

**COLLIER TOWNSHIP PARKS & RECREATION BOARD
MINUTES OF JUNE 28, 2022 MEETING**

- I. The meeting was called to order at 6:30 p.m. A quorum was present.

Roll call

Present: Mary Popeck, Sue Harford, Anna Ewing, Dr. Jeff Witman, Matt Shipton (via remote dial-in), Kyle Robinson; Josh Werner, Director/Parks & Recreation; Deb Zymroz, Commissioner

Absent: Lori Ferguson, Alicia Guarnaccio

- II. Minutes of the May 16, 2022 meeting were previously approved via email to/from the Board members.

- III. Public Comments/Acknowledgement of Guest(s):

There were no public comments or guests.

- IV. Committee reports:

Collierfest – Josh is in need of volunteers. He will contact additional groups/organizations such as the Rotary Club, Lions Club, etc. Dee Jay's BBQ made a \$2,000 contribution and will be sponsoring all game tents. Prescott Roofing donated \$1,000. It was suggested that the new Chick-Fil-A be contacted for a donation. A band (Guy from Nashville) will provide music on Friday during Collierfest, and there will also be a martial arts performance. Six Gun Sally will perform on Saturday.

- V. Friends Report by Anna Ewing:

The election of officers took place at our June meeting. Several fundraisers are underway, including the sale of soy candles and homemade body soaps by Makepeace Naturals, hand-dipped apples and pretzels by Applelicious, 50/50 drawings at each of the eight summer concerts, and the 50/50 and baskets to be raffled off during Collierfest.

- VI. Parks & Recreation Department Report by Josh Werner:

Programs/Events – The summer camps (basketball, pickleball, softball, Hilltop Park summer camp, Willy Wonka Jr. camp) have been very successful. There will be an outdoor movie in July once the logistics have been finalized. A First Responders Day has been scheduled for August 12, from 6:00 p.m. to 8:00 p.m. Representatives of the fire department, police department, and EMS will be in attendance. A super hero movie in the park will follow (new Spiderman movie).

Helping Hand Extra Effort Award – The first recipient of this award was presented to Nicole, a long-time employee who has always gone above and beyond what was expected of her.

Projects – The ADA walkways at Hilltop and Kelly Parks have been completed. The DCNR signs arrived on June 27.

VII. Old Business

Sports Associations – A vote will most likely be held in November regarding the assessment of a \$10 fee for resident players and a \$15 fee for non-resident players. This assessment will become effective in January 2023. All fees collected will go toward the costs of improving the parks. It was suggested that a “field committee” consisting of representatives from the sports associations, Parks & Recreation and the school district be formed to discuss any improvements in the park which need to be addressed.

List of upgrades and work in parks to be completed by Public Works – The new park signs have arrived and are ready to be installed. Hopefully, more of the projects on the list will be able to be completed as additional Public Works employees have been hired.

VIII. New Business

Phase One/Comprehensive Plan – Josh met with an engineer regarding plans to convert the back field at Collier Park into a multi-sports field and for the installation of the spray pad, which will eventually include a playground and shelters. He will also attend a presentation on the options and costs associated with spray pads.

Ten acres next to Grist House – Josh has been contacted by Grist House regarding the possibility of using some of this space to provide additional parking for their brewery. A discussion ensued regarding what the owners are willing to provide to Collier in exchange for the additional parking area, including an outdoor games area with low maintenance activities.

IX. Board Member Comments

Matt Shipton inquired about the response to the Silver Sneakers Program. Josh advised that the Community Center has received \$200 per month from this program. Matt also inquired about the status of a full-time employee at the front desk. This has not yet been approved, but Josh intends to include a request to fill this position in his yearly budget proposal. A job description will be needed.

Deb Zymroz inquired about the possibility of the Community Center offering non-sports related activities for kids such as a fishing trip.

X. There being no further business, the meeting adjourned at 7:53 p.m.

XI. The next meeting of the Board will take place at the Community Center on July 26, 2022, at 6:30 p.m.