

**MINUTES
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

REGULAR MEETING

June 13, 2018

7:00 P.M.

I. CALL TO ORDER: Vice -President Durisko called the meeting of the Board of Commissioners to order at 7:04 P.M.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL:

BOARD

Wilson Durisko – Present
Wayne Chiurazzi, Esq. - Absent
Dawn Williams-Zabicki- Present
Rick Ruffennach –Present
George Macino – Absent

STAFF

Chuck Means, Solicitor - Present
Kevin Brett, Engineer - Present
Craig Campbell, Chief of Police - Present
Robert Caun, Planning Director - Present
Bob Palmosina, Public Works Director - Present
Rochelle Barry, Parks Director – Present
Jeff Hinds, Finance Director - Present
Kyle Thauvette, Township Manager – Present
Valerie Salla, Township Secretary – Present

C. EXECUTIVE SESSION – Was held prior to the meeting to discuss personnel issues.

D. PRESENTATION: Brentwood Bank – Joe Verduci

Mr. Verduci asked the Board if they had any questions regarding the information he gave them previously. They are giving the Township a very competitive rate. They will receive the Township’s deposit services with no service charges.

Mr. Hinds questioned the interest rates.

Mr. Verduci replied the bank has to respond to interest rates going up or down.

II. APPROVAL OF MINUTES:

- A. May 9, 2018 – Board of Commissioners Regular Meeting
- B. May 23, 2018 – Board of Commissioners Workshop Meeting
- C. May 23, 2018 – Board of Commissioners Public Hearing

Motion was made by Commissioner Ruffennach, second by Commissioner Williams-Zabicki to approve all the minutes as submitted above. By unanimous vote the motion carried.

III. REPORTS OF OFFICIALS AND COMMITTEES:

- A. Solicitor:** The Solicitor submitted a written report to the Board for the month of May and would be happy to answer any questions the Board might have.

There were no questions or comments.

- B. Engineer:** The Engineer submitted a written report to the Board for the month of May and would be happy to answer any questions the Board may have.

There were no other questions or comments.

- C. Manager:** The Manager submitted a written report to the Board for the month of May and would be happy to answer any questions the Board may have.

Mr. Thauvette added the following:

1. Fresh Thyme Market ribbon cutting was yesterday.
2. Reports from residents on the water color of Robinson Run. He called Representative Ortity regarding this issue. There will be a public meeting at McDonald Borough Fire Department building in the upstairs room tomorrow at 6:00 PM to address this issue and flooding issues.

Commissioner Williams-Zabicki asked for an update on Enterprise Rental Car.

Mr. Thauvette informed the Board that Enterprise Management instructed their employees to not encourage parking on Beram Avenue. They are also working with Colussey Chevrolet and parking areas of Great Southern Shopping Center for parking.

There were no other questions or comments.

- D. Codes/Zoning:**

Mr. Caun submitted a written report to the Board for the month of May and would be happy to answer any questions the Board may have.

There were no questions or comments.

- E. COG:** Commissioner Ruffennach reported we hosted the COG meeting. There was discussion on by-law changes. The next meeting is on Thursday, June 21, 2018 at Crafton Borough.

F. Finance: Mr. Hinds submitted a written report to the Board for the month of May and would be happy to answer any questions the Board may have.

Mr. Hinds added all disclosures for the Township bonds are completed and we are in compliance. We have final copies of the financial statements.

There were no questions or comments.

G. Parks and Recreation Report: Ms. Barry submitted a written report to the Board for the month of May and would be happy to answer any questions the Board may have.

Ms. Barry reminded the public the next concert in the park will be on Sunday, June 17, 2018 at 6:30 p.m. The band is Live Wire playing music from the 70's, 80's and 90's.

There were no questions or comments.

H. Planning/Development Report: Mr. Caun submitted a written report to the Board for the month of May and would be happy to answer any questions the Board may have.

Mr. Caun added the following:

1. The Planning Commission will be meeting on June 21, 2018 to review Ordinance changes that the Engineer suggested.
2. They will also be reviewing a small addition onto the Chartiers Valley Shopping Center next to Giant Eagle.

There were no questions or comments.

IV. Public Safety – Fire Department Report: A written report was submitted for the month of May and Chief Troy Riddle of the Kirwan Heights VFD was in attendance to answer any questions the Board may have.

There were no questions or comments.

V. Public Safety – Police Department Report: Chief Campbell submitted a written report to the Board for the month of May and would be happy to answer any questions the Board may have.

Chief Campbell added the following:

1. The one Officer that was on workers compensation has returned to work and is on vacation this week and will be back on Monday.
2. Officer Neal will be finished with field training on July 1st, 2018 and put in the rotation.
3. We still have three (3) Officers on workers compensation.

There were no questions or comments.

VI. Public Works Report: Mr. Palmosina submitted a written report to the Board for the month of May and would be happy to answer any questions the Board may have.

Mr. Palmosina thanked the Commissioners for the summer help. They have been a great help with the work load.

There were no other questions or comments.

Motion was made by Commissioner Ruffennach, seconded by Commissioner Williams-Zabicki to approve all the above reports as submitted. By unanimous vote the motion carried.

VII. PUBLIC COMMENT / COMMENT ON NEW BUSINESS:

Barb Riedl of 17 Suburban Avenue, Rennerdale, PA informed the Board that Memorial Day went very well. There were a lot of people in attendance. There were Police Officers there in their official uniforms. Retired Capitan John Kelly and his dog Ranger was in attendance. Captain Kelly was in the Afghanistan War and has PTSD and spoke about this and how his dog has helped save his life. The Township donated \$500 towards the training of the PTSD dogs. Friends of Collier Parks and Recreation matched that with \$500 and we passed around a collection jug for donations and we got over \$1,000 in the jug. The money is donated to the Guardian Angels Medical Service dogs. It takes \$25,000 to train these dogs.

