

**COLLIER TOWNSHIP PARKS & RECREATION BOARD**  
**MINUTES OF SEPTEMBER 20, 2021 MEETING**

- I. The meeting was called to order at 6:30 p.m. A quorum was present.

Roll call

Present: Mary Popeck, Sue Harford, Anna Ewing, Matt Shipton, Dr. Jeff Witman, Alicia Guarnaccio; Josh Werner, Director/Parks & Recreation

- II. Minutes of the August 16, 2021 meeting were previously approved via email to/from the Board members.

- III. Public Comment/Acknowledgement of Guest:

None.

- IV. Committee reports:

Collierfest – Josh Werner discussed the various assignments for anyone who volunteered to assist with the Collierfest activities on September 24 (Bike Night) and September 25 (Collierfest) and gave an overview of the plans.

- V. Friends Report by Anna Ewing:

During Bike Night and Collierfest, Friends will display baskets to be raffled off and will also hold a 50/50 raffle. The mum plant sale was very successful. The next fundraiser will be the dinner at the Alpine Club for which flyers were distributed to the Board members.

- VI. Parks & Recreation Department Report by Josh Werner:

A. Programs – Upcoming programs include a cooking class for kids, an Italian cooking class, and a junior golf program. Indoor evening programs will include basketball, foot-sol, and lacrosse. Flag football started on September 19. Discussions have taken place with Char-Valley regarding the possibility of using Webb Field as the school's home softball field.

B. Front Desk – Training of the employees continues to be a work in progress.

C. Advertisement – Josh continues to use Facebook and Instagram to promote the activities offered/sponsored by the Parks & Recreation Department.

D. Projects – The placement of the electronic sign at the Lobaugh Street entrance has been marked in orange.

E. Concerts – The concerts were a huge success and the last concert was attended by a record-breaking crowd. Josh will attempt to schedule concerts for consecutive

Sundays during the summer months of 2022. Alicia suggested the possibility of having high school bands perform as a warm-up for the Concert in the Park highlight bands.

## VII. Old Business

A. New Board member and alternate Board members – Josh and Mary will meet with prospective candidates and then report to the Board with their recommendations.

B. Pickleball – A new program will be established for the Indoor Pickleball 2021-2022 Season. The sessions will be held during the day and play will be limited to one side of the courts. However, one side has been converted to accommodate two pickleball courts. A maximum of 24 players can sign up for a session. Sign up can only be made in-person at the Community Center.

C. Hilltop Park – The final phase of the improvements at Hilltop Park is in progress. The mulch surface will be replaced with a pour-and-play surface. The fitness equipment and bocce areas will remain. More than likely, due to the upcoming cooler weather in the fall, the playground will most likely be ready in the Spring of 2022.

D. Park Signs – It would cost approximately \$10,000 to replace the current park signs. Therefore, Josh may consider replacing the signs a few at a time each year unless additional funding becomes available.

E. Parks – Josh is looking into the possibility of at least moving the playground equipment from Kelly Park to Presto Park and adding parking spaces. Matt Shipton inquired as to the existence of a township ordinance which would require the nearby property owners to clean up their property. Josh and Kyle Thauvette will look into the availability of grant money to help defray the cost of the much needed improvements to this park.

F. Comprehensive Plan – Passage of the final plan is expected in the near future.

## VIII. New Business

There was no new business.

## IX. Board Member Comments

There were no additional Board comments.

X. There being no further business, the meeting adjourned at 7:16 p.m.

XI. The next meeting of the Board will take place at the Community Center on October 18, 2021, at 6:30 p.m.