

**MINUTES  
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**August 22, 2022**

**7:00 P.M.**

- I. CALL TO ORDER:** President Chiurazzi called the meeting of the Board of Commissioners to order at 7:00 P.M.

**A. PLEDGE OF ALLEGIANCE**

**B. ROLL CALL:**

**BOARD**

DawnLee Vaughn – Present  
Tim Young – Absent  
Debra Zymroz – Present  
Mary Ann Cupples – Present  
Wayne Chiurazzi, Esq. – Present

**STAFF**

Jessica Crown, Solicitor - Present  
Travis Stanczyk, Engineer - Present  
Jason Paulovich, Gibson-Thomas – Present  
Craig Campbell, Police Chief – Present  
Robert Caun, Planning Director – Present  
Jeff Hinds, Finance Director – Present  
Tom Plietz – Bldg/Fire Codes – Present  
Bob Palmosina, PW Director – Present  
Josh Werner – Parks Director – Absent  
George Macino, Twp. Manager – Present  
Dana Slizik, Asst. Manager – Present  
Valerie Salla, Twp. Secretary – Absent  
Janet Wank, Admin. Assistant – Present

- C. EXECUTIVE SESSION** – Was held to discuss legal and personnel issues.

**II. APPROVAL OF MINUTES**

- A. July 11, 2022** – Board of Commissioners Workshop Meeting

*Motion was made by Commissioner Zymroz, seconded by Commissioner Cupples, to approve the minutes as stated above. By unanimous vote, the motion passed.*

- B. July 25, 2022** – Board of Commissioners Regular Meeting

*Motion was made by Commissioner Cupples, seconded by Commissioner Vaughn, to approve the minutes as stated above. By unanimous vote, the motion passed.*

### **III. REPORTS OF OFFICIALS AND COMMITTEES:**

- A. Solicitor**
- B. Engineer**
- C. Manager**
- D. Building/Codes**
- E. COG**
- F. Finance**
- G. Parks and Recreation**
- H. Planning/Development/Zoning**
- I. Public Safety – Fire**
- J. Public Safety – Police**
- K. Public Works**
- L. Sewer Department**

There were no questions on the reports.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Cupples, to approve the reports as stated above. By unanimous vote, the motion passed.*

### **IV. Public Comment/Comment on New Business Items:**

3-minute duration to each signed up participant. Please sign in to talk and state subject.

**Frank Nogal** of 500 Azalea Lane approached the Board wanting to know who to talk to about the Planning Commission meeting minutes. Some of the public comment statements were not put into public record. Mr. Nogal spoke at a Spring Planning Commission meeting; the minutes were approved and his statement was not in the minutes. Mr. Nogal wanted to know who works on those minutes. He did send some emails and got no response. The reason for public comments is to get something on record and if your statement is not on public record, that is not being transparent and not being fair to the people that are speaking.

Commissioner Chiurazzi questioned if the Planning Commission meetings were recorded by tape.

Mr. Caun stated the May minutes have not been approved yet because the Planning Commission has not met in the past two (2) months. The meetings are recorded. The minutes are a summary and not word for word. Mr. Nogal did send an email to myself and George. Mr. Caun could not speak for what is in or not in the minutes. Minutes are a summarization of what was said. We do not have a stenographer and it is not word for word. It is so and so was here and he spoke about x.

Solicitor Jessica Crown stated that minutes do not reflect everything that was said. Some municipalities do not note who provided public comment and just state in the minutes that public comment was provided. Mr. Caun stated the May meeting minutes have not been approved because the Planning Commission what not met. If Mr. Nogal has an issue with the Planning Commission minutes, he would need to go to the Planning

Commission because they are the only ones to approve the meeting minutes. A request would need to be made to the Planning Commission to add his comments to the minutes.

Mr. Nogal stated he was concerned with the minutes that were already approved. The public's comments were not in the minutes. His comments were not in the minutes.

Solicitor Crown stated Mr. Nogal would have to request the Planning Commission consider amending previously approved minutes. The Planning Commission would then have to consider this and then vote on it.

Mr. Nogal thanked Solicitor Crown.

