

**MINUTES  
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**July 25, 2022**

**7:00 P.M.**

- I. CALL TO ORDER:** President Chiurazzi called the meeting of the Board of Commissioners to order at 7:00 P.M.

**A. PLEDGE OF ALLEGIANCE**

**B. ROLL CALL:**

**BOARD**

DawnLee Vaughn – Present  
Tim Young –Present  
Debra Zymroz – Present  
Mary Ann Cupples – Present  
Wayne Chiurazzi, Esq. – Present

**STAFF**

Kate Diersen, Solicitor - Present  
Travis Stanczyk, Engineer - Present  
Jason Paulovich, Gibson-Thomas – Present  
Craig Campbell, Police Chief – Present  
Robert Caun, Planning Director – Absent  
Jeff Hinds, Finance Director – Present  
Tom Plietz – Bldg/Fire Codes – Present  
Bob Palmosina, PW Director – Present  
Josh Werner – Parks Director – Present  
George Macino, Twp. Manager – Present  
Dana Slizik, Asst. Manager – Present  
Valerie Salla, Twp. Secretary – Present

- C. EXECUTIVE SESSION** – Was held to discuss legal and personnel issues.

**II. APPROVAL OF MINUTES**

- A. June 13, 2022 – Board of Commissioners Workshop Meeting

*Motion was made by Commissioner Young, seconded by Commissioner Vaughn, to approve the minutes as stated above. By unanimous vote, the motion passed.*

- B. June 27, 2022 – Board of Commissioners Regular Meeting

*Motion was made by Commissioner Cupples, seconded by Commissioner Chiurazzi, to approve the minutes as stated above. By unanimous vote, the motion passed.*

### **III. REPORTS OF OFFICIALS AND COMMITTEES:**

- A. Solicitor**
- B. Engineer**
- C. Manager**
- D. Building/Codes**
- E. COG**
- F. Finance**
- G. Parks and Recreation**
- H. Planning/Development/Zoning**
- I. Public Safety – Fire**
- J. Public Safety – Police**
- K. Public Works**
- L. Sewer Department**

There were no questions on the reports.

*Motion was made by Commissioner Zymroz, seconded by Commissioner Young, to approve the reports as stated above. By unanimous vote, the motion passed.*

Commissioner Chiurazzi welcomed the new Assistant Manager, Dana Slizik, and asked her to introduce herself.

Mrs. Slizik stated she is honored to be part of the Collier Community.

### **IV. Public Comment/Comment on New Business Items:**

3-minute duration to each signed up participant. Please sign in to talk and state subject.

**Gerhardt Egri** of 7 Walker Avenue approached the Board stating he was on the website and saw events listed all the way up to September and questioned why the event Rock the Quarry that is in August was not on the website.

Commissioners Cupples and Zymroz both stated that is the Panhandle Trail that handles this.

Commissioner Vaughn looked up the dates on her phone.

Commissioner Young stated this can still be put on our website.

Mr. Hinds stated yes.

Mrs. Slizik stated she saw it advertised and it is Friday, August 26<sup>th</sup> and Saturday, August 27<sup>th</sup>.

Mr. Egri stated the Township should also have on the website a button for people to volunteer for those events so people can get to it quicker instead of having to search all over the place.

Commissioner Zymroz stated she is on the Panhandle Trail and the way that Kay Downey does it, she sends an email to everyone that is on the Board/Committee and that is where she starts with her volunteers. She has days and time slots for all the volunteers to fill. Commissioner Zymroz was not sure if there is a place to volunteer for non-committee people.

Mr. Egri questioned what is the age limit to volunteer for the fire department. He has someone of interest that is willing to be a fireman.

The Commissioners asked Chief Riddle of the Kirwan Heights VFD to answer Mr. Egri's question.

Chief Riddle stated 14 as a junior fireman.

Mr. Egri questioned if there is a requirement for a person to have a vehicle to be a fireman.

Chief Riddle stated no.

Commissioner Zymroz asked Chief Riddle to tell Mr. Egri a little bit about what a 14-year-old fireman would be able to do because they are not allowed to go into a fire.

