay that by card. The benefit is we get a cash reward back.

Commissioner Chiurazzi questioned how it can be used if the credit limit is \$1,000.00.

Commissioner Cupples stated the Township has \$100,000.00 but it does not say that here.

Mr. Macino stated he has the authority to go in and change the \$1,000.00 to say \$60,000.000 for the day, pay the bill and then go back to \$1,000.00. They are daily changes is how this works.

Commissioner Cupples questioned if the \$100,000.00 be somewhere in the motion.

Mrs. Salla stated it is on the Resolution that you signed.

Commissioner Chiurazzi questioned where is the check and balance on this. Does this require two (2) signatures? This \$100,000.00 credit line seems like a huge amount for anybody, he included.

Mr. Macino stated you are right it is. The only check would come from the finance department. If Commissioner Chiurazzi wants, one (1) of the Commissioners could sign off on it.

Commissioner Chiurazzi stated he felt a Commissioner should because \$100,000.00 is a lot and it is for your protection.

Commissioner Cupples stated she thought this was for something like Duquesne Light, the pension, or Republic Services. These are things we must pay for. They are not something extra. We do not sign off on these bills.

Mr. Macino stated the Commissioners do not sign off on utilities, pension, or Republic Services. Those are checks that are written. These are monthly checks that are written. The idea of this is to continuously move things through the system.

Commissioner Chiurazzi stated he gets the benefit out of it but requested getting a monthly report of what the credit card is used for.

Mr. Macino stated ok.

Commissioner Chiurazzi stated \$100,000.00 is huge. He has worked for 30 years and does not have \$100,000.00 on his credit card. That is a large number for anyone to have access to go pay for something. If that credit card gets lost somewhere and someone goes out and buys a truck with it, we are going to have problems. He did not understand the motion and does not want to hold up Township government but each month we should get a report of the itemization of what was paid for by credit card.

Mr. Macino stated the Board gets a check reconciliation now so we will just add the credit card.

Commissioner Chiurazzi stated to show the Board the statement and not to have someone type it up.

Commissioner Young stated when we do pay something by check, does not it take two (2) signatures.

Mr. Macino stated three (3) signatures.

Commissioner Young stated "but on a credit card it is only going to take one (1)?"

Commissioner Chiurazzi stated it is automatic out of the account.

Mr. Macino stated he would just authorize it. It will debit out of our account.

Commissioner Chiurazzi stated he wants to see the credit card statement.

Commissioner Cupples stated if there is some kind of fraud, we could always go back to the bank. Feud it and get our money back.

Commissioner Chiurazzi stated we still need to see the statement.

Commissioner Zymroz asked what the Resolution says.

Mrs. Salla stated the Resolution says the \$100,000.00 dollars is the total borrowing limit and then breaks down each person's credit limit. She showed the Resolution to the Board.

Commissioner Young stated he understood how we would pay a large bill with the credit card and it came out of the bank account. People do this all the time. The advantage is we will be getting bonus points for using the credit card.

Commissioner Chiurazzi read the Resolution stating the business credit/debit cards have a total borrowing limit of \$100,000.00 through Brentwood bank. One card should be issued in the name of each of the following: George - \$1,000.00; Bob P - \$500.00; Craig - \$500.00; Rob - \$500.00. Who is going to pay the \$60,000.00 pension bill?

Mr. Macino stated when that bill comes due, he would go into the bank account and adjust his card limit amount to \$61,000.00.

Commissioner Chiurazzi stated that is like him saying, "my credit card limit is \$10,000.00 and then go into the bank account and make it \$100,000.00 this month.

Commissioner Cupples questioned if Mr. Macino is saying this will come out of an account and this will not be a bill that you have to write a check for?

Mr. Macino stated the money will either transfer out of our account with Brentwood Bank or we could write a check. If the Board is more comfortable with a check, we could always write a check to pay the statement.

Commissioner Young stated to keep in mind that especially in September, we will have 10 million dollars coming in. We have a lot of this invested in a bank so we can get a higher interest rate. As the year goes on, that number goes down. So, we do at times have as much as 9 million dollars in a banking account, but the question still becomes one person having the luxury of saying "I'm going to charge \$70,000.00 today" and that scares him.

Commissioner Chiurazzi stated the Resolution says one card should be issued in the name of each of the following individuals with credit limits as indicated. A Municipal Card policy is in place. If we are making automatic payments, there will never be any interest paid on them. We never want this credit card to get interest on it. Is there one statement for four (4) cards or are there four (4) separate statements?

Mr. Macino stated the four (4) cards have separate numbers. There are four (4) separate statements.

Commissioner Chiurazzi questioned if the other card users can go into the bank account and change the limit amount.

Mr. Macino said no.

Commissioner Chiurazzi stated the Resolution should state only the Manager has the authority to adjust the credit card limit and provide monthly proof of expenditures.

Commissioner Cupples questioned if the Resolution should be tabled.

Commissioner Chiurazzi stated yes.

Commissioner Chiurazzi questioned if we have any huge bills, we need to pay by credit card that we need this today or can it wait.

Mr. Macino stated we would have the pension and was not sure about any others.

Commissioner Young stated we have paid those bills the last five (5) years without a credit card.

Commissioner Chiurazzi was still unsure because, what if his card gets lost.

Mr. Macino stated there was no way anyone could get into the bank. The only person that can do any damage to this is himself. We have a finance chairman that could sign off.

Commissioner Chiurazzi stated we should have that all expenditures be approved by the finance chairman, Tim Young sign off and if he has any issues, he could bring it to the Board.

All the Commissioners were fine with that.

Commissioner Chiurazzi stated we will keep the Resolution, but we will put in the minutes....

Commissioner Cupples stated to just read the Resolution as it is for the motion.

Commissioner Chiurazzi stated he also wants to have in it "prior to the expenditure being made, to check with the finance chairman, Commissioner Young, for approval.

Commissioner Cupples asked for a motion.

*A motion was made by Commissioner Cupples, seconded by Commissioner Chiurazzi to approve Resolution 050823-01 with the additions of “prior to the expenditure being made, the expenditure must be approved and sign off on by the Commissioner that is Chairman of the Finance Committee. By unanimous vote, the motion passed.*

**V. Approval of General, Capital and Sewer Fund Operating Account items:**

- Invoices Paid, Checks Written and Bills Requested April 25, 2023, to May 8, 2023:
  - General Fund in the amount of \$360,947.58
  - Capital Fund in the amount of \$700.00.
  - Sewer Fund in the amount of \$1,210.68

*Motion was made by Commissioner Young, seconded by Commissioner Vaughn, to approve the General, Capital and Sewer Fund Account items as stated above. By unanimous vote, the motion passed.*

**VI. ADJOURNMENT:**

*Motion was made by Commissioner Vaughn, seconded by Commissioner Cupples; to adjourn the workshop meeting at 7:50p.m. By unanimous vote of the Board the motion passed.*

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Wayne M. Chiurazzi, President  
Board of Commissioners

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Valerie A. Salla  
Township Secretary