

**MINUTES
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

REGULAR MEETING

October 28, 2019

7:00 P.M.

I. CALL TO ORDER: President Macino called the meeting of the Board of Commissioners to order at 7:00 P.M.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL:

BOARD

Wilson Durisko – Present
Wayne Chiurazzi, Esq. - Present
Dawn Williams-Zabicki- Present
Rick Ruffennach –Present
George Macino – Present

STAFF

Chuck Means, Solicitor - Present
Kevin Brett, Engineer - Present
Craig Campbell, Chief of Police - Present
Robert Caun, Planning Director - Present
Bob Palmosina, Public Works Director - Present
Rochelle Barry, Parks Director – Present
Jeff Hinds, Finance Director - Present
Kyle Thauvette, Township Manager – Present
Valerie Salla, Township Secretary – Present

C. EXECUTIVE SESSION – Was held prior to the meeting for personnel and legal matters.

D. PROCLAMATIONS – Nicolas Mills and Jordan Cavey – Eagle Scout Projects. (Jordan Cavey was not in attendance)

Mr. Thauvette introduced Nicolas Mills. He re-did the Kiosk’s on the Panhandle Trail. He also placed memorial plaques up for the late Mike McIlree, Boy Scout Troop 860 leader. A formal proclamation was given to the Eagle Scouts.

The Board thanked the Eagle Scouts. Pictures were taken.

II. APPROVAL OF MINUTES:

A. September 9, 2019 – Board of Commissioners Workshop Meeting

B. September 23, 2019 – Board of Commissioners Regular Meeting

Motion was made by Commissioner Durisko, second by Commissioner Chiurazzi to approve both minute dates as submitted above. By unanimous vote the motion carried.

III. REPORTS OF OFFICIALS AND COMMITTEES:

- A. Solicitor:** The Solicitor submitted a written report to the Board for the month of September and would be happy to answer any questions the Board might have.

Solicitor Means added the following:

1. *Woodville Litigation.* All the papers have been filed by the parties that are supposed to be filed in Court. We are now able to file our next step which will happen this week.

There were no questions or comments.

- B. Engineer:** The Engineer submitted a written report to the Board for the month of September and would be happy to answer any questions the Board may have.

Commissioner Macino questioned if there was anything new on the project in Neville Park. Were there any new submissions?

Mr. Brett informed the Board there were not any new submissions on the swale. There is a re-submittal from Patton Engineering on the grading and fill which were reviewed last Friday. They were issued a letter of comments regarding that.

Commissioner Chiurazzi questioned if we checked on the Developer dumping. Was it stopped?

Mr. Thauvette stated the Township Ordinance when it comes to grading and fill permit does have a definition of fill and does have a size requirement on the fill which cannot be larger than 12 inches. The DEP regulates through their general permit the materials that come in and where the loads are placed. The Township does not have authority to enforce the DEP's permit. The DEP permit requires the permittee, in terms of what the material is and if it is being inspected, to keep a file on site and at their place of business a file regarding this. If a person is interested in finding out that information, they need to contact the DEP. The DEP can do that inspection. The Township does not do that inspection.

Commissioner Macino questioned if the Township is copied on this information.

Mr. Thauvette stated the DEP does not provide the Township the entire permit because it is not part of what the Township can enforce so the DEP provides the Township with a cover letter.

Mr. Brett stated that was correct. DEP provides the Township with a letter stating the permit was approved.

Commissioner Chiurazzi questioned if the Township is done doing what it can or cannot do?

Mr. Thauvette stated yes and we made another request to the Developer/permittee to provide us with updated reports and the Township has not received any to date.

Commissioner Chiurazzi questioned if they have to.

Mr. Thauvette stated from time to time the Township has the ability to request and that is what we have done. The only requirements in the geotechnical reports are from the beginning of the project to 50% of the project and to completion of the fill project.

Commissioner Chiurazzi stated they don't have a time frame to get back to us and asked Solicitor Means if this was part of the lawsuit and if it's not, can the Township make it part of the lawsuit

Solicitor Means stated the Valley Fill Project is not part of the lawsuit. The lawsuit is for Stormwater in a different area. If the Ordinance has a requirement that is not being followed than it can be enforced by citation or an injunction.

