

MINUTES

COLLIER TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING

May 24, 2021

7:00 P.M.

- I. CALL TO ORDER:** President Chiurazzi called the meeting of the Board of Commissioners to order at 7:05 P.M. This meeting was held both publicly and virtual due to the COVID-19 (aka CoronaVirus) Regulations.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL:

BOARD

Mary Ann Cupples – Absent
Debra Zymroz – Present
Rick Ruffennach – Present
Daniel Styche – Present
Wayne Chiurazzi, Esq. – Present

STAFF

Kay Pierce, Solicitor - Present
Kevin Brett, Engineer - Present
Craig Campbell, Police Chief – Present
Robert Caun, Planning Director – Present
Jeff Hinds, Finance Director – Present
Tom Plietz – Bldg/Fire Codes – Present
Bob Palmosina, PW Director – Present
Kyle Thauvette, Twp. Manager - Present
Valerie Salla, Twp. Secretary – Present

- C. EXECUTIVE SESSION** – Was held to discuss legal and personnel issues. There was also an executive session held on May 17th for legal and personnel issues.
- D. SWEARING IN OF FIRE POLICE OFFICERS.**
Mr. Bob Kinzler of the Rennerdale VFD swore in Robert Pacinger and Jessica Efthimiades.

II. APPROVAL OF MINUTES

- A. April 12, 2021 – Board of Commissioners Workshop Meeting

Motion was made by Commissioner Ruffennach, seconded by Commissioner Styche, to approve the minutes as stated above. By unanimous vote, the motion passed.

- B. April 26, 2021 – Board of Commissioners Regular Meeting

Motion was made by Commissioner Styche, seconded by Commissioner Zymroz, to approve the minutes as stated above. By unanimous vote, the motion passed.

III. REPORTS OF OFFICIALS AND COMMITTEES:

All reports were submitted to the Board prior to the meeting.

- A. Solicitor:**
- B. Engineer:**
- C. Manager's:**
- D. Building/Codes:**
- E. COG:**
- F. Finance:**
- G. Parks and Recreation:**
- H. Planning/Development/Zoning:**
- I. Public Safety – Fire:**
- J. Public Safety – Police:**
- K. Public Works:**
- L. Sewer Department:**

A motion was made by Commissioner Zymroz, seconded by Commissioner Styche to approve all the Directors reports as submitted. By unanimous vote, the motion passed.

Commissioner Styche thanked Chief Campbell for looking into the report of truck traffic on Thomas Street Ext. and he will let the resident know the police looked into it.

Commissioner Styche questioned the number difference between the 2019 home permits and the 2021 home permits.

Mr. Plietz stated the number fluctuates by the cost and type of construction. The difference between the 2019 permits and the 2021 permits is a commercial permit.

Commissioner Styche asked if the form could be changed to separate that, so it is clearer on what the difference was for.

Mr. Plietz questioned if it is to separate out commercial and residential permits.

Commissioner Styche stated yes.

Mr. Plietz stated he will look at the form to see if it can be changed.

Commissioner Styche stated he had a question dealing with the roads in the Township. There are roughly 110 miles of roads in the Township including State and County roads. Commissioner Styche then questioned if the Township plows all those roads.

Mr. Palmosina stated the Township does not plow all those roads. We do plow Hilltop Road which is a State Road and we get paid back for that. The County takes care of their own roads. There will be a couple of times that we help out the County if they are behind and can't get to them and then County will reimburse us.

Commissioner Styche stated the Township roads have increased by 10% over the past 10 years because of new developments and the Community Center which came online in about 2015.

Mr. Palmosina stated Public Works takes care of everything on the outside of the Community Center.

Commissioner Styche stated the Township then added the Meadow Path that the Public Works has to take care of and then the Township took over the sewer authority. The Township has added more lanes, more parks, we took over the Authority and we have not increased the Township staff. Everyone wants the Township to look good and we keep asking Public Works to do more and more work but, we do not give the Public Works the resources.

A motion was made by Commissioner Styche, seconded by Commissioner Chiurazzi, to hire a new Public Works person, by unanimous vote the motion passed.

Commissioner Styche advised Mr. Thauvette to look into getting this done.

Commissioner Chiurazzi stated budget wise, if we have it, he is all for hiring someone.

Mr. Thauvette questioned if this was effective immediately because we did not budget for a new public works employee this year.

Commissioner Styche stated he knows we did not budget for one but, he knows there are other fees out there and we are looking at a half a year budget and there are other issues where money was budgeted and we haven't spent or not able to spend because he didn't have the personnel at the time and Commissioner Styche thinks we can find the money to do this. By the time we hire someone on, it will probably be a month and that takes us down maybe 5 months.

Mr. Thauvette stated he would start the process.

Commissioner Zymroz questioned Chief Campbell how many Officers are being deployed.

Chief Campbell stated one is currently gone till the fall and another one will be leaving soon and be gone until fall so there will be two (2) deployed.

