

**COLLIER TOWNSHIP PARKS & RECREATION BOARD
MINUTES OF MAY 16, 2022 MEETING**

- I. The meeting was called to order at 6:30 p.m. A quorum was present.

Roll call

Present: Mary Popeck, Sue Harford, Alicia Guarnaccio, Lori Ferguson, Dr. Jeff Witman and Josh Werner, Director/Parks & Recreation

Absent: Anna Ewing; Matt Shipton; Kyle Robinson; Deb Zymroz, Commissioner

- II. Minutes of the April 18, 2022 meeting were previously approved via email to/from the Board members.

- III. Public Comments/Acknowledgement of Guest(s):

There were no public comments.

- IV. Committee reports:

Collier Fest September 23 – 24, 2022

1. Volunteers are needed for the festival- last year we only had current staff and some board members. (Potential volunteers include girl scouts, Rotary, National Honor Society, etc.)
2. Games updates- getting rid of pumpkin painting, money will be taken at all booths vs. selling tickets (Expect people to spend more vs. standing in line for tickets.) It was suggested to use a box at all game locations to collect money and avoid any theft.
3. Kay Downy Clark – maybe able to help with volunteers for Collier Fest.

Bike Night/Car Cruise

1. A recording artist is coming to play
2. Ryan Malone – potential to help with Hockey tournament. (Celebrity on Sat.) 3pm start vs 2pm.
3. Food trucks present
4. Friends is doing gift baskets.

- V. Old Business:

Sports Associations:

1. Josh went to a meeting to present and 2-3 forms came back (Josh reached out to other communities to see what they are doing.
 - a. St. Clair brings in \$40,000 but pays out \$49,000
 - b. Lacrosse is a little smaller.
 - c. Associations have reinvested in their fields.

- i. Currently take \$10.00 off the top for each athlete.
- ii. Needed to maintain the fields.
- d. Josh met w/ the President of Baseball Association
 - 1. Goal to make Webb Park into a softball field, then 2 additional fields.
 - 2. Bethel – has separate accounts- show association where the money goes / People can see where the money goes.

VI. Parks & Recreation Department Report by Josh Werner:

- a. Programs/Events
 - i. Summer Camps – Willy Wonka has had a great response to this camp.
 - ii. Sports Camps – High attendance
 - iii. Movies in the Park
 - Need assistance in securing the screen in the lawn.
 - Food trucks signed up for all events.
 - iv. Traveling Beer Market
 - Sept 2nd- Grist House – bringing in 4 different breweries, music, food (considering a \$200.00 charge)
 - v. Memorial Day Celebration –
 - Township building is unsightly. (Weeds/overgrown/grass/power wash/etc.) all needs to be completed before Memorial Day celebration. Service dogs will be there also. 9am start time.
 - vi. Working with Collier Township EMS
 - CPR Class (15 staff showed up to help with training/class)
 - Health Screening coming up. (Lunch and screenings to take place)
- b. Front Desk
 - i. Intern - CV grad Josh Dematio will be starting soon for the summer months. This will be great help for the rec building.
 - ii. Membership income – 5 months into the year we have over 50% of the revenue (\$17,000).
- c. Projects
 - i. Park signs are in. Waiting on posts to be ordered
 - Signs looked great. Every park will get a sign.
 - ii. Kelly, Hilltop, and Signs are all part of 1 grant. Just waiting on ADA walkways to be completed
 - Public Works
 - a. Need more support from them for our parks. Do we know what and how often they are expected to work on parks?
 - b. Discussed ideas to improve support:
 - i. Encourage members of the community to attend the Commissioners meeting

- ii. Letter to township manager – should it be written/Members need to speak up. Show pictures so that they can see directly what is happening.
 - iii. Can we potentially just have a maintenance guy for park/rec? Would one person be able to maintain all locations?
 - iv. Josh is getting calls/complaints coming about the maintenance of the parks. Presto, Skvarca, Collier park, etc. have received complaints regarding their condition.
 - v. Follow up with Bob with excel spreadsheet on what dates they plan on doing the projects on the list.
 - vi. Currently have \$3000.00 in Parks budget for maintenance. Could subcontract work out to maintain the parks.
- c. Hilltop – Zipline – weight limit sign still needs to be posted.

VI. There being no further business, the meeting adjourned.

VII. The next meeting of the Board will take place at the Community Center on June 28, 2022, at 6:30 p.m. The Board will now be meeting on the 4th Tuesday of every month.