

**COLLIER TOWNSHIP PARKS & RECREATION BOARD
MINUTES – FEBRUARY 15, 2021 ZOOM MEETING**

- I. The meeting was called to order at 6:30 p.m., and a quorum was present.

Roll call: Diane Kuppelweiser, Mary Popeck, Eric Ives, Matt Shipton, Sue Harford, Anna Ewing

- II. Minutes of the November 16, 2020 meeting were approved as submitted.

- III. There were no public comments or guests.

- IV. Committee Reports

Parks Committee Report by Diane Kuppelweiser: In November 2020, both Rochelle Barry and Diane Kuppelweiser visited each of the township parks. A list of suggested improvements was forwarded to Public Works/Bob Palmosina, but there has been no feedback.

Friends Report by Anna Ewing: It was brought to our attention at the meeting which took place on February 15, 2021, at 3:30 p.m., that Holly McIlree had recently passed away. In her memory, Friends received three \$100 donations (Matt Swider, Sal Sirabella, and Collier Historical Society). Upon hearing of Holly's passing, the Parks and Records Board decided to also do something in Holly's memory. A copy of the flyer regarding the baskets being raffled by Friends was provided to all Board members via email today.

There were no other committee reports.

- V. Department Reports

The Community Center continues to operate on abbreviated hours. No organized activities or programs are currently planned. All plans for the Octoberfest have been placed on hold. Community Center members have been given a three-month extension of their membership, and a possible fourth month is being considered as the Community Center was also closed during the month of December 2020.

- VI. Old Business

Resignation of Holly McIlree: Prior to her passing, Holly had tendered her resignation via email to Rochelle Barry in October 2020.

Collier Township Comprehensive Plan – Kyle Thauvette has advised that the final report should be available within the next few days. All members who served on this committee will receive a copy of that report. The electrical sign at the Community

Center has been approved by the Commissioners, so placement of the sign will move forward.

There has been no update regarding approval of the revised Bylaws submitted to Kyle Thauvette for adoption by the Board of Commissioners.

VII. New Business

Diane announced that the Township has extended an offer to Mary Beth Birks as the new Director of Parks & Recreation. The appointment is conditional, pending the usual background clearances. It is anticipated that Mary Beth will begin her employment on March 1, 2021.

Resignations/Board Vacancies: Anthony Vitale had tendered his resignation on February 11, 2021, and Diane Kuppelweiser tendered her resignation effective February 16, 2021 (letters attached). Both resignations were accepted by the Board members. Sue Harford, who previously served as an alternate member, will replace Holly McIlree and serve as a permanent member of the Board. Currently, there are two permanent positions and two alternate positions available on the Board. If anyone is interested, or knows of anyone who may be interested, a letter should be forwarded to Kyle Thauvette with a "cc" of that letter going to Mary E. Popeck. Also, the township secretary will be asked to send out an email blast regarding these vacancies, and Anna Ewing will notify the Friends members. Any interested candidates will be encouraged to attend the March 15, 2021 meeting.

VIII. Election of Officers

The following nominations were made and approved by the Board:

Mary Popeck – President
Sue Harford – Vice President
Anna Ewing – Secretary

IX. Board Member Comments

Baseball and softball registrations are moving forward.

Char-Valley students have been given the option of attending school for two days, up to four days, or by virtual learning. The majority of high school students, especially the athletes, have chosen virtual learning to minimize their exposure.

The next meeting of the Board will take place on March 15, 2021, at 6:30 p.m.

There being no further business, the meeting adjourned at 7:04 p.m.