

**COLLIER TOWNSHIP PARKS & RECREATION BOARD
MINUTES OF FEBRUARY 21, 2022 MEETING**

- I. The meeting was called to order at 6:30 p.m. A quorum was present.

Roll call

Present: Mary Popeck, Sue Harford, Anna Ewing, Dr. Jeff Witman, Matt Shipton, Kyle Robinson, Alicia Guarnaccio; Josh Werner, Director/Parks & Recreation; Deb Zymroz, Commissioner

Absent: Lori Ferguson

- II. Minutes of the January 17, 2022 meeting were previously approved via email to/from the Board members.

- III. Public Comments/Acknowledgement of Guest(s):

There were no public comments.

- IV. Committee reports:

Currently, there are no active committees.

- V. Friends Report by Anna Ewing and Deb Zymroz:

Friends approved the request of Josh Werner for a \$1,500 contribution toward the purchase of a deluxe movie screen package from Outdoor Movies in lieu of the original standard package. Following a discussion among the Board members and Josh Werner, presentation of a laser show tentatively scheduled for March 19, 2022, was put on hold due to the fact that neither Josh Werner nor Rob Shazer would be available on that day and also due to the short timeframe to publicize this event. Kyle Linner will serve as liaison for scheduling the food trucks for the summer concerts in the park. He will also make arrangements to have a Kona Ice truck at Collier Park during the summer basketball and soccer season. Friends received a lengthy email from Bill Wenger (a/k/a “the bird man”) regarding the nesting boxes. He would like to hold a seminar in an effort to attract more interest in the care of these nesting boxes. Josh will contact Bill to make arrangements for that seminar.

- VI. Parks & Recreation Department Report by Josh Werner:

A. Programs/Events – The Valentine’s Ice Cream Social on February 6, 2022, was attended by 41 children. Volunteers will be needed for the Easter Bunny Breakfast to be held on April 16, 2022, from 10:00 a.m. to noon. Any Board members interested in volunteering for this event should contact Josh. Discussions are taking place with regard to a dek hockey tournament to be held at Collier Park in an effort to utilize that rink on a more frequent basis.

B. Community Center Employment – Josh received a good response to his advertisement of the open positions. Three front desk positions will be filled once the interview process has been completed. The new hourly rate of pay will increase from \$9 to \$11. As of today’s date, the employees had not received notice of the pay increase. The new rate of pay will also apply to the summer intern. A special wage increase may be requested for Nicole, given her seven years of employment at the Community Center with only very minimal pay increases during that time period. Josh intends to present his proposal to hire a part-time secretary (\$16/hour for 28 hours per week) at the next Commissioners meeting to be held on February 28, 2022.

VII. Old Business

Hilltop Park will remain closed until warmer weather arrives to permit completion of the surface work. There was a discussion among the Board members regarding liability issues and the signage to be placed on/near the park equipment to inform the public of its age-appropriate use.

VIII. New Business

A. New Equipment: An Echelon bike (similar to a Peloton) will be available for member use only in part of the upstairs multi-purpose room. This piece of equipment provides a variety of options. Members will be able to reserve a time slot. After a 30-day trial period, consideration will be given to charging a fee to cover the subscription cost. Two weight benches have also been purchased.

B. Membership Push/Discounts: There was a discussion regarding whether or not the Community Center should offer membership discounts (i.e., military, firemen, employees, etc.) since Josh receives many inquiries on a regular basis. Josh will compile a list of possible discounts to be taken into consideration. In addition, the 2022 budget includes \$4,000 for advertising costs. The possibility of a commercial or other type of video advertisement is being considered in an effort to increase membership.

IX. Board Member Comments

Other than the discussions above noted, there were no additional Board member comments.

X. There being no further business, the meeting adjourned at 7:20 p.m.

XI. The next meeting of the Board will take place at the Community Center on March 21, 2022, at 6:30 p.m.