

COLLIER TOWNSHIP PARKS & RECREATION BOARD
MINUTES OF NOVEMBER 22, 2022 MEETING

- I. The meeting was called to order at 6:00 PM.

Roll call

Present: Mary Popeck, Sue Harford, Dr. Jeff Witman, Matt Shipton; Rob Shazer, Interim Director/Parks & Recreation and Commissioner Deb Zymroz

Absent: None

- II. Minutes of the October 25, 2022, meeting were previously approved via email to/from the Board members.

- III. Public Comments/Acknowledgement of Guest(s):

There were no public comments or guests.

- IV. Committee reports: None

- V. Friends of Collier report:

Friends Report: The Applelicious Hand-Dipped Gourmet Apples and Pretzels and Natural Soy Candles sold as a fundraiser may be picked up on 12/17. The brick in remembrance of board member Anna Ewing should be ready this week. Friends is willing to donate \$2,000 toward the new freezer. Deb to find out if Friends will be reimbursing the township who already remitted payment. Friends needs more members. They currently have 5 and need 4-5 more. Matt questioned why it is a requirement to be a resident of Collier. Deb does not have a copy of the bylaws but will look into this.

- VI. Old Business

Sixty (60) people attended the Veterans Brunch. The VA participated and offered their services to veterans. They also reached out to Rob to offer additional free programs for veterans at the community center in the future. Two hundred twenty-five (225) kids (K-4) signed up for basketball. Rob asked DeeJays to sponsor the program and hasn't heard back. Deb is visiting Chick-fil-A tomorrow and will ask them also. The pickleball courts surface at Webb Park is completed. Six (6) new people have been hired for the front desk. There was discussion to change the meeting time of this board and it was agreed upon to meet on the 3rd Monday of the month beginning in January.

- VII. New Business

The Director of Parks and Recreation role is being reevaluated. The job description is being changed and some of the previous duties may be handled by Dana, Assistant Township Manager (grants, RAMP training, etc.) and Nicole, front desk associate (scheduling, updating sign, etc.). Rob was asked if he would like to apply and he would consider it after the role is defined. The Parks and Recreation Board currently has 4 members and needs 3 more members and 2 alternates.

VIII. Parks & Recreation Department Report by Rob Shazer:

Collier's Light up Night has been renamed *Christmas Time in Collier* as to not infringe on the City of Pittsburgh who trademarked Light up Night. The event is staffed by employees and volunteers. A box will be in the lobby to collect non-perishable food items for the food bank.

There are thirty-two (32) people signed up for the bus trip on 12/8. At the next senior's lunch, Rob will ask the attendees what programs they would like to see in the future.

The Collier website is in the process of being cleaned up to be more user friendly and eliminate redundancies. It must be done by 12/22. Rob is looking into getting an App that would include all of our flyers and schedules in real time. This is targeted for next year.

Rob presented some ideas such as starting a newsletter and offering Welcome to Collier Township packets to new residents. A discussion ensued regarding a need for a sign on top of the building. Rob is to draw something up and give it to Deb for the Commissioners. There was discussion about an athletic center to be constructed where the basketball courts are. This would cost approximately \$660,000.

IX. Board Member Comments:

Jeff talked about the playground checklist that Josh had started and wanted to make sure this didn't get lost with the hiring of a new Director. After some discussion, Jeff agreed he would be open to help with this in the spring to make sure the playgrounds are safe and maintained.

X. There being no further business, the meeting adjourned at 6:57 P.M.

XI. The next meeting of the Board will take place at the Community Center on Monday, January 16, 2023 at 6:30 PM..