Commissioner Williams-Zabicki stated in the Grading Ordinance, Section 9-120, it states that if the grading plan does not match the plan submitted and the soil is not as stated and there is not a formal definition of imported soil. The soil is either clean or regulated soil and there are two (2) different sets of rules. If there is a hazard to the community, etc., etc., we as the Township can ask for an inspection and pay for it out of the bond that the Township holds. If there is a need, we can have an inspection. The discussions for the two (2) years she has been on the Board has been on grading, code enforcement and insuring we are complying with Ordinances and we want to ensure this is a priority as well. We are going to hire two (2) building inspection professionals to focus in this area, to help us come up with solutions, so we have some band to read every one of these lines and make sure we are doing as much as we can. She recommended that once the Township hires, we have that new team understand the issues and let them decide if it makes sense to have a new inspection.

There were no other questions or comments.

- C. Manager:** The Manager submitted a written report to the Board for the month of September and would be happy to answer any questions the Board may have.

Mr. Thauvette added the following:

1. *Fall leaf pickup.* This is underway and is posted on the Township's website and on the electronic sign. This will run until November 25th.
2. *Draft Budget.* Was submitted to the Board of Commissioners electronically for their review. The next Workshop meeting will revolve around the budget and encouraged the Board to talk with their Directors.
3. *PITT Makes a Difference Day.* PITT students came out to help clean up the gardens at the Community Center. They took the seeds from flowers at the Community Center to the Meadow Path Trail and spread them throughout the

trail. Public Works have cut the meadow for fall and there should be a lot of new growth in the Spring.

4. *Security Shred Bag*. A company that the Township currently works with offers a shred bag in which residents can pick up a shred bag at the Administration office, fill it and call the company with the bar code and the company will come pick up the bag. The resident will get an email confirmation that their information was destroyed. This service does come at a cost and the Board will need to decide if they want to partner with the residents and offer the bags at a reduced price or make the bags a flat fee. More information to come.
5. *Manager's Coffee Hour*. Will be on Tuesday, November 12th, 9:30 a.m. at the Community Center.

There were no other questions or comments.

- D. Building/Codes:** Mr. Caun submitted a written report to the Board for the month of September and would be happy to answer any questions the Board may have.

Mr. Caun highlighted there were 36 permits issued for a total of \$15,981.45 and over three (3) million in construction value.

Commissioner Chiurazzi stated Paragon Homes has just started a third home in the new plan and questioned if there is a time frame for them building. It is going very slow. Isn't there an interest there?

Mr. Caun stated that happens. It takes off slow and then gain momentum.

There were no other questions or comments.

- E. COG Report:** Commissioner Ruffennach report the meeting was held in Carnegie Borough last week. Information was given to the Manager, Kyle Thauvette, for newly elected officials
- F. Finance:** Mr. Hinds submitted a written report to the Board for the month of August and would be happy to answer any questions the Board may have.

Mr. Hinds added the following:

1. *Budget Season*. Is underway. We have consolidated everything and if the Board has not had a chance to look what was sent out last week, everything has been put together. There is about \$160,000.00 needed to be adjusted to bring the consolidated budget into balance. All the Directors would like to give their input as to how they came up with their numbers. Please reach out to the Directors to set up meetings. The Budget does include a 5% increase in health care costs. This is the lowest increase we have had within the last four (4) years. Open Enrollment for all the employees starts the end of next week.
2. *Jordan Tax Services*. Three (3) weeks ago, Jordan Tax Services has given the Township all the information from the County. The County is the source for all

the interim bills and Jordan cannot do anything until the County gives the information to them. All the bills were issued for 2016, 2017, 2018 and half of 2019 for interim taxes. These bills went out at the end of August and residents will have up until December 31, 2019 to pay at discount. They have been taken into consideration in the 2020 Budget.

There were no other questions or comments.

G. Parks and Recreation Report: Ms. Barry submitted a written report for the month of September and would be happy to answer any questions the Board may have.

Ms. Barry added the following:

1. *Fireworks.* The fireworks that got rained out for Collierfest have been rescheduled to Light Up Night on December 6th.
2. *DCNR Grant Workshop.* Ms. Barry and Kyle Thauvette will be attending this.

Commissioner Williams-Zabicki questioned whose idea was it for beers around the world. She thought it was a great idea.

Ms. Barry stated Rob Shazer and Kyle Thauvette.

Commissioner Chiurazzi stated Ms. Barry was dressed so well for the Halloween Parade that he didn't know it was her.

