

**MINUTES
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

WORKSHOP MEETING

June 26, 2019

7:00 P.M.

- I. CALL TO ORDER:** Commissioner Macino called the workshop meeting of the Board of Commissioners to order at 7:00 P.M.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL:

BOARD

Wilson Durisko – Present
Wayne Chiurazzi, Esq. - Absent
Dawn Williams-Zabicki – Present
Rick Ruffennach – Present
George Macino – Present

STAFF

Chuck Means, Solicitor - Absent
Kevin Brett, Engineer - Absent
Craig Campbell, Police Chief – Absent
Robert Caun, Planning Director – Absent
Sean Gramz, Bldg./Codes Officer - Absent
Jeff Hinds, Finance Director – Absent
Bob Palmosina, PW Director – Absent
Rochelle Barry, Parks Director – Absent
Kyle Thauvette, Twp. Manager - Present
Valerie Salla, Twp. Secretary – Present

- C. EXECUTIVE SESSION:** Executive session was held prior to the meeting.

II. PUBLIC COMMENT ON NEW BUSINESS ITEMS:

Terry Bell of 793 Marigold Court asked if he could submit a list of Stormwater Management System questions into the minutes instead of him reading all of them aloud and the answers can be addressed to him later. Here is the list.

Questions regarding proposed stormwater management system

After reviewing the amended stormwater management plan Woodville Associates proposed, there are several points that require clarification and/or confirmation.

1. Is the entire stormwater collection and diversion system completely on Woodville Associate property?
2. Please clarify the following:
 - a. From Appendix F, DA-Map1A it appears the total runoff area is 38.0 acres. However DA-Map2A shows a runoff area of 34.28 acres. Which runoff area is correct?
3. Stormwater appears to be diverted to three main outlet
 - a. 20.7 acres going to a 30 inch stormwater pipe to be extended from current pipe
 - b. 7.1 Acres going to a yet to be built retention pond that drains into the 30" stormwater pipe
 - c. 10.2 acres going to as undetained flow to the regional stormwater facility; essentially flowing over the hill across from the Marigold court hillside

Is this the current proposed method of collecting and distributing stormwater?

4. Are the dimensions of the collection swale system 2 foot bottom width, 4 foot top width and 1 foot deep
5. Half the collection swales are vegetated and half are not vegetated. Why no vegetation in 50% of the swales
6. With regard to the undetained flow
 - a. It appears that the flow from 10.2 acres is actually directed to a ricrac channel. Is this correct?
 - b. The dimensions are 8foot bottom width, 16 foot top width, total depth of 2ft with an H:V ratio of 2.0
 - c. Where does this ricrac channel start and how long is it?
 - d. How does a 16 foot wide channel completely sit on Woodville Associate property if the channel is located between the apex point of North Marigold Court circle and the Hilltop Retention pond?
 - e. The flow rates for this channel are (cfs)
 - i. 2year – 7.077
 - ii. 5 year – 12.46
 - iii. 10 year -16.67
 - iv. 25 year -22.07
 - v. 100 year -23.85
 - f. In Appendix H there is a reference to 5min peak flow for the 100 year event as 38.07 cfs but there does not appear to be a hydrograph for the 100 year event that shows this flow rate. Can you explain how the 38.07 cfs number was determined
7. After passing through the ricrac channel, just how does the water find its way into the regional stormwater facility? Is there a collection point that runs from the top of the hillside east of

Marigold Court to the detention facility? Or is the plan to simply allow the flow from the ricrac channel to move towards this hill and hope the current vegetation acts to absorb some of the flow before it simply cascades over this hillside?

8. Maintenance requirements are far less than those suggested in the Pennsylvania Stormwater BMP Manual. Proposed maintenmce is a quartly inspection. PS Stormwater Manual suggests an inspection 48 hours after a storm event. You're comfortable with this?

Mr. Bell then stated we is also trying to get information on a meeting that took place a couple of weeks ago between the engineers, LSSE, and Gateway regarding stormwater management. LSSE was satisfied with what was communicated to Gateway for the Neville Park stormwater system. There was a change in calculations and it is not in the addendum he has and would like to get a copy of them. Was there a record kept of this meeting? Was anything sent to the Township? He would like to get the content of the meeting and what they want to change.

Commissioner Macino stated he did not know what happened at that meeting. It is not uncommon for the Solicitor, Engineer or any other department head to have informational meetings with other individuals. If the Township hasn't received anything from them, there may have not been a lot or anything concrete that we have to deal with.

