

**MINUTES
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

REGULAR MEETING

July 11, 2018

7:00 P.M.

I. CALL TO ORDER: Commissioner Macino called the meeting of the Board of Commissioners to order at 7:00 P.M.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL:

BOARD

Wilson Durisko – Present
Wayne Chiurazzi, Esq. - Present
Dawn Williams-Zabicki- Present
Rick Ruffennach –Present
George Macino – Present

STAFF

Emily Mueller, Solicitor - Present
Dave Kovac, Engineer - Present
Sgt. Ferrance, Collier Police - Present
Robert Caun, Planning Director - Present
Bob Palmosina, Public Works Director - Present
Rochelle Barry, Parks Director – Present
Jeff Hinds, Finance Director - Present
Kyle Thauvette, Township Manager – Present
Valerie Salla, Township Secretary – Present

C. EXECUTIVE SESSION – Was held prior to the meeting to discuss personnel issues.

D. John McGoran of Republic Services.

II. APPROVAL OF MINUTES:

A. June 13, 2018 – Board of Commissioners Regular Meeting

Motion was made by Commissioner Durisko, second by Commissioner Williams-Zabicki to approve all the minutes as submitted above. By a 4 to 1 vote the motion carried. Commissioner Macino was abstained due to being absent for this meeting.

B. June 27, 2018 – Board of Commissioners Workshop Meeting

Motion was made by Commissioner Williams-Zabicki, second by Commissioner Ruffennach to approve all the minutes as submitted above. By unanimous vote the motion carried.

III. REPORTS OF OFFICIALS AND COMMITTEES:

- A. Solicitor:** The Solicitor submitted a written report to the Board for the month of June and would be happy to answer any questions the Board might have.

There were no questions or comments.

- B. Engineer:** The Engineer submitted a written report to the Board for the month of June and would be happy to answer any questions the Board may have.

There were no other questions or comments.

- C. Manager:** The Manager submitted a written report to the Board for the month of June and would be happy to answer any questions the Board may have.

Mr. Thauvette added the following:

1. The Friends of Panhandle Trail obtained full funding for resurfacing of the Collier section on the panhandle.
2. There is a draft map of all Collier walking trails in the Commissioners packets for your review.
3. Dog Park committee is requesting one of two things to happen.
 1. Reimburse the money to all those who have donated money towards the dog park. We are still waiting on numbers for all the donations received which could be \$10,000 to \$12,000.00.
 2. Township takes on cost of moving fence and reinstalling it along the trail near the Public Works stockyard. The cost would be \$13,400.00.

There were no other questions or comments.

D. Codes/Zoning:

Mr. Caun submitted a written report to the Board for the month of June and would be happy to answer any questions the Board may have.

Commissioner Chiurazzi questioned how the school construction is going.

Mr. Caun explained he will check with Bruce Graff of NIRA who is doing all the inspections at the school for the Township.

There were no questions or comments.

- E. COG:** Commissioner Ruffennach reported there was no meeting. The COG has taken a break for the summer months.

- F. Finance:** Mr. Hinds submitted a written report to the Board for the month of June and would be happy to answer any questions the Board may have.

Commissioner Macino asked for an update on the Township's accounts with Brentwood Bank.

Mr. Hinds stated all the accounts are open now.

There were no questions or comments.

G. Parks and Recreation Report: Ms. Barry submitted a written report to the Board for the month of June and would be happy to answer any questions the Board may have.

Ms. Barry reminded the public on the following:

1. The next concert in the park will be on Sunday, July 15, 2018 at 6:30 p.m.
2. Touch a Truck will be on July 21 from 12:00 noon to 2:00 PM.
3. Car Cruise will be on July 21st at 3:00 PM

There were no questions or comments.

H. Planning/Development Report: Mr. Caun submitted a written report to the Board for the month of June and would be happy to answer any questions the Board may have.

Mr. Caun added the following for the Planning Commission:

1. The Planning Commission recommends approval of the 624 sq.ft. addition to the building next to Giant Eagle in the Chartiers Valley Shopping Center.
2. Reviewing and discussion the numbers of entrances into new housing plans.

There were no questions or comments.

IV. Public Safety – Fire Department Report: A written report was submitted for the month of June and Chief Dan Wauthier of Presto VFD was in attendance to answer any questions the Board may have.

Chief Wauthier added the following:

1. He met with Gateway Engineers regarding the emergency access road into Amalfi Ridge. The road is designed very nice and will be able to handle the big fire trucks getting in and out in case of an emergency.
2. Waterford Apartments are still having issues with false alarms. They owe \$1950.00 in false alarm fines that have not been paid and we may have to take them to the Magistrate. The property owners, Morgan Properties, have been notified.

Commissioner Chiurazzi questioned who notifies the property owner and who gets the money.

Chief Wauthier stated that when Mr. Ralston was here, he sent them the letter on the false alarms along with a fine. Since Mr. Ralston has left, he has sent them letters regarding the false alarms, the Township Ordinance and the fines.

Commissioner Chiurazzi stated he would prefer that comes from the Township because the Township is the one to take them to the magistrate and to collect the fines.

Mr. Thauvette stated the Township does collect the fines and then gives it back to the Fire Department.

