



SEWER DEPARTMENT SANITARY CERTIFICATION LETTER INSTRUCTIONS

Applicants will be required to complete the APPLICATION FOR SANITARY CERTIFICATION LETTER (below) along with payment of \$95.00; select their own plumber to complete the DYE TEST/LATERAL INSPECTION FORM(s) and submit the report to the Collier Sewer Department for review and approval. Plumbers performing the testing must be licensed in Allegheny County and are required to meet all requirements of the Sewer Department's specifications for dye testing and private laterals. The forms must be completed in their entirety. The dye test will remain valid for two (2) years and the lateral inspection for a period of (5) years upon proof of a successful test result.

Report forms can be submitted in person to the Collier Township Sewer Department or electronically to CTSD@colliertwp.net. All forms are to be legible and if submitted electronically shall be in PDF format.

The plumber will be responsible for dye testing all interior plumbing fixtures (sinks, laundry tubs, floor drains, showers and toilets) as well as exterior roof leaders (rainspouts) exposed stairwell drains, driveway drains, and other area drains located on the property. The plumber shall verify that all internal plumbing fixtures are properly connected to the sewer system and that there are no illegal connections. If any of the internal plumbing fixtures are not connected to the sewer system or if an illegal connection is discovered, it shall be the property owner's responsibility to correct the problem.

The plumber will be required to determine the existence and location of the site tee (if construction date is after 2004), sanitary fresh air vent(s) as well as the sanitary clean out(s) and to verify that none of these access points act as a conduit for surface water to enter the sanitary sewer system.

Photographs (electronic) of the following will be required along with submission of test report:

- Fresh Air Vent
- Cleanout
- Site Tee (if applicable, 2004 and newer construction)
- Upstream & Downstream Manholes
- Deduct Meter Reading (if applicable)
- Open Trench photo of piping (new construction)

The property must also be inspected to determine if there is a sump pump or any basement pump and identify the discharge point thereof.

If the tests reveal that all internal plumbing fixtures are properly connected to the sewer system and there are no illegal connections, the property will be considered to have "passed" the test and no further action is required. However, if the test results in a failure and requires replacement or repairs, rehabilitation or alteration to meet compliance; such work must be inspected by a Sewer Department representative prior to the issuance of the Sanitary Certification Letter.

When a Municipal (Sanitary) Certification Letter application is submitted, the applicant shall pay a **fee of \$95.00**. Checks are to be made payable to "Collier Township Sewer Department". Upon submission of a properly completed application and accompanying fee, the applicant should arrange to retain a plumber to perform the dye testing/lateral inspection. To ensure sufficient time for review prior to any real estate closing date, please make sure the application is completed fully, your plumber has adequate time to complete the testing and submit the required materials to the Sewer Department.

We ask that you submit your application and fee to the Collier Township Sewer Department at least twenty (20) days prior to closing date. Once the testing has been completed and the reports submitted, reviewed and approved, the Sanitary Certification Letter will be issued.

Required Procedure for Identified Failures

Where dye tests or video inspections have identified failures (NASSCO condition failures, connection violations, missing pipes, etc.) and repairs/replacements to the resident’s plumbing system are required, the property owner or agent must file a plan for repairs with the ACHD Plumbing Division, including the payment of any filing fees. A copy of each of the following must be filed with Collier Sewer Department:

