

**MINUTES**

**COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**September 26, 2022**

**7:00 P.M.**

- I. CALL TO ORDER:** President Chiurazzi called the meeting of the Board of Commissioners to order at 7:00 P.M.

**A. PLEDGE OF ALLEGIANCE**

**B. ROLL CALL:**

**BOARD**

DawnLee Vaughn – Absent  
Tim Young – Present  
Debra Zymroz – Present  
Mary Ann Cupples – Present  
Wayne Chiurazzi, Esq. – Present

**STAFF**

Kate Diersen, Solicitor - Present  
Travis Stanczyk, Engineer - Present  
Craig Campbell, Police Chief - Present  
Bob Caun, Planning Director - Absent  
Jeff Hinds, Finance Director – Present  
Tom Plietz – Bldg/Fire Codes – Present  
Bob Palmosina, PW Director – Present  
Josh Werner – Parks Director – Absent  
George Macino, Twp. Manager – Present  
Dana Slizik, Asst. Manager – Present  
Valerie Salla, Twp. Secretary – Present

- C. EXECUTIVE SESSION** – Was held to discuss legal and personnel issues.

**II. APPROVAL OF MINUTES**

- A. August 8, 2022 – Board of Commissioners Workshop Meeting**

*Motion was made by Commissioner Zymroz, seconded by Commissioner Cupples, to approve the minutes as stated above. By unanimous vote, the motion passed.*

- B. August 22, 2022 – Board of Commissioners Regular Meeting**

*Motion was made by Commissioner Zymroz, seconded by Commissioner Cupples, to approve the minutes as stated above. By unanimous vote, the motion passed.*

### **III. REPORTS OF OFFICIALS AND COMMITTEES:**

- A. Solicitor**
- B. Engineer**
- C. Manager**
- D. Building/Codes**
- E. COG**
- F. Finance**
- G. Parks and Recreation**
- H. Planning/Development/Zoning**
- I. Public Safety – Fire**
- J. Public Safety – Police**
- K. Public Works**
- L. Sewer Department**

There were no questions on the reports.

Commissioner Zymroz thanked everyone that helped with Collierfest. There was a great crowd and it was very well done. She thanked, Josh, Robb, Bob P., the staff at the recreation center, the Parks and Recreation Board, the Friends of Collier and the Public Works Department.

Commissioner Cupples mentioned Officer Elway doing 900 books for the Elementary School. She is a former schoolteacher; this made her feel so good hearing this. As a teacher, it was her mission statement to make children lifelong readers.

Chief Campbell stated Officer Elway reads to the children all the time.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Young, to approve the reports as stated above. By unanimous vote, the motion passed.*

### **IV. Public Comment/Comment on New Business Items:**

3-minute duration to each signed up participant. Please sign in to talk and state subject.

There were no public comments.

### **V. New Business:**

1. Consider action to approve the final PRD revision application of Legacy Development. The Planning Commission has reviewed and recommends approval.

*Motion was made by Commissioner Zymroz, seconded by Commissioner Cupples, to approve the final PRD revision application of Legacy Development. By unanimous vote, the motion passed.*

2. Consider action to approve Resolution No. 092622-01, a Resolution of the Board of Commissioners accepting a portion of the sanitary sewers and applicable fittings, manholes and appurtenances, as fully described in Exhibit A of this Resolution and located in the Creekside Meadows Plan of Lots. The Township Engineer LSSE has reviewed and recommends approval.

*Motion was made by Commissioner Chiurazzi, seconded by Commissioner Zymroz, to approve Resolution 092622-01 as stated above. By unanimous vote, the motion passed.*

3. Consider action to accept the 2023 Financial Requirement and Minimum Municipal Obligation (MMO) for the Non-Uniform Pension Plan in the amount of \$191,262.00, the Police Pension Plan in the amount of \$356,019.00 and the Collier Township Sewer Fund Plan in the amount of \$5,181.00.

*Motion was made by Commissioner Young, seconded by Commissioner Cupples, to accept the 2023 Financial Requirement and Minimum Municipal Obligation (MMO) as stated above. By unanimous vote, the motion passed.*

#### **VI Account Transfer(s):**

- Approval of the transfer of \$155,000.00 from the General Fund Account to the Capital Fund Checking Account.

*Motion was made by Commissioner Young, seconded by Commissioner Chiurazzi, to approve the transfer as stated above. By unanimous vote, the motion passed.*

#### **VII. Approval of General, Capital and Sewer Fund Operating Account items:**

Invoices Paid, Checks Written and Bills Requested September 13, 2022 to September 26, 2022:

- General Fund in the amount of \$894,148.06
- Capital Fund in the amount of \$155,245.54
- Sewer Fund in the amount of \$5,411.20

*Motion was made by Commissioner Young, seconded by Commissioner Chiurazzi, and carried, to approve the General, Capital and Sewer Account items as stated above. By unanimous vote, the motion passed.*

#### **VIII. Adjourn**

*Motion was made by Commissioner Zymroz, seconded by Commissioner Cupples, to adjourn the meeting at 7:06 p.m. By unanimous vote, the motion passed.*

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Wayne M. Chiurazzi – President  
Board of Commissioners

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Valerie A. Salla  
Township Secretary