## **VI. New Business:**

1. Consider action to adopt Ordinance 726; An Ordinance amending Section 27-902 of the Collier Township Code of Ordinances to add the following:
  - a. Add a R-6 Medium Density Residential Conservation Community District
  - b. Rezone identified parcels within the R-1 District to the R-6 District.
  - c. Rezone identified parcels within the R-1 District to the SC District
  - d. Rezone identified parcels within the SC District to the R-1 District
  - e. Amend the Official Zoning Map of the Township
  - f. Make such other revisions and amendments as are incidental to and necessitated by adding a R-6 Medium Density Residential Conservation Community District to the Zoning Ordinance.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Zymroz, to adopt Ordinance 726 as stated above. By unanimous vote, the motion passed.*

2. Consider action on bond reduction request No. 8 for Amalfi Ridge Phase I. Township Engineer LSSE has reviewed the request and recommends the Township reduce the bond amount from \$82,334.49 to \$28,677.00 which is 110% of the total cost for the remaining improvements.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Cupples, to approve bond reduction request No. 8 for Amalfi Ridge Phase I as stated above. By unanimous vote, the motion passed.*

3. Consider action on bond reduction request No. 4 for Amalfi Ridge Phase 2. Township Engineer LSSE has reviewed the request and recommends the Township reduce the bond amount from \$164,930.08 to \$28,919.00 which is 110% of the total cost for the remaining improvements.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Vaughn, to approve bond reduction request No. 4 for Amalfi Ridge Phase 2 as stated above. By unanimous vote, the motion passed.*

4. Consider action on bond reduction request No. 3 for Amalfi Ridge Phase 3. Township Engineer LSSE has reviewed the request and recommends the Township reduce the bond amount from \$51,306.63 to \$15,400.00 which is 110% of the total cost for the remaining improvements.

*Motion was made by Commissioner Cupples, seconded by Commissioner Vaughn, to approve bond reduction request No. 3 for Amalfi Ridge Phase 3 as stated above. By unanimous vote, the motion passed.*

5. Consider action on bond reduction request No. 2 for Amalfi Ridge Phase 4. Township Engineer LSSE has reviewed the request and recommends the Township reduce the bond amount from \$435,279.45 to \$239,684.50 which is 110% of the total cost for the remaining improvements.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Zymroz, to approve bond reduction request No. 2 for Amalfi Ridge Phase 4 as stated above. By unanimous vote, the motion passed.*

6. Consider action on bond reduction request No. 1 for Amalfi Ridge Phase 5. Township Engineer LSSE has reviewed the request and recommends the Township reduce the bond amount from \$245,603.28 to \$181,643.00 which is 110% of the total cost for the remaining improvements.

*Motion was made by Commissioner Cupples, seconded by Commissioner Vaughn, to approve bond reduction request No. 1 for Amalfi Ridge Phase 5 as stated above. By unanimous vote, the motion passed.*

7. Consider action to hire Paulette Bonetti as a part-time front desk employee for the Collier Community Center at \$11.00 per hour effective August 23, 2022.

*Motion was made by Commissioner Zymroz, seconded by Commissioner Vaughn, to hire Paulette Bonetti as stated above. By unanimous vote, the motion passed.*

#### **VII Account Transfer(s):**

- Approval of the transfer of \$28,000.00 from the General Fund Account to the Capital Fund Checking Account.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Zymroz, to approve the transfer as stated above. By unanimous vote, the motion passed.*

#### **VIII. Approval of General, Capital and Sewer Fund Operating Account items:**

- Invoices Paid, Checks Written and Bills Requested August 9, 2022 to August 22, 2022:
  - General Fund in the amount of \$159,264.14
  - Capital Fund in the amount of \$28,060.65
  - Sewer Fund in the amount of \$6,229.56

*Motion was made by Commissioner Zymroz, seconded by Commissioner Cupples, and carried, to approve the General, Capital and Sewer Account items as stated above. By unanimous vote, the motion passed.*

**IX. Adjourn**

*Motion was made by Commissioner Vaughn, seconded by Commissioner Chiurazzi, to adjourn the meeting at 7:11 p.m. By unanimous vote, the motion passed.*

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Wayne M. Chiurazzi – President  
Board of Commissioners

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Valerie A. Salla  
Township Secretary