

**MINUTES  
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

**WORKSHOP MEETING**

**November 28, 2018**

**7:00 P.M.**

**I. CALL TO ORDER:** Commissioner Macino called the workshop meeting of the Board of Commissioners to order at 7:03 P.M.

**A. PLEDGE OF ALLEGIANCE**

**B. ROLL CALL:**

**BOARD**

Wilson Durisko – Present  
Wayne Chiurazzi, Esq. - Present  
Dawn Williams-Zabicki – Present  
Rick Ruffennach – Present  
George Macino – Present

**STAFF**

Chuck Means, Solicitor - Absent  
Kevin Brett, Engineer - Absent  
Craig Campbell, Police Chief – Absent  
Robert Caun, Planning Director – Absent  
Jeff Hinds, Finance Director – Absent  
Bob Palmosina, PW Director – Absent  
Rochelle Barry, Parks Director – Absent  
Kyle Thauvette, Twp. Manager - Absent  
Valerie Salla, Twp. Secretary – Present

**C. EXECUTIVE SESSION:** Executive session was held prior to the meeting to discuss personnel issues.

**D. Kristen Michaels, Executive Director – CONNECT**

Ms. Michaels was invited by Mr. Thauvette to come speak to the Board about the group CONNECT.

CONNECT is a membership organization and was stated in 2009 by David Miller to bring together the City of Pittsburgh and local municipalities that border the City. They meet once a month and rotate to the different municipalities who are members to hold their meetings. All the members get together to discuss different subjects such as transportation, sewers, blight and abandonment, gun violence, etc. Each subject then has a committee to gather information and discuss the issue on more detail and then bring it back to all of the members. The entire membership would then hear the information and decided if a Resolution should be passed.

There are membership dues which are based off of population of the municipality. Collier’s membership dues would be \$570 a year. They also offer a six (6) month trial period if we don’t want to commit to a membership. To become a member, we need to let her know if we are interested and the Board of Commissioners would

need to pass a Resolution to commit to a membership. Then the Commissioners would appoint three (3) members (the Manager and two (2) elected officials) to attend the meetings during the day.

Ms. Michaels informed the Board they are having a fundraiser/networking event at the Hitchhiker Brewery in Sharpsburg and they are welcome to attend.

Commissioner Chiurazzi questioned why this would benefit Collier?

Ms. Michaels stated for the networking and the quick access to important people/communities.

Commissioner Chiurazzi questioned if this could take the place of a COG?

Ms. Michaels stated no. CONNECT will never do joint purchasing. They will not take the place of a COG.

Commissioner Chiurazzi questioned what is the connection with PITT?

Ms. Michaels stated the offices are located at PITT.

Commissioner Durisko questioned how many times a Resolution is passed and are they binding or just for guidance.

Ms. Michaels stated Resolutions are passed once a year and they are not binding.

Commissioner Durisko questioned who decides the budget.

Ms. Michaels stated the memberships decide and along with the budget monies, we also get grants to pay for projects.

The Board of Commissioners thanked Ms. Michaels for coming.

## **II. PUBLIC COMMENT ON NEW BUSINESS ITEMS:**

**Frank Noble** of 500 Azalea Lane approached the Board to thank them for working with the Developer of Neville Park. Mr. Noble would like to see the tracking of fines for the Developer.

Commissioner Macino stated the assessments are through the Magistrate. We will find out from the Manager, Mr. Thauvette and let Mr. Noble know.

## **III. NEW BUSINESS:**

There was no new business.

#### **IV. DISCUSSION:**

##### **A. Administrative Committee/Public Affairs:**

There was no report.

##### **B. COG Committee:**

Commissioner Ruffennach reported the COG is still working on updates.

##### **C. Finance Committee:**

Commissioner Macino reported the 2019 Budget is in fine tuning. It was advertised and ready for review. It can be viewed on the website or at the Township Administration Office.

##### **D. Parks and Recreation:**

Mrs. MaryAnn Cupples-Wisnoiski of the Friends of Collier Board reported she attended the meeting. Mr. Tim Eckenrode interviewed three (3) people to fill the vacant seats on the Parks and Recreation Board. There has not been a final decision.

The Friends of Collier board raised \$400.00 for the Dog Park with their 50/50 drawing they held on election day.

The Friends of Collier Board also gave the Township a \$500.00 donation for trees at Hilltop Park.

##### **E. Planning and Zoning:**

Commissioner Williams-Zabicki reported the following:

1. Public Hearing on December 12, 2018 at 6:30 p.m. for the SALDO regarding emergency access roads.
2. Carpenters Union – 6,000 sq. ft. addition. The Planning Commission recommends approval.
3. Amalfi Ridge Phase III is currently before the Planning Commission for final approval.
4. Sheetz resubmitted plans for preliminary approval.

##### **F. Public Safety Committee:**

Commissioner Macino reported the following:

1. New equipment is in the Budget for the Police Department. They will be able to purchase in January 2019.
2. The Fire Departments have events coming up for Breakfast with Santa at the Rennerdale VFD and Kirwan Heights will be taking Santa around on the Fire Truck.

**G. Public Works Committee:**

Commissioner Durisko reported the following:

1. Public Works Department took delivery of their UTV. We did get this at a discounted price.
2. Snow removal and salting has begun.

**H. Township Manager / Township Business:**

There was no report.

Commissioner Macino informed everyone that Mr. Thauvette was absent due to his wife having a baby girl and everyone is doing well.

Commissioner Macino also reminded everyone that the Light Up Celebration is on Friday, November 30, 2018 from 6:00 p.m. to 8:00 p.m.

**VI. ADJOURNMENT:**

Motion was made by Commissioner Ruffennach; seconded by Commissioner Williams-Zabicki; to adjourn the work shop meeting at 7:40 p.m. By unanimous vote of the Board the motion passed.

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George E. Macino – President  
Board of Commissioners

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Valerie A. Salla  
Township Secretary