Mr. Thauvette stated the Township has not received anything from Lennon, Smith related to the meeting that was held between Gateway Engineers and LSSE. The meeting was held to simply educate Gateway Engineers face to face on what Woodville Association needed to supply through their Engineers. There wasn't any documentation or minutes taken at that meeting. There were no plans or calculations submitted. Up until that meeting, we were working with Woodville Associates and their Engineers to let them know what they needed to do to satisfy the agreement with Woodville Associates and the punch list items that are outstanding. We do expect in the next couple of weeks to have some submissions from Gateway to Lennon, Smith but at this time we do not have anything yet.

Mr. Bell stated instead of him going around and around or submitting a right to know response, he just wants to get an idea of what changed. He understood that Gateway Engineers will be re-submitting drawings. There are two stormwater plans and they are completely different, so he has a lot of questions. This affects all of us, but it directly affects him because it looks like what is being proposed is coming right down his back yard and doesn't feel that is right. There is a 16-foot trench they are proposing and where are they going to put it? At the top of Marigold Court and lake Sirabella? There isn't any space. He has a lot of questions that he would like answers to. Can we at least come to an agreement that when the Township or through LSSE that when you get additional information Mr. Bell can get it.

Commissioner Macino stated we talked to the Solicitor about it and didn't think there was any problem with this, but we just do not have any information yet to pass on but once it comes back, it would be an issue. The issue is and everyone knows, the Township is having trouble getting the information ourselves. We can pass the information along unless there is something in there that we can't.

Mr. Bell stated he is not interested in any budgets or money. He just wants his questions answered. We want to see what is being proposed.

Commissioner Williams-Zabicki questioned as modified designs come into the Township from Gateway or LSSE and the Township sees them, we can share them with Mr. Bell?

Mr. Thauvette stated as long as we have approval from the Solicitor that there is not anything that is attorney/client privilege. In October or November of last year the Board made the same commitment to some of Mr. Bell's neighbors that when these plans or drawings come in, we would share them with the residents knowing full well that even if you have the opportunity to look at them and comment on them, it may or may not sway the decision to have them approved.

Mr. Thauvette urged Mr. Bell that instead of filling out a right to know request, send him an email asking if we have received anything yet and he would be happy to send Mr. Bell the information if the Township has received it.

Mr. Bell questioned Ms. Salla that on the website, he is having problems finding the minutes from the last meeting.

Mrs. Salla questioned if Mr. Bell was looking for the June 12th meeting.

Mr. Bell stated yes.

Ms. Salla stated the June 12 minutes will not be put on the website until the Board approves them.

Mr. Bell thanked the Board.

III. NEW BUSINESS:

1. Consider action to appoint Eric Ives as an Alternate to the Parks and Recreation Board for a four (4) year term ending on December 31, 2022.

Motion was made by Commissioner Ruffennach, seconded by Commissioner Williams-Zabicki, to appoint Eric Ives as stated above. By unanimous vote the motion carried.

IV. DISCUSSION:

A. Administrative Committee/Public Affairs: Commissioner Ruffennach reported the following:

1. ***Discovery Path Ribbon Cutting Ceremony on June 13th.*** Thanked everyone that attended. The Public Works Department did a great job on the trail. There is a sharp left turn at the bottom of the trail and feels there needs a split rail fence, or something put up so someone on a bike doesn't come around there to fast a get hurt not making the bend.
2. ***Glass Recycling.*** Since there was a good turn out for the glass recycling event on May 18th, we will be holding another one on August 24th. We are looking at having it in a more local place instead of at the Township building. Details will be provided when they are set.

3. **Boy Scout Troop 860.** Thanked the Boy Scouts for holding a flag raising ceremony event at the Veterans Monument on Flag Day, June 14, 2019.
4. **Allegheny Green Web.** A non-profit group that works alongside of Allegheny County to provide Municipalities with free engineering services and facilitates conversion between municipalities to improve walkability and trails that connect our communities together. We met with them in May to talk about what trails exist throughout Collier and where we would like to see connector trails. As the Green Web continues to meet with other communities, they can act as the middleman to ensure these additional connectors get put into place. This is a long-term plan and will take some time and money to accomplish some of these trails. The more awareness these trails have, the more commitment from a larger group of people that are passionate about this we can hopefully see more trails connecting.
5. **Manager's Coffee Hour.** Will be held on July 8th at 9:30 a.m. at the Community Center.