Commissioner Williams-Zabicki was also dressed up as Speaker of the House.

There were no other questions or comments.

H. Planning/Development/Zoning Report: Mr. Caun submitted a written report to the Board for the month of September and would be happy to answer any questions the Board may have.

Mr. Caun added the following:

- *Zoning Hearing Board.* Met on October 15th and issued two (2) variances. One to Dwinga Plan of Lots reducing the front yard set back from 50ft to 30ft for a townhouse building at the corner of Hilltop and Dorrington Roads. The other was to bank of America to construct a building where the Pizza Hut location is on Washington Pike. Our Ordinance requires a 20ft side yard set back and currently the Pizza Hut sits about 9ft. away and they asked if they can use this same set back in order to get their drive through lanes in.
- *Planning Commission.* Met on September 19th to review the following:
 1. *Steen Road Partners.* This is a sit-down restaurant and it has been tabled. They are getting additional information on their stormwater management control and should be back next month.
 2. *Leslie Road Associates.* The PEDD overlay district that will allow a PRD on 10 to 30 acres currently allowed on only over 30 acres is moving forward. The Planning Commission asked for a slight map revision. It has been resubmitted

to the County and Mr. Caun received the Counties review letter today and the County is okay with the revision. The Planning Commission will meet again to discuss this and make a motion on this and the Board of Commissioners will hold a public hearing on this and then vote. There will be notifications given to all the residents in that PEDD District by mail and will be on the website.

3. *Gregg Station Residential.* The original plan was approved by the Township for 68 lots. The Court approved 70 lots and at the time the Developer could only do 68 lots because two (2) of those lots had issues. Those issues were worked out with the DEP and the two (2) lots can now be built on and the Developer is back to get the 70 lots approved.

Commissioner Chiurazzi questioned how Sheetz is coming along.

Mr. Caun stated Sheetz is trying. They are having issues with the water company. The water company easement runs through the property and are in negotiations on. There are also utility relocations. Everyone is saying the South Fayette Sheetz is moving right along but they did not have to put in a traffic light, road widening and utility relocations. The Sheetz here in Collier must do all that. Sheetz is committed to go in here and should be staging the lot shortly. The Township's end is ready to go but PennDot and the utilities are taking time for Sheetz to get through. Hopefully the building will go up early Spring.

Commissioner Chiurazzi questioned when the Griest house will be started.

Mr. Caun stated they are working slowly. They had some problems at their current location that they are focusing on in Millvale. It is taking them a little longer than anticipated.

There were no other questions or comments.

- I. Public Safety – Fire Department Report:** No one was in attendance for the Fire report.

There were no questions or comments.

- J. Public Safety – Police Department Report:** Chief Campbell submitted a written report to the Board for the month of September and would be happy to answer any questions the Board may have.

Chief Campbell added the following:

1. *SRO's.* Everything is going great with Officer Elway and Officer Oslick. The School's SPO and the SRO's are working well together.

Commissioner Chiurazzi thanked the Chief, Sergeants and other Officers that attended the Rennerdale VFD's Halloween Parade. He also thanked Bob Palmosina, the Public Works

Director for being there. It is a great event. The Fire Departments and the Chartiers Valley band participated.

There were no other questions or comments.

K. Public Works Report: Mr. Palmosina submitted a written report to the Board for the month of September and would be happy to answer any questions the Board may have.

Mr. Palmosina added all the major projects are completed and all the paving is completed. Collierfest went great and Night Walk went great.

Commissioner Williams-Zabicki stated that she has noticed over the last couple events that the Township paid employees that are not even members of this community so up at these events and it shows so much and we appreciate it. She also stated that Night Walk was a record number of people that came. Steen Road looks amazing and there has not been any water on the road.

Mr. Palmosina stated there are problems now with some of the paved roads being racetracks and they will be putting down vascar lines down tomorrow.

There were no other questions or comments.

Motion was made by Commissioner Williams-Zabicki, seconded by Commissioner Ruffennach to approve all the above reports as submitted. By unanimous vote the motion carried.