1. Repair Plan
2. ACHD permit
3. Final inspection report from ACHD

Definitions

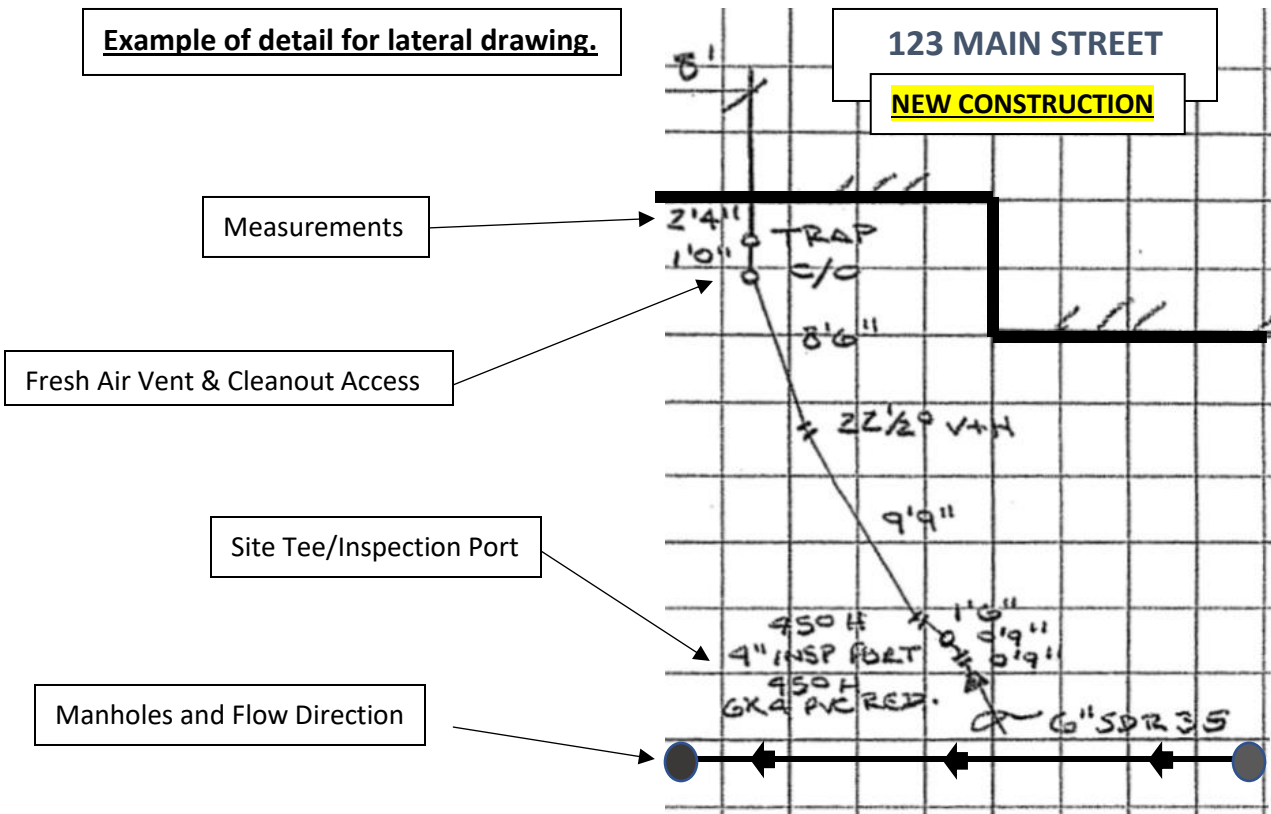
ACHD – Allegheny County Health Department

Allegheny County Health Department South Hills Plumbing Office
 1100 Washington Avenue (Rear)
 Carnegie, PA 15106
 Telephone: (412) 278-2512
 Fax: (412) 278-2521

Common Lateral – A lateral that collects sanitary drainage from more than one house/building/unit and conveys it to the public sewer in a singular lateral. It is a shared lateral between two or more units and a single point of connection to the sanitary sewer. Generally, this type of connection is not permitted by Collier Township.

Deduct Meter – A meter that records the amount of water that flows only to the exterior of your house and does not enter the sanitary sewer lines of Collier. In some cases, a sprinkler system and/or a swimming pool would warrant the use of a deduct meter.

Collier Township does not endorse or contract with any specific plumber or plumbing company.



Collier Township
SEWER DEPARTMENT
2418 Hilltop Road Presto, PA 15142
(O) 412-279-4941 (F) 412-278-2001
www.colliertownship.net



APPLICATION FOR
SANITARY CERTIFICATION

APPLICATION # _____

Return this application with a check made payable to COLLIER TOWNSHIP SEWER DEPARTMENT in the amount of \$95.00.

PROPERTY ADDRESS _____
CITY, STATE, ZIP _____ PARCEL ID/TAX ID NUMBER _____
PROPERTY OWNER(S) NAME _____

ADDRESS OF OWNER(S) IF DIFFERENT THAN ABOVE _____
CITY, STATE, ZIP _____

PA WATER CO PREMISES ID NUMBER _____ CLOSING DATE _____
CLOSING COMPANY INFORMATION _____
FAX # _____ PHONE _____

PURCHASERS NAME _____ PHONE _____
PURCHASERS CURRENT ADDRESS _____ CITY, STATE, ZIP _____

PROPERTY INFO (check all that apply)

New Construction Deduct Meter Septic Tank (previous) Shares Common Lateral NONE

APPLICANT RESPONSIBILITY

I/we do hereby certify to Collier Township Sewer Department, the prospective purchasers of the property and to Allegheny County Health Department that there are no improper or illegal connections located on this property that discharge into the Collier Township Sewer Department sanitary sewer system. I/we do further certify that there are no roof drains, driveway drains, surface drains, trench drains, sump pumps, basement drains or other drains connected to the sanitary sewer system which would allow for extraneous water to enter the sewer system. I/we do certify that the property contains an exterior trap and separate clean out as required by the Allegheny County Health Department and that the lateral is properly connected to the sanitary sewer system by our lateral. (I/we) hereby apply to Collier Township Sewer Department for a Municipal Sanitary Lien Letter covering the above real estate and, as part of the application, provide information (I/we) know to be true.

SIGNATURE OF OWNER(S): _____ DATE: _____

*If not signed by the Owner(s), the requesting party agrees to assume all liability of the Owner(s), including the liability of correcting any violations determined to exist by or during the inspection.

RESPONSIBLE PARTY: _____

ADDRESS: _____ PHONE # _____ DATE: _____