The other item Mrs. Riedl brought up is concerns from young parents on the condition of Webb Park play area. There are some sharp edges and rusty play equipment. These parents feel Webb Park is embarrassing for Collier. Mrs. Riedl suggested those parents go to a Commissioners meeting or a Parks and Recreation meeting.

Mr. Thauvette stated that he, Ms. Barry and Mr. Palmosina went and looked at the Webb Park play area equipment to make sure it is safe. The equipment is older. We have a lot of parks with older equipment and we are researching grants for playground equipment.

Mrs. Riedl questioned if there could be new equipment installed by next spring.

Mr. Thauvette stated he could not give a deadline due to time frames in which grants take place.

Commissioner Williams-Zabicki questioned what the cost baseline would be to update the whole park equipment.

Mr. Brett stated it may cost about \$25,000 for updates.

Mr. Thauvette stated we are keeping up with maintenance on the equipment and we have taken care of the sharp edges and making sure it is safe.

Commissioner Williams-Zabicki questioned if there is a Parks and Recreation Comprehensive Plan.

Ms. Barry stated there is an outdated plan.

Commissioner Williams-Zabicki stated that is something the parks and Recreation Board should think about updating and make recommendations to the Commissioners so that if there are updates needed the Commissioners can think about budgeting for them. We would like to include the Parks and Recreation Board in decision making.

VIII. NEW BUSINESS:

1. Consider action on Bond Reduction Request No.11 for Settlers Pointe Phase One. The Township Engineer recommends the Township reduce the bond amount from \$394,499.80 to \$366,815.12, which is 110% of the total cost for the remaining improvements plus 10% of the completed improvements, upon supply of Phase II bonding for the related buffer trees.

Motion was made by Commissioner Williams-Zabicki, seconded by Commissioner Ruffennach, to approve the Bond Reduction as stated above. By unanimous vote the motion carried.

2. Consider action to approve the conditional use application of Sheetz, conditioned on Sheetz either meeting the applicable provisions of the Zoning Ordinance or receiving the necessary variances or approvals, provided further that with respect to the site lighting intensity limitations found in the Zoning Ordinance at Section 2102.7.B, the Board of Commissioners approves the request of Sheetz to exceed the site lighting limitations in accordance with the Plan as submitted.

Motion was made by Commissioner Williams-Zabicki, seconded by Commissioner Ruffennach, to approve the conditional use application of Sheetz. By unanimous vote the motion carried.

3. Consider to authorize partial payment #3 of \$37,525.00, partial payment #4 of \$25,261.00 and final payment of \$5,887.56 to JASE Construction Services, LLC for the Carol Drive Storm Sewer Project as recommended by W.E.C., Inc. Engineers.

Motion was made by Commissioner Ruffennach, seconded by Commissioner Williams-Zabicki, to authorize payments 3, 4 and final to JASE Construction Services, LLC as stated above. By unanimous vote the motion carried.

4. Consider to hire part-time summer workers at \$10.00/hour.
Effective Monday June 4th, Brandon Marcucci, Cian Malcolm, Evan Murphy, Baxter Eckenrode, Sean McCreary, Anthony Chiurazzi, Andrew Giroski, Devereau Zeleznik, Kavanaugh Zeleznik.

Motion was made by Commissioner Williams-Zabicki, seconded by Commissioner Ruffennach, to hire part-time summer workers as stated above. By unanimous vote the motion carried.

5. Consider action to do the following transfer:
 1. Approval of the transfer of \$50,000.00 from the General Fund Checking Account to the Capital Fund Checking Account.

Motion was made by Commissioner Williams-Zabicki, seconded by Commissioner Ruffennach to authorize the transfer as stated above. By unanimous vote the motion carried.

6. Consider action to transfer all banking accounts from PNC Bank to Brentwood Bank effective immediately.

Mr. Hinds stated he will need to get all the documents and signature cards ready and completed. They will be ready for the workshop meeting. Brentwood Bank also requires Resolutions approving them as the bank for the Township.

Commissioner Durisko asked if anyone including the public had any questions on the Township switching banking services from PNC Bank to Brentwood Bank. This will make the Township about \$34,000 a year.

No comments or questions were made.

Motion was made by Commissioner Ruffennach, seconded by Commissioner Williams-Zabicki to move forward with transferring banking services from PNC bank to Brentwood Bank as soon as possible. By unanimous vote the motion carried.

IX. APPROVAL OF GENERAL FUND OPERATING ACCOUNT ITEMS:

1. Invoices paid and checks written from May 10, 2018 to June 12, 2018 in the amount of \$383,976.30.
2. Bills requested for payment for June 13, 2018 in the amount of \$157,199.49.

Motion was made by Commissioner Williams-Zabicki seconded by Commissioner Ruffennach, to approve the report and authorize payments as stated above. By unanimous vote the motion carried.

X. APPROVAL OF CAPITAL INVESTMENT ACCOUNT ITEMS:

1. Invoices paid from May 10, 2018 to June 12, 2018 in the amount of \$48,426.57
2. Bills requested for payment for June 13, 2018 in the amount of \$110,314.34.

Motion was made by Commissioner Williams-Zabicki, seconded by Commissioner Ruffennach, to approve the report and authorize payments as stated above. By unanimous vote the motion carried.

XI. ADJOURN:

Motion was made by Commissioner Ruffennach, seconded by Commissioner Williams-Zabicki to adjourn the meeting at 7:36 p.m. By unanimous vote the motion carried.

George E. Macino – President
Board of Commissioners

Valerie A. Salla
Township Secretary