Chief Riddle stated they would do exterior work and help out. When they turn 16 years old, they can start taking classes at the academy.

Mr. Egri thanked everyone for the information.

The Board thanked Mr. Egri for coming in.

## **VI. New Business:**

1. Consider action to set a public hearing date of Monday August 22, 2022 at 5:30 PM for the proposed R6 Zoning District.

Commissioner Young informed the Board that he will not be able to attend the August 22<sup>nd</sup> meeting due to a previous out of town commitment.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Cupples, to set a public hearing date as stated above. By unanimous vote, the motion passed.*

2. Consider action to adopt Ordinance # 723; An Ordinance amending Section 27-902 of the Collier Township Code of Ordinances to amend the list of permitted uses within the R-4 Zoning District.

*Motion was made by Commissioner Young, seconded by Commissioner Chiurazzi, to adopt Ordinance #723 as stated above. Commissioners Cupples and Zymroz were opposed. By a 3 to 2 vote, the motion passed.*

3. Consider action on Resolution 072522-01; A Resolution authorizing the execution of the transfer agreement and related documents, instrument and agreements with Alcosan and the transfer to Alcosan of certain sewer system assets, identified as C-45A Cabbage Hill in accordance therewith.

Commissioner Young stated this is just a matter of Alcosan taking over our sewers in two (2) particular areas. One is in Cabbage Hill and the other is on Thoms Run Road.

*Motion was made by Commissioner Young, seconded by Commissioner Zymroz, to approve Resolution 072522-01 as stated above. By unanimous vote, the motion passed.*

4. Consider action to approve Resolution 072522-02; A Resolution authorizing the execution of the transfer agreement and related documents, instrument and agreements with Alcosan and the transfer to Alcosan of certain sewer system assets, identified as C-54-11 Thoms Run Road in accordance therewith.

*Motion was made by Commissioner Zymroz, seconded by Commissioner Young, to approve Resolution 072522-02 as stated above. By unanimous vote, the motion passed.*

5. Consider action to appoint Dawn Lee Vaughn as an alternate to the Civil Service Commission effective July 25, 2022.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Young, to appoint Dawnlee Vaughn as an alternate to the Civil Service Commission as stated above. By unanimous vote, the motion passed.*

#### **VII. Account Transfer(s):**

- Approval of the transfer of \$10,000.00 from the General Fund Account to the Capital Fund Checking Account.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Young, to approve the transfer as stated above. By unanimous vote, the motion passed.*

#### **VIII. Approval of General Fund Operating Account items:**

- Invoices paid, checks written and Bills Requested July 12, 2022 to July 25, 2022, in the amount of \$42,914.03.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Young, to approve the General Fund Account items as stated above. By unanimous vote, the motion passed.*

#### **IX. Approval of Capital Investment Account Items:**

- Invoices Paid, Checks Written and Bills Requested July 12, 2022 to July 25, 2022, in the amount of \$10,535.43.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Young, to approve the Capital Fund Account items as stated above. By unanimous vote, the motion passed.*

**X. Approval of Sewer Account items:**

- Invoices paid, checks written and Bills Requested July 12, 2022 to July 25, 2022, in the amount of \$5,793.85.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Young, and carried, to approve the Sewer Account items as stated above. By unanimous vote, the motion passed.*

**XI. Adjourn**

Before adjournment, Commissioner Chiurazzi introduced the new Engineers, Jason Paulovich, Project Manager for Gibson-Thomas Engineering. He has been with the company for 25 years and does a lot of sewer work. He then introduced Travis Stanczyk, Professional Engineer, and has been with the Gibson-Thomas for 4 years. He is from the Lock Haven area and went to Temple.

*Motion was made by Commissioner Zymroz, seconded by Commissioner Young, to adjourn the meeting at 7:13 p.m. By unanimous vote, the motion passed.*

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Wayne M. Chiurazzi – President  
Board of Commissioners

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Valerie A. Salla  
Township Secretary