IV. Public Comment/Comment on New Business Items:

3-minute duration to each signed up participant. Any comments were submitted via email to the manager prior to the meeting and by 4:00 p.m. the day of the meeting.

Mr. Thauvette stated there were no emails for public comments.

Mary Popeck, Chairman of the Parks and Recreation Board approached the Board questioning what the Board's plans are for a Parks and Recreation Director.

Commissioner Chiurazzi stated it is a personnel issue and those are confidential and just know that we are working hard.

Mrs. Popeck questioned if the Board was looking to hire someone.

Commissioner Chiurazzi stated yes.

Mrs. Popeck offered to fill in if needed.

Commissioner Chiurazzi and Mr. Thauvette thanked Mrs. Popeck and to come to the Board of Commissioners with any problems they have.

V. New Business:

1. Consider action on bond reduction No. 3 for the Regional Council of Carpenters. The Township Engineer recommends the Township release the remaining bond amount in its entirety from \$8,471.59 to \$0.00.

Motion was made by Commissioner Styche, seconded by Commissioner Ruffennach, to approve bond reduction No. 3 for the Regional Council of Carpenters as stated above. By unanimous vote, the motion carried.

2. Consider action to enter into a Developers Agreement with Maronda Homes for Amalfi Ridge Phase 5 subject to the satisfaction of the Township Engineer and Township Solicitor.

Motion was made by Commissioner Styche, seconded by Commissioner Chiurazzi, to approve entering into a Developers Agreement with Maronda Homes for Amalfi Ridge Phase 5 as stated above. By unanimous vote, the motion carried.

3. Consider action on Resolution No. 052421-01; A Resolution designating Wayne Chiurazzi and Kyle Thauvette as the officials to execute all documents for the Watershed Restoration and Protection Program grant.

Motion was made by Commissioner Ruffennach, seconded by Commissioner Zymroz, to approve Resolution 052421-01 as stated above. By a 3 to 1 vote, the motion carried. Commissioner Chiurazzi was abstained.

4. Consider action on Resolution 052421-02; A Resolution to enter into an Intermunicipal Agreement between Collier Township and the Municipal Authority of the Township of South Fayette to provide sanitary sewer services to the property located at 20 Steen Hollow Road.

Motion was made by Commissioner Styche, seconded by Commissioner Ruffennach, to approve Resolution 052421-02 as stated above. By unanimous vote, the motion carried.

5. Consider action to approve the Collier Township Parks and Recreation Board Bylaws

Commissioner Styche stated the Parks and Recreation Board created new bylaws and there have been some changes. There were some changes that Commissioner Styche and Mr. Thauvette made that the Parks Board agreed to.

Motion was made by Commissioner Styche, seconded by Commissioner Chiurazzi, to approve the Collier Township Parks and Recreation Board Bylaws. By unanimous vote, the motion carried.

6. Consider action to hire Angie McLuckie for the position of Front Desk Attendant at the Collier Community Center at a rate of \$9.00/hour.

Motion was made by Commissioner Zymroz, seconded by Commissioner Ruffennach, to approve hiring Angie McLuckie as stated above. By unanimous vote, the motion carried.

VI. Account Transfer:

- Approval of the transfer of \$20,000.00 from the General Fund Account to the Capital Fund Checking Account.

Motion was made by Commissioner Styche, seconded by Commissioner Zymroz, to approve the transfer as stated above. By unanimous vote, the motion passed.

VII. Approval of General Fund Operating Account items:

- Invoices paid and checks written May 11, 2021 to May 23, 2021 in the amount of \$150,622.95.

Motion was made by Commissioner Zymroz, seconded by Commissioner Ruffennach, to approve the General Fund Operating Account items as stated above. By unanimous vote, the motion passed.

- Bills requested for payment for May 24, 2021 in the amount of \$33,126.72.

Motion was made by Commissioner Ruffennach, seconded by Commissioner Zymroz, to approve the General Fund Operating Account items as stated above. By unanimous vote, the motion passed.

VIII. Approval of Capital Investment Account Items:

- Bills requested for payment for May 24, 2021 in the amount of \$16,417.57.

Motion was made by Commissioner Zymroz, seconded by Commissioner Ruffennach, to approve the Capital Fund Account items as stated above. By unanimous vote, the motion passed.

IX. Approval of Sewer Account items:

- Invoices paid and checks written from May 11, 2021 to May 23, 2021 in the amount of \$18,492.05.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Styche, and carried, to approve the Sewer Account items as stated above. By unanimous vote, the motion passed.

X. Other Business:

Commissioner Styche invited everyone to come out and see Commissioner Zymroz and himself out front of the Municipal Building on Memorial Day for the Memorial Day Tribute at 9:00 a.m. Come out and see the program.

XI. Adjourn

Motion was made by Commissioner Zymroz, seconded by Commissioner Styche, to adjourn the meeting at 7:25p.m. By unanimous vote, the motion passed.

Wayne M. Chiurazzi – President
Board of Commissioners

Valerie A. Salla
Township Secretary