IV. PUBLIC COMMENT / COMMENT ON NEW BUSINESS:

Mr. Terry Bell of 793 Marigold Court approached the Board regarding an email he sent to all the Commissioners and the Township Manager on October 7th, 2019. It is relative to the Gateway Engineers stormwater management proposal and the issue with the level spreader. It appears that this 10 plus acres of run off are being directed to this level spreader. Mr. Bell read the rest of the email he sent to the Board of Commissioners. He requested the Township send a copy of the proposal to the State DEP and ACCD for its review. Did the Township forward a copy to the ACCD?

Mr. Brett stated it is required the Developer get approval of their NPDES. It is one of the comments in the engineer's review letter. Anything that is changed from the original must be submitted to the ACCD and NPDES as well. This is required by the applicant.

Mr. Bell questioned if the Township will force the applicant to do this if it is not done.

Mr. Brett stated this is required by Ordinance. This is a comment in the review letter. The same information submitted to the Township will be submitted to the ACCD.

Mr. Bell questioned if the engineer gets notified when this is submitted.

Mr. Brett stated sometimes they do and sometimes they don't. It is not a requirement we are notified of the submittal. It is a requirement that we get a copy of the approval.

Mr. Bell thanked Mr. Brett and thanked everyone who got information on the grading permit 2013-0115. He questioned if there is a requirement on that grading permit that insists that a Geotech Engineer from CEC inspect every imported load to the valley fill project. Is this being done and how do we know this is being done?

Commissioner Williams-Zabicki stated she did not see that in the Ordinance and asked for Mr. Bell to state the exact section.

Mr. Bell stated it is on the grading permit 2013-0115 that was issued.

Commissioner Williams-Zabicki questioned if Mr. Caun could answer this.

Mr. Caun stated he would have to look at the permit that was issued but we issue according to the Ordinance.

Mr. Bell stated it is in the engineer's review letter that every imported load has to be inspected by CEC.

Commissioner Williams-Zabicki questioned Mr. Brett if that was in his letter.

Mr. Brett stated it would be a condition in the letter and he did not have the letter with him.

Mr. Bell stated he had the letter if Mr. Brett wanted to see it.

Mr. Bell questioned if the CEC is present inspecting every load to make sure it was not hazardous. If they are not, then it is a violation of the permit.

The Board, the Commissioners and Mr. Caun all stated they would have to look at the permit.

Mr. Bell had a copy of the permit and showed it to the Commissioners.

Mr. Caun stated the Township does have inspection reports from CEC. The last one was from August 1, 2019. They do not do every load. They do periodic loads.

A discussion took place on the inspection of loads, the review engineers review letters and the inspection reports from CEC.

Commissioner Macino advised Mr. Brett, Mr. Thauvette and Mr. Caun to figure out what is going on with this. If the loads are supposed to be inspected and they are not, then why isn't it?

Information will be given at the next November meeting which dates have not been set yet because of the November 11th holiday.

Mr. Bell stated he would like clarification on a right to know request he asked for a copy of the 2019 extension of this grading permit. The Township replied no record found for it and he knows documents are responsive to it. Does this mean there is not a grading permit extension and it is not an active permit? Was a temporary permit issued? What does this mean?

Mr. Thauvette stated this grading permit was not an extension. It was a new application all together. It was a mis-worded right to know application that we did not have any information on. It was not an extension; it was a new application. We have talked about the new application tonight and that is why it was denied.

Mr. Bell stated then the old grading permit is no longer existent, and the developer applied for a new grading permit. Was it approved?

Mr. Thauvette stated that was correct and it was approved.

Mr. Bell questioned how he could get a copy of that permit and the right way to phrase it.

Mr. Thauvette will send Mr. Bell an email with the correct wording.

Mr. John Garber of 551 Azalea Lane approached the Board stating there was a lot of talk at the October 14th meeting about bonding. Sometimes information that is stated is inaccurate, but it becomes gospel because it came out of the meeting. Some of the confusion is because this project has gone on forever and doesn't know why it is getting so confused.

Mr. Garber pointed out the following:

1. Mr. Brett said the bond for Collier Gardens was a build out that occurred in 2004, 2005 and 2006. The one in question, signed in April of 2005, is still open and is the one we are still dealing with. It has \$48,000.00 left of the bond. Mr. Brett said that no one on the Board was a Commissioner at the time and that LSSE was not the engineer.
2. The first request for the bond reduction was June of 2010 and was signed by Mr. Brett and Commissioner Durisko was on the Board at that time. LSSE started as Engineers of this Township in June 2007 and all five (5) reduction requests were handled by LSSE.

