

**MINUTES**

**COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

**RE-ORGANIZATION MEETING**

**January 6, 2020**

**6:30 P.M.**

**I. CALL TO ORDER:** Solicitor Chuck Means called the meeting of the Board of Commissioners to order at 6:30 P.M.

**A. PLEDGE OF ALLEGIANCE**

**B.** The Honorable Maureen McGraw Desmet administers the oath of office to Commissioner Debra Zymroz.

**C. ROLL CALL:**

**BOARD**

Dawn Williams-Zabicki – Present  
Wayne Chiurazzi - Present  
Rick Ruffennach - Present  
Debra Zymroz – Present  
Daniel Styche – Present

**STAFF**

Chuck Means, Solicitor - Present  
Dave Kovac, Engineer - Present  
Craig Campbell, Chief of Police - Absent  
Bob Palmosina, PW Director - Absent  
Robert Caun, Planning Director - Absent  
Tom Plietz, Bldg./Codes Officer - Absent  
Rochelle Barry, Parks Director – Absent  
Jeff Hinds, Finance Director – Absent  
Kyle Thauvette, Twp. Manager – Present  
Valerie Salla, Township Secretary – Present

**D. REORGANIZATION OF BOARD / ELECTION OF OFFICIALS:**

Solicitor Means called for nominations for a President of the Board of Commissioners.

***NOMINATIONS FOR PRESIDENT:***

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Styche to nominate Commissioner Williams-Zabicki as President. Roll Call vote 5 to 5. By unanimous vote the motion carried.*

***NOMINATIONS FOR VICE PRESIDENT:***

*Motion was made by Commissioner Ruffennach, seconded by Commissioner Styche to nominate Commissioner Chiurazzi as Vice-President. Roll Call vote 5 to 5. By unanimous vote the motion carried.*

**E. EXECUTIVE SESSION:** Executive Session was held prior to the meeting to discuss personnel and legal issues.

**II. APPOINTMENT OF BOARD COMMITTEES** (2020 Board Committees listed below)

- A. Administration/Public Affairs
- B. Building and Codes
- C. Council of Governments (COG)
- D. Finance
- E. Parks & Recreation
- F. Planning and Land Use Development
- G. Public Safety (Fire and Police)
- H. Public Works

*The Board tabled the appointments till the next meeting.*

**III. PUBLIC COMMENT**

There were no public comments.

**IV. NEW BUSINESS:**

- A. Consider action to re-appoint The Pittsburgh Post-Gazette as the Collier Township official newspaper of record for public advertising for 2020.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Ruffennach to re-appoint the Pittsburgh Post-Gazette as stated above. By unanimous vote the motion carried.*

- B. Consider action to re-appoint Mark C. Turnley and Associates as the Collier Township Auditor for 2020.

*Motion was made by Commissioner Styche, seconded by Commissioner Zymroz to re-appoint the Mark C. Turnley as stated above. By unanimous vote the motion carried.*

- C. Consider action to re-appoint Lennon, Smith, Souleret, Engineers as the Township Engineers for 2020 as per rate schedule submitted.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Ruffennach to re-appoint the Lennon, Smith, Souleret as stated above. By unanimous vote the motion carried.*

D. Consider action to re-appoint Goehring, Rutter & Boehm as the Collier Township Solicitor for 2020 as per rate schedule submitted.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Zymroz to re-appoint the Goehring, Rutter & Boehm as stated above. By unanimous vote the motion carried.*

E. Consider action to re-appoint Brentwood Bank as the official Township Depository and the designated signers on all accounts are Commissioner Williams-Zabicki, Commissioner Chiurazzi, Township Manager Kyle P. Thauvette and Township Secretary Valerie A. Salla.

*Motion was made by Commissioner Ruffennach, seconded by Commissioner Zymroz to re-appoint Brentwood Bank and appoint the designated signers as stated above. By unanimous vote the motion carried.*

F. Consider action to re-appoint Jordan Tax Service as the Deputy Tax Collector.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Styche to re-appoint Jordan Tax Service as stated above. By unanimous vote the motion carried.*

**V. ADJOURN REORGANIZATION MEETING:**

Motion to adjourn the meeting by Commissioner Ruffennach, seconded by Commissioner Styche. The meeting was adjourned at 7:45 PM.

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Dawn Williams-Zabicki, President  
Board of Commissioners

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Valerie A. Salla  
Township Secretary