



# Collier Township Parks and Recreation

5 Lobaugh Street, Collier, PA 15071  
Telephone: 724-693-0780 Fax: 724-693-0786  
www.colliertownship.net

## Pavilion Rental Form

*Application must be approved and payment made before event is confirmed*

**Date Requested:** \_\_\_\_\_ **Event Time:** \_\_\_\_\_ to \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Organization:** \_\_\_\_\_

**Address: (Street)** \_\_\_\_\_ **(City)** \_\_\_\_\_ **(Zip-Code)** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Type of Event:** \_\_\_\_\_ **Number of People Attending:** \_\_\_\_\_

Pavilion Requested	Resident	Non-Resident
<input type="checkbox"/> Kelly Park Pavilion	\$75	\$100
<input type="checkbox"/> Webb Park Pavilion	\$100	\$125
<input type="checkbox"/> Hilltop Park Pavilion	\$125	\$150
<input type="checkbox"/> Sirabella Pavilion (Collier Park)	\$125	\$150

**Rental Time:  
All Day  
Dawn to Dusk**

*Additional Option– Alcohol Permit*      *Fee: \$40 (non-refundable)*

- Initial** \_\_\_\_\_ I accept all the responsibilities associated with the use of alcohol and use of the pavilion for recreational purposes.
- Initial** \_\_\_\_\_ All reservations are on a first-come, first serve basis and are not complete until the full payment is made.
- Initial** \_\_\_\_\_ The sale of alcohol, food or other articles is not permitted.
- Initial** \_\_\_\_\_ I understand the Noise Ordinance: Any offense is at the discretion of the Collier Township Police Department to issue notice of eviction.
- Initial** \_\_\_\_\_ Additional tents, DJ's, pony rides, bounce house, animal shows, game/food trucks, etc are not permitted unless approved by Collier Township using a third party vendor application.
- Initial** \_\_\_\_\_ No supplies or extra equipment will be provided by the park.
- Initial** \_\_\_\_\_ No vehicles are permitted on the grass areas for any reason.
- Initial** \_\_\_\_\_ Renter must remove trash from the bins and place in dumpster at the conclusion of the party.
- Initial** \_\_\_\_\_ No refunds will be given if cancellations are made 14 days or less before the reservation date.
- Initial** \_\_\_\_\_ I understand the full list of rules and policies are listed on the website and will refer to them before the party.

Applicant agrees to abide by the terms of the Collier Township Parks and Recreation pavilion rental policy. I, the applicant, verify that I will read the rules and regulations for Collier Township Pavilion rentals and agree to abide by these as stated. I also understand that I may be held responsible for any damage or loss of property that occurs during my rental.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date

### For Office Use Only

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Amount Received \$ \_\_\_\_\_ Form of Payment: \_\_\_\_\_

Alcohol Permit: Yes \_\_\_\_\_ No \_\_\_\_\_ Security Deposit: Yes \_\_\_\_\_ No \_\_\_\_\_ Form of Payment: \_\_\_\_\_

Insurance Certificate needed: Yes \_\_\_\_\_ No \_\_\_\_\_ Received: Yes \_\_\_\_\_ No \_\_\_\_\_ (due within 1 week after request)

Issued by: \_\_\_\_\_ Date: \_\_\_\_\_