3. The third request was done in September of 2010. Commissioners Macino and Durisko were on the Board and LSSE recommended the bond be increased from \$580,000.00 to over a million dollars and Mr. Graber has been told numerous times you cannot increase a bond. The paperwork said it was increased.
4. The fourth request was April of 2014, and Commissioners Macino, Durisko and Chiurazzi were all on the Board. He didn't hear anyone say they did or did not vote on this and wants the two other newer Commissioners that it was voted on and was approved.
5. Mr. Brett said when a project is totally completed, that 10% contingency is added to the bond and not get paid out and not until then. The bond on this project, one (1) million one hundred and sixty-five thousand plus a contingency of \$116,000.00 is not finished and is not finished and there is \$48,000.00 left. How does this happen? It should be \$164,000 plus change. It should be \$48,000.00 plus the 10% contingency. How can we only have \$48,000.00 dollars left and there is three (3) people on the Board that voted on this and it should be closer to \$200,000.00.

Commissioner Williams-Zabicki questioned Commissioner Macino if this is something, we can do some research on.

Commissioner Macino stated he didn't recall the specifics on this and asked Mr. Caun that on the million dollars that increased was a recommendation but didn't think that went through.

Mr. Caun stated that was correct that it did not go through. The bond never got increased. The current bond amount is almost \$65,000.00 because it was increased every year by 10% so we have \$64,786 as a bond and that last update was December 19th of 2017. The increase did not happen and thought it was at the advice of the Solicitor.

Mr. Garber stated that says why the bond could not be increased but still doesn't answer why we are at \$64,786 instead of One hundred plus.

Mr. Caun stated the bond reductions took the amount down to \$48,000.00 and with the 10% increase took it back to \$64,786.00.

Mr. Brett stated there was a long period of time in all the Townships, not just this one, that the 10% reductions happened because in the NPC, it is a may. It isn't you have too. We do now hold 10% and the Township gets complaints.

Mr. Garber stated it wasn't done in the last five (5) years.

Mr. Brett stated it wasn't done until the last three or four years because a lot of people's bonds defaulted.

Mr. Garber stated he spent most of his life in construction and we dealt with bonds. He didn't personally because he was in sales. If the bond was \$100,000.00 and the contingency was 10%, they would pay you down and that last 10%, you had to be done. Period.

Mr. Brett stated if you look at all the items, the reductions, 10% is what was held and back then that is what the procedure was.

Mr. Garber stated and that is why we are at the \$48,000.00.

Commissioner Macino thanked Mr. Garber.

Kay Downey-Clarke of the Panhandle Trail Committee approached the Board letting them know the Night Walk was very successful. Nearly all the 500 bags of candy that the Girls Scouts filled were handed out and the parking lots were full. We estimated there were about 1500 to 1700 people that came. She thanked the Township as a whole, Commissioner Williams-Zabicki volunteering with set up and coming back to the event. The Administration, Val, for emails sent out, Rochelle in Parks and Recreation for the left-over candy and cider. Debbie Zymroz with the packing logistics after a communication misunderstanding between herself (Kay) and the Girl Scouts. Public Works for the clean-up, extra bales of hay and the parking which we couldn't do without them. Mr. Brett of LSSE for the generous donation that we bought candy and chips with. The next event on the Panhandle Trail will be on June 6, 2020. We will be cleaning and planting flower beds and there will be food vendors and activities. We will be sending out an email asking for volunteers.

Commissioner Ruffennach informed Mrs. Downey-Clarke that the large USA Flag has been cleaned and is back at Tony's.

Mrs. Downey-Clarke thanked everyone again.

Commissioner Macino thanked Kay.

V. NEW BUSINESS:

1. Consider action on final approval of Gregg Station Residential Conservation Subdivision. The Planning Commission has recommended approval with the conditions listed in the LSSE review letter dated September 16, 2019.
 - a. The applicant has requested a waiver to not install benches on the 2:1 slope located below the walking trail leading to Nike Site Road. The Planning Commission is in favor of granting the requested waiver.

Motion was made by Commissioner Ruffennach, seconded by Commissioner Durisko, to approve not installing the 2:1 slopes as stated above. By unanimous vote the motion carried.

