

COLLIER TOWNSHIP PARKS & RECREATION BOARD
MINUTES OF APRIL 17, 2023 MEETING

- I. The meeting was called to order at 6:30 p.m. A quorum was present.

Roll call

Present: Mary Popeck, Sue Harford, Kathi Jobkar, Jeff Witman, Rob Shazer (Director/Parks & Recreation) and Commissioner Deb Zymroz

Absent: Matt Shipton

- II. Minutes of the February 20, 2023 meeting were previously approved via email to/from the Board members.

- III. Public Comments/Acknowledgement of Guest(s):

None

- IV. Committee reports:

Friends Report: Deb reported on 2 successful recent fundraisers, a Final 4 pool and Hanging Flowers sale. She announced that the Friends Board has 3 new members.

- VII. Old Business

Rob reported on the progress with several projects:

- Basketball pads have been installed;
- Webb Field improvements are completed;
- Skvarca park ready to re-open following repairs/clean-up; and
- Collier Park's new t-ball area is being utilized.

- VIII. New Business

Rob provided details on several upcoming programs including:

- Need for additional registrations for Cleveland trip and for CSI program;
- All set for Collier Clean Up Day (4/22);
- Planning progress with the Gristhouse area project; and
- Safety/emergency management concerns to be addressed at 4/20 meeting.

- IX. Parks & Recreation Department Report by Rob Shazer/Board Member Comments

Rob highlighted several program offerings and reported on scouts' assistance with Webb Park projects.

Rob and Deb shared perspectives on the need for grants to support department projects. The Board agreed on the need to identify prospective funding sources and individuals/agencies who could support prospecting for and writing proposals. An action was taken to identify someone with grant writing expertise.

The Board also discussed the importance of pre-registration for programs and supports staff efforts to ensure that participants register by required dates.

Kathi provided a thoughtful perspective for Board planning efforts- Determine what does it look like when you're done and keep that in mind as you progress.

- X. There being no further business, the meeting adjourned at 7:50 p.m.
- XI. The next meeting of the Board will take place at the Community Center on May 15 at 6:30 p.m.