The Commissioners advised Mr. Thauvette to send a letter with the fines to Morgan Properties regarding the false alarms and if the fines are not paid the Township will take them to the Magistrate's Office.

There were no other questions or comments.

- V. Public Safety – Police Department Report:** Sgt. Ferrence stated Chief Campbell submitted a written report to the Board for the month of June and he would be happy to answer any questions the Board may have.

Commissioner Macino questioned if there only two (2) Officers off now on Workers Compensation.

Sgt. Ferrance stated yes and added that Officer Neal has completed training and is out on her own and doing well.

There were no other questions or comments.

- VI. Public Works Report:** Mr. Palmosina submitted a written report to the Board for the month of June and would be happy to answer any questions the Board may have.

Mr. Palmosina added the following:

1. He checked on the cost of a new playground for Webb Park and it would be around \$75,000.00.
2. We assisted Bridgeville Borough with flood issues.
3. We have 700 tires at the stockyard and need to find a way to get rid of them.

Commissioner Macino thanked the Public Works department for helping Bridgeville Borough with the flood issues.

There were no other questions or comments.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Williams-Zabicki to approve all the above reports as submitted. By unanimous vote the motion carried.

VII. PUBLIC COMMENT / COMMENT ON NEW BUSINESS:

No public comments were made.

VIII. NEW BUSINESS:

1. Consider action on Grading Bond Reduction request #2 for 400-408 Patriot Drive. The Township Engineer recommends the Township reduce the bond amount in its entirety from \$5,241.40 to \$0.00.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Durisko, to approve the Bond Reduction as stated above. By unanimous vote the motion carried.

2. Consider action to execute the Developers Agreement with Richard & Joan Stambrosky for Settlers Pointe Phase 2, conditioned upon a bond or letter of credit satisfactory to the Township Solicitor and Township Engineer being provided.

Motion was made by Commissioner Ruffennach, seconded by Commissioner Chiurazzi, to approve the Developer's Agreement for Settler's Pointe Phase 2 as stated above. By unanimous vote the motion carried.

3. Consider action on the Chartiers Valley Shopping Center Minor Land Development application. The Planning Commission recommends approval with the conditions listed in the June 20, 2018 Township Engineer review letter.

Motion was made by Commissioner Durisko, seconded by Commissioner Williams-Zabicki, to approve the Chartiers Valley Shopping Center minor Land Development application as stated above. By unanimous vote the motion carried.

4. Consider action to award demolition Project-Collier Township Municipal Park – Contract Number 18-D1 to Lutterman Excavating, LLC in the amount of \$148,500.00 subject to obtaining the required insurance certificates, performance bond, and payment bond and review and approval of same by the Township Solicitor prior to execution of the Agreement by the Township.

Commissioner Durisko questioned if this gets rid of all three (3) buildings.

Mr. Thauvette stated yes.

Motion was made by Commissioner Durisko, seconded by Commissioner Ruffennach, to award demolition Project – Collier Township Municipal Park – Contract Number 18-D1 to Lutterman Excavating, LLC as stated above. By unanimous vote the motion carried.

5. Consider action on Resolution 071118-01; A Resolution authorizing Kyle Thauvette as Agent to the Township for purposes of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

Commissioner Macino asked Mr. Thauvette to explain this Resolution.

Mr. Thauvette informed the Board this Resolution is needed due to the Township receiving Federal Funding back in 2013 for flooding in Dutch Hollow and needs closed out. The prior Resolution was in the former Manager's name and it can't be closed out until the Township's information is updated.

Motion was made by Commissioner Williams-Zabicki, seconded by Commissioner Ruffennach, to approve Resolution 071118-01 as stated above. By unanimous vote the motion carried.

6. Consider action to do the following transfer:
 1. Approval of the transfer of \$60,000.00 from the Capital Fund Savings Account to the Capital Fund Checking Account.

Motion was made by Commissioner Durisko, seconded by Commissioner Williams-Zabicki to authorize the transfer as stated above. By unanimous vote the motion carried.

IX. APPROVAL OF GENERAL FUND OPERATING ACCOUNT ITEMS:

1. Invoices paid and checks written from June 14, 2018 to July 10, 2018 in the amount of \$377,418.65.
2. Bills requested for payment for July 11, 2018 in the amount of \$675,981.41.

Motion was made by Commissioner Durisko seconded by Commissioner Williams-Zabicki, to approve the report and authorize payments as stated above. By unanimous vote the motion carried.

X. APPROVAL OF CAPITAL INVESTMENT ACCOUNT ITEMS:

1. Bills requested for payment for July 11, 2018 in the amount of \$31,881.35.

Motion was made by Commissioner Durisko, seconded by Commissioner Williams-Zabicki, to approve the report and authorize payments as stated above. By unanimous vote the motion carried.

XI. ADJOURN:

Commissioner Macino thanked the Township Manager and the Public Works Department for cleaning up all the unapproved miscellaneous signs scattered throughout the Township

Motion was made by Commissioner Ruffennach, seconded by Commissioner Williams-Zabicki to adjourn the meeting at 7:36 p.m. By unanimous vote the motion carried.

George E. Macino – President
Board of Commissioners

Valerie A. Salla
Township Secretary