- b. Recreation Open Space has not been provided. The applicant has requested fee-in-lieu of \$3200.00 for the additional two-lots. The Board must decide whether to allow the fee to be included in the proposed amenities plan.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Ruffennach, to approve the fee in lieu of \$3,200.00 to be included in the amenities. Commissioner Durisko voted no. By a 4 to 1 vote the motion carried.

Mr. Caun stated the benches are a cut in the hillside. The Developer, Craig Cozza and Jim Martin from Gateway Engineers are in attendance and can explain their requests. The fee in lieu for the additional two (2) lots of \$3,200 for open recreation space. Previously the \$108,000.00 is for amenities in the development and now this adds an additional \$3,200.00. The Board can either approve adding this to the amenities plan or take it as the fee in lieu to be used in a Township Park for improvements.

Commissioner Chiurazzi questioned if Mr. Caun had a problem with the benches even though the Planning Commission recommended this.

Mr. Caun stated he did not have a problem and agrees with the Planning Commission.

Commissioner Williams-Zabicki questioned if this is from Grading Ordinance 9-127 and asked Mr. Brett if he was okay with this request.

Mr. Brett stated they submitted the documentation that is required and states the 2:1 slopes are stable and they are professionals. Gateway is going to resend this now to the Board.

Mr. Jim Martin of Gateway Engineers presented drawings to the Board and explained the design of the two (2) additional lots.

Commissioner Williams-Zabicki questioned what the worst-case scenario is and what would happen if a 100-year flood came.

Mr. Martin explained the 2:1 slopes are very common in this area. PennDot will review this also because they want to know what is going on in their right-of-way.

Commissioner Macino questioned what the Board would like to do about the additional \$3,200.00. Leave it in the amenities plan or take the money and put it into our Parks.

Commissioner Chiurazzi questioned what the Developer would like to do.

Mr. Cozza stated they are spending well over \$108,000.00 to do all the amenities and all the connections, the slopes, the trails and bike trails, we would like it to go into the bond.

Commissioner Williams-Zabicki stated there was still a question regarding the location of some of the amenities as to whether they were on the trail property or not.

Mr. Martin stated they still have to execute an agreement with the Panhandle Trail Committee.

Mr. Cozza stated they are building a pavilion, water foundation and bike repair and picnic tables down to the trail. The final agreement has to be completed with the trail.

Commissioner Williams-Zabicki stated she is hesitant with this because we have not seen a final plan.

Mr. Cozza stated they will have to come back if that plan doesn't happen.

Commissioner Chiurazzi stated we shouldn't hold the \$3,200.00 from the developer.

Mr. Cozza stated they are still dealing with PennDot wanting them to make the road ADA to get to the trail.

Commissioner Macino stated the Township is not withholding money.

Commissioner Ruffennach stated to put the money into amenities.

Commissioner Williams-Zabicki stated to put the money back into the Parks because it is uncertain where the other things are going.

Commissioner Durisko stated the parks.

Commissioner Macino stated the amenities.

Commissioner Chiurazzi stated the amenities.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Ruffennach, to approve final approval of the Greg Station Residential Conservation Subdivision as stated above. By unanimous vote the motion carried.

2. Consider action to hire Justin Ives for a Community Center Front Desk Clerk at a rate of \$9.00/hr. starting October 1, 2019.

Motion was made by Commissioner Durisko, seconded by Commissioner Ruffennach, to hire Justin Ives as stated above. By unanimous vote the motion carried.

3. Consider action to accept the resignation of Andy Giroski from his position as Planning Commission Alternate, effective immediately.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Durisko, to accept the resignation of Andy Giroski as stated above. By unanimous vote the motion carried.

4. Consider action to terminate Heart and Lung benefits for Officer Greg Jolley at the recommendation of the Heart and Lung Hearing Officer, effective immediately.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Durisko, to terminate heart and Lung benefits for Officer Greg Jolley as stated above. By unanimous vote the motion carried.

5. Consider action to appoint the following to the Parks and Recreation Board vacancies:
 - Eric Ives as a full-time member for a term to expire on December 31, 2019.
 - Suzanne Harford as an Alternate for a term ending on December 31, 2020.

Commissioner Chiurazzi questioned why Eric Ives is only doing two (2) months.

Ms. Barry stated it is to fill a vacancy and then will need re-appointed.

Motion was made by Commissioner Williams-Zabicki, seconded by Commissioner Chiurazzi, to appoint