

**COLLIER TOWNSHIP PARKS & RECREATION BOARD
MINUTES OF AUGUST 16, 2021 MEETING**

- I. The meeting was called to order at 6:30 p.m. A quorum was present.

Roll call

Present: Sue Harford, Dr. Jeff Witman, Alicia Guarnaccio, Anna Ewing; Josh Werner, Director/Parks & Recreation; Dan Styche/Commissioner

Absent: Mary Popeck, Matt Shipton

Resignation: Just prior to tonight's meeting, Eric Ives resigned from the Board.

- II. Minutes of the July 19, 2021 meeting were previously approved via email to/from the Board members.

- III. Public Comment/Acknowledgement of Guest:

Deb Zymroz/Commissioner was present at the meeting.

- IV. Committee reports:

Collierfest – Josh Werner will need volunteers to assist with the Collierfest activities on September 24 (Bike Night) and September 25 (Collierfest). Sue Harford and Matt Shipton will take the required test to be certified to serve/sell beer during this event. Josh will provide Sue and Matt with a code to obtain their RAMP certification. Vendors are still needed. If anyone knows of any interested vendor(s), they can contact Josh for additional information. To date, six vendors have paid to reserve a spot. Close to twenty other vendors have expressed an interest, but have not yet paid. Two food vendors have paid to date. Other food vendors have expressed an interest, but have not yet paid.

- V. Friends Report by Dan Styche:

During Bike Night and Collierfest, Friends will display baskets to be raffled off and will also hold a 50/50 raffle. A separate raffle – the Yeti cooler package – will also be displayed. Tickets for that package will cost \$10 each and 100 tickets will be available for purchase. If any tickets remain for the Pirates, Penguins, and Dog-themed baskets, those will also be on display.

Dan also mentioned the current fundraisers, which include the dinner at the Alpine Club and the Mum Sale. Flyers for the Mum Sale were given to Josh Werner to display at the Community Center.

VI. Parks & Recreation Department Report by Josh Werner:

A. Programs – Seven children signed up for “A Little Veterinarian Summer Camp,” which started on August 16 and will run through August 20. The Jumpbunch program will be open to a preschool to teenage group. This program offers team building/interaction activities. A number of one-day programs are being considered which will target four specific groups – preschoolers, youth/teens, seniors and family. Possible activities/programs include a teen night, which will be a nonstructural, but supervised program; a parent’s night out; a cooking class for kids; CPR for adults; and babysitting. Josh also plans to schedule other programs which will consist of a six-week session. An “open gym time” schedule for volleyball, basketball and pickleball is a work in progress.

B. Front Desk – All employees will be given a shirt this week which identifies them as a staff member. A new employee (retired female) was hired this week as a front desk receptionist.

C. Concerts – The final concert of the year will take place on Sunday, August 22, 2021 (Scott, Rob and Greg of the Clarks). Grist House and Rennerdale Corner Store will sell beer and food. Next year, Josh plans to solicit sponsors for the concerts and will schedule the concerts for consecutive weeks.

D. Advertisement – Josh Werner continues to use social media to post notices and has also met with a representative of INcommunity Magazine, a publication which comes out four times a year.

E. Pickleball – The gate at the pickleball courts located in Collier Park has been installed and the gate leading from the tennis courts to the pickleball courts will be inaccessible. Resurfacing of the courts at Webb Park will take place in the near future. Issues involving the pickleball players, court time, fees, etc. is a work in progress. Josh wants to always keep one side of the gym open for member use. He is looking into the possibility of converting the other side of the gym to accommodate two pickleball courts. As an aside, Josh mentioned that 17 laps around the gym equals one mile.

F. Hilltop Park – The playground renovation should be completed at the end of November, pending delivery of the playground equipment. A sign will be placed near the fitness equipment to advise guests that they must be 13 years or older to use the equipment. Dan Styche also requested that a safety fence be installed behind the playground to prevent anyone from falling off the hillside.

VII. Old Business

Park Visits – A tour of the parks has been scheduled for Saturday, August 21, 2021, at 10:30, and will begin at Collier Park. Items of interest include the availability of handicap tables at all of the parks, the parking issue at Presto Park, and the amenities available at the park pavilions. Josh Werner would like to promote the parks in Collier Township as an asset to the community.

Playground Signs – Josh obtained two preliminary examples of the new signs which will be placed at each of the parks. A final decision on the pricing/formatting has not yet been made.

Permanent/Alternate Board Members – With the resignation of Eric Ives, the Board will now need one permanent member and two alternate members. Interested candidates include: Alex Trybus, Patricia Lane, Lori Ferguson, Dave Reason, Gerhardt Edgri, and Frank Robinson. This matter was tabled until the September meeting.

VIII. New Business

Meeting Date/Time: Josh Werner asked if the Board would consider moving the meeting date to another day of the week. That request was tabled pending a review of the Bylaws, which would have to be amended.

IX. Board Member Comments

Dan Styche advised that initial consideration is being given to the construction of a multi-purpose building in Collier Park. The estimated cost would be \$5 million. The building would have an indoor theater which opens to the outdoors, four pickleball courts, and a banquet room which would accommodate approximately 200 guests.

Anna Ewing requested a clarification as to the gaming license for the Senior Bingo which is required by the state. The purchase of a new bingo machine by Friends was tabled pending this matter. She also asked Josh Werner if he could donate a one-year membership to the Community Center as one of the gifts to be raffled off at Collierfest, which he agreed to do.

X. There being no further business, the meeting adjourned at 7:52 p.m.

XI. The next meeting of the Board will take place at the Community Center on September 20, 2021, at 6:30 p.m.