B. COG Committee: Commissioner Ruffennach reported the following:

1. The meeting/dinner was held at the Stowe Township building. A lady for the Census Bureau was the guest speaker. She spoke about the importance of people completing the census paperwork and mailing them or emailing them back.
2. The COG Engineering Group spoke about landslides and the different types there are.
3. The Cog will be on break until September 17th which will be in Crescent Township.
4. Flyers were handed out for events that Carnegie Borough was having. There will also be a Farmer's Market in Carnegie every Sunday. The Independence celebration will be on July 3rd at Carnegie Park. This year Carnegie will be celebrating 125 years. The Carnegie Crawl will be the second Friday of every month throughout the Summer. There will be open streets in Carnegie on September 14th.

Commissioner Durisko commented about the cars being towed from the Family Dollar parking lot.

Commissioner Ruffennach stated there were 25 cars towed out of a Borough parking lot. Family Dollar lease some parking spots and at the end of a business day, like at 6pm, the permits become null and void and it becomes public parking. At the last crawl, they had 24 cars towed to Elizabeth, PA because that was the only towing company that would do it. It cost \$250 dollars to get your car out after you got a ride to Elizabeth, PA.

Commissioner Durisko commented that Carnegie will be reimbursing many people or Family Dollar.

Commissioner Ruffennach commented that Carnegie will probably be having a meeting with Family Dollar about it their lease agreement.

C. Finance Committee: Commissioner Macino reported the following:

1. **Audit 2018.** The Audit went well and there were no red flags.

Commissioner Durisko stated the Auditor gave the Board a couple of pages the Board should go over.

2. **Mercantile Tax.** Jordan Tax Service sent out letters to all the businesses for unpaid Mercantile Tax. They are finding that some of the businesses that haven't paid them do not have to pay them because they are not retail establishments. They are manufacturing businesses.

Commissioner Williams-Zabicki asked the tax collector, Maryann Cupples-Wisniowski, if there was anything, she needed to share with the Board on an agenda basis.

Mrs. Cupples-Wisniowski stated probably not. There was one time she was approached and she dealt with it. There has not been anything else that she was aware of.

D. Parks and Recreation: The Commissioners did not attend the meeting but MaryAnn Cupples-Wisniowski did as the representative of the Friends of Collier and she reported the following:

1. **Dog Park.** When will fence be installed and needs topsoil. Mr. Thauvette has been talking with Pittsburgh Fence and there has been topsoil put down. There are a couple of more trees that need to be taken down.
2. **Discovery Trail.** Some type of barrier for the sharp turn at the bottom.
3. **Bingo License.** The Friends of Collier have given money to Ms. Barry for the license, but she is having trouble with the County to get them filled out and still working on that.
4. **Ribbon Cutting.** Tim Eckenrode decided the trees to be planted would be better planted in the Fall. Also, little signs are preferred on the trail.
5. **Stormwater Water Map.** She presented a map of the stormwater if and when it is ever fixed on Marigold, she is wondering and the Friends of Collier are wondering where that water is going because they do not want it on the connectivity part of the trail. Mrs. Cupples-Wisniowski is wondering where the water is going.

Mr. Thauvette stated the water will not go onto the trail. The drawing that he received from Ms. Barry, the pond is not the Township's pond. That is a proposed pond and it is not flowing into our pond. That drawing is the 2004 approved plan and not whatever will be approved in the future so it will look different than what the 2004 map looks like.

Mrs. Cupples-Wisniowski questioned if someone will make sure the water will not cross over where people will be walking.

Mr. Thauvette stated yes. The property owner can not dump their water onto the Township's property and everywhere the path is, is the Township's so the property owner has to contain the water onto their own property.

Commissioner Macino thanked Ms. Cupples-Wisniowski for her help.

E. Planning and Zoning: Commissioner Williams-Zabicki reported she was unable to attend the meeting but reported the following:

1. *Cluster mailboxes.* They are still working on them.
2. *Property Maintenance Ordinance.* Sean Gramz spoke to the Planning Commission regarding the recommended changes. This was good for both Mr. Gramz and the Planning Commission for recommendations.

Commissioner Williams-Zabicki questioned what the thoughts were from the Board of Commissioners regarding Mr. Gramz proposals.

Commissioner Durisko stated the dumpsters. If he were a developer and asked the Township what he is getting for this for all these dumpster fees. If the answer was “that is what everyone else does or we can get it, that is not an answer to him.” There are no justifications for it.

Commissioner Williams-Zabicki stated she thought we are not ready to move forward with this change. There is no justification for it.

Commissioner Durisko stated he is fine with the current \$25.00 fee so that we know where it is here and we can keep track of the set time allowed for the dumpster.

Commissioner Williams-Zabicki recommended moving forward with the following:

1. *Means of Appeals:* Changing that to 10 days
2. *Public Nuisance definitions*
3. *Prohibited furniture and appliances.*
4. *Vehicles: Any that are no longer road legal or able.*
5. *Any excessive inoperable, disassembled parts of, equipment, machinery, tools and un-slightly storage of the same.*
6. *Abandoned or Blighted Property. (This is a new section)*

Commissioners Durisko and Ruffennach both feels this is government over stepping with coming on to their property inspecting things and have a hard time with this. If it is under a cover and I am working on it or making an attempt, the government doesn't have the right to come on to their property and tell us what we can and can't have.

Commissioner Durisko stated “if it is causing a health hazard and has five (5) old cars with rat and snake nests, and bothering my neighbors and killed my neighbor's cat, then absolutely.”

Commissioner Williams-Zabicki suggested having the Solicitor look at the language around the new proposals and make sure it is common and standard around safety risks.

Commissioner Ruffennach agreed with Commissioner Durisko. If he is working on something, it may sit there for six (6) months before he can get back to it.

Commissioner Williams-Zabicki stated the Planning Commission also thought the same. What if you are working on something and it is taking a long time? Mr. Gramz explained to the Planning Commission that he would use the right judgement. If the Township is putting things in black and white, how do we know if the next person will use the right judgement. We need to find the right wording.

Commissioner Durisko questioned if this is tied in with anything else unsightly like mobile homes bigger than 10 feet., boats and campers because what is your unsightly, may not be what my unsightly is. Is there a merge point or a standing ordinance right now? Can I park my RV in my driveway that is legally inspected but it is huge, a 48-footer and my neighbor's hate it?

Commissioner Williams- Zabicki stated yes unless your Homeowner's Association does not allow it.

Commissioner Durisko stated he has a bigger problem with something like that than he does with a car that is being worked on.

Mr. Thauvette stated the Board needs to consider and to not bog down our Ordinances and the definitions of what we enforce, the job of the code enforcement officer would be to take note of the violation, provide a notice of violation and at that time work out something with the property owner. For example, if you got a car that you have been working on for two (2) years and when you got it, it was two (2) axles and four (4) wheels and now I have an engine in it and a body on it. You have been working on it so Mr. Gramz will probably give you some time to finish it up. If you have had a vehicle sitting in your driveway for four (4) years and has never made a change, he may not use the same digression. Mr. Thauvette likes the idea of strengthening the definition of what that type of vehicle is.

Commissioner Williams-Zabicki suggested we take the public nuisance definitions to the Solicitor to have them cleaned up.

Commissioner Williams-Zabicki then questioned does the Board want indoor furniture sitting outside that rats, etc. can make nests in. Also, placing non-working stoves, refrigerators, couches, etc. on your front porch.

Commissioner Macino stated the issue is whether you can take something and use outside the walls of a home that is to be used inside the walls. He feels the language for the proposed Ordinance needs to be more solid and cleaner.

Commissioner Durisko questioned what is Mr. Gramz allowed to inspect? Because he is not allowed to come onto your property.

Mr. Thauvette stated, he can only view from the road or from the neighbor's yard who made the complaint.

The Board felt the language of the Ordinance needs cleaned up before it can be advertised and then go for approval.

Commissioner Williams-Zabicki questioned how the Board felt about the new section for abandoned and blighted properties. We need to define what abandoned and blighted properties are and make a registry of those properties to keep track of who owns it and there is a fee to be on the registry and an incremental fee over the years which is meant to use as an encouragement for the property owner to do something with the property.

Commissioner Macino stated he thought the County has a dictionary definition to define this.

Commissioner Williams-Zabicki stated we followed the International Maintenance Code.

A discussion took place regarding these properties over the years and not being able to find the property owners and whether the Township takes over the properties.

Mr. Thauvette the Township does not take over property. We work with the County and their Vacant Property Recovery Program and transfer that property to an interested buyer. The Township needs to be cautious about maintaining vacant properties and taking over properties because the Township will become liable to whenever happens on those properties.

A discussion took place about other communities taking over or demolishing properties. Other discussion took place on companies that do land banking by fixing up homes and selling them. Homes with no mortgages. No family owners. A land bank will choose the houses that they feel they will get the best opportunity economically.

Commissioner Macino questioned if we know how big of an issue these properties are in the Township?

Mr. Thauvette it is big enough. We have had a home in the Township on Prestley that has been on the Vacant Recovery Program two (2) or (3) times and has not gone through for some reason.

Commissioner Durisko questioned if there is an annual fee and feels there will be more of a strain on the inspector too.

Commissioner William-Zabicki stated there is an annual fee of \$125 to be registered. Mr. Gramz would like a set policy that says there always has to be someone identified with this property located within 30 miles. Whether it is someone in the family or a property management company.

A discussion took place to take out the 30 miles.

Commissioner Williams-Zabicki is going to suggest we have these items updated and for the tenant registration fee be changed from \$10 to \$25.

Mr. Thauvette recommended on the vacant property is, what is the definition of vacant? What is someone is in Florida for a couple of months and what if my house is being renovated and I'm gone for a year and a half? He wouldn't want to have to pay a fee if he chose to live in Florida for the winter.

Commissioners Durisko and Ruffennach stated they will as long as we have someone that is responsible for that property. Someone we can call while you are in Florida to tell you your grass needs cut. This doesn't constitute being a vacant home.

Commissioner Williams-Zabicki stated we will get some of this new Ordinance cleaned up.

Mr. Frank Nogal questioned the Board if this Ordinance pertains to a business that is located next to a house.

Commissioner Williams-Zabicki stated she had that conversation with Mr. Gramz and it would apply to both houses and businesses.

F. Public Safety Committee: Commissioner Macino reported on the following:

1. ***Presentation from Bob Fryer.*** Expansion of lanes on Washington Pike.

Commissioner Williams-Zabicki stated she met with two (2) members of the Bridgeville Council. It would be nice to see something open to avoid all that traffic. We will have more success in getting something done if it is a multi-region group that shows interest. The two (2) members of the Bridgeville Council are fully willing to support and work with Collier Township to put together a task force and then go to Jason Ortitay Office.

Commissioner Macino stated he has had numerous meetings with Mr. Fryer and has told Mr. Fryer that nothing is going to happen until the two (2) property owners are willing to give up some of their property which they are not. Mr. Fryer can go to DDI and Peters Place and ask them to give up another 12 feet to expand the road, which those property owners are not going to do because they have already stated they will not. Going to six (6) lanes is not going to happen in this area of Washington Pike. There isn't any problem with condemnation for a good cause.

Commissioner Durisko stated on the Collier side, a turning lane or turning signal needs put in on Thoms Run Road because he sat in traffic from Star Bucks until he got to Presto Auto and it was not at rush hour.

Commissioner Williams-Zabicki questioned if this is because of Top Golf and Newbury and who is going to take care of widening that are at Presto-Sygan Road.

Mr. Thauvette stated part of the traffic improvement plans for Newbury is to include a right turn lane at Prestley and Forsythe on Thoms Run Road. This has been an issue for a while now. South Fayette Township and the developers of Newbury said the Presto-Sygan intersection will get a light and a right turning lane will go in when Phase 2 is completed. We were under the impression that once the first tenant went in off the big sign on I79, that is when the right turning land was to be done. This is documented information from South Fayette Township, the Developer and the County.

Commissioner Durisko questioned what is going to happen with the intersection of Forsythe and Prestley. Someone will have to give up property.

Mr. Thauvette stated he did not recall the traffic plan and will have to find out.

Commissioner Williams-Zabicki questioned if this area could be re-visited to see how the traffic is doing now.

Mr. Thauvette stated he could make a request for it to be re-visited.

Commissioner Williams-Zabicki advised Mr. Thauvette to do the request.

Mr. Thauvette stated he felt the best way is to notify the County of the traffic issues. There is a Grant program called Green Light Go that looks at traffic signalization, and improvements to allow the flow of traffic. Mr. Thauvette will see when the last application period is up. This would be great to get some funding for this study.

Commissioner Macino questioned what about having a police officer there to direct traffic during the critical time.

Mr. Thauvette stated we do not own the road, but we own the signal over the road. Who would cover the road?

Commissioner Macino advised Mr. Thauvette to call PennDot and talk to the Chief about how interested he would be on having one of the Officers direct traffic at those critical times.

Commissioner Macino stated he spoke to the Chief about the new Safety Director at the School. The Chief spoke highly of the guy. He has State Trooper responsibility and experience. This hiring was mandated and had to be done. It was not the doing of the Superintendent. This individual will also work in the school as an SRO. Also, Chief Campbell has asked the Board to consider our next SRO contract with the School District and look for a longer SRO contract.

Commissioner Macino questioned how long our contract is now for an SRO.

Mr. Thauvette stated it is on a year to year basis, a Calendar year. We have met with the Superintendent about the contract and was agreeable to at least a 3-year contract if not a 5 year and we will continue to push for a 5-year contract. Commissioner Macino stated the fire study is close to being done. When we get this information back it should help us understand what we have within the Township and see where we want to go.

Commissioner Williams-Zabicki stated that will be a good starting point for a conversation.

G. Public Works Committee: No report.

Commissioner Macino brought up all the signs being put up everywhere and these signs are not permitted in the Township. He is not talking about political signs. Can be have the Public Works Department clean these signs up.

Mr. Thauvette stated he will let them know tomorrow about these signs.

Commissioner Durisko questioned if we destroy them or keep them for 30 days.

Mr. Thauvette stated if it is a mass-produced sign we throw in the dumpster. If it is a handy man for hire in a 412-area code we will take down for a while and if no one comes and asks about the signs, we throw them away. No one has ever called for them back.

Mr. Nogal questioned if these signs included the home for sale signs. These signs are pointing the way to the developments.

Commissioner Durisko stated those signs usually go up on a Friday night and are taken down on Sunday afternoon.

Mr. Nogal questioned the big Ryan Homes sign off I79 South. Weeds are growing up over it.

Commissioner Macino stated real estate signs fall under a different ordinance.

Mr. Garber stated this is a 16 x 12 sign next to the clubhouse by I79 and has been there forever.

Commissioner Macino advised Mr. Thauvette to look at the Real Estate sign ordinance.

H. Township Manager / Township Business: Mr. Thauvette reported the following:

1. ***Cyber Liability Company Meeting.*** There will be a meeting in July with a company coming here to talk about cyber hackers that hold company's hostage for ransom. This is happening more and more. They are getting personal information and request companies to pay to get the information back. We will be

talking about the services they supply. This helps put with the Property and Liability insurance and us getting a better rate.

2. **Discovery Trail.** Trash cans are being installed
3. **PennDot Letter.** The 2019 highway construction plans for Noblestown Road have been pushed back to 2020. Land slide repairs have been taken longer they planned for. The re-paving will take place next year. PennDot is being told about the crumbling Noblestown Road by Republic Services.
4. **Forsythe Road.** PennDot was sent notification the road is deteriorating again and the guiderail is falling off the side of the road.
5. **Hilltop Road.** PennDot is re-paving sections of the road. They will not be re-paving the entire road.
6. **Noblestown Road detour signs up.** The detour map will be placed on the website to let people know the planned route.
7. **Alternate needed.** for the Parks and Recreation Board and the Civil Service Commission.
8. **Car Cruise.** Sunday will be a car cruise and a concert in the park.
9. **Appeals Board.** Mr. Gramz is asking for an appeals board be formed to hear any notice of violations appeals. Appeals happen before a citation is given. We need to appoint an already existing Board like the Planning Commission.

Commissioner Macino questioned if this would happen at the regular Planning Commission meetings and do we need a stenographer.

A discussion took place regarding this appeals board; what it states in the international planning code; who the appeals board would be; how many people need to be there; who will take notes and advertising and will the Board of Commissioners do it or will Planning Commissioner do it.

The Board felt they need to talk about this more.

10. **Republic Services.** A post card was mailed out by Republic Services on what will and will not be accepted in your recycling bins. They may be leaving recyclables behind if they are contaminated. The Township does not have this in the contract and he has been in touch with Republic Services regarding this issue.

V. OTHER BUSINESS:

Commissioner Williams-Zabicki brought up some Kirwan Heights residents stated there is a business at North Gray & Vanadium. It is a Commercial Cleaning Business. Every morning, during school buses it cause a lot of issues on the street and the residents are reaching out for help. The employees are coming and going at the same time to get their cleaning supplies before heading off to their jobs. People are parking on the streets and the resident's driveways. She has been into the business to talk to the owner to have him talk to the employees. Maybe some police presence will help solve this issue. This area is zoned for a business.

Commissioner Macino stated we will look at this area.

VI. ADJOURNMENT:

Motion was made by Commissioner Durisko; seconded by Commissioner Ruffennach; to adjourn the workshop meeting at 8:45 p.m. By unanimous vote of the Board the motion passed.

George E. Macino – President
Board of Commissioners

Valerie A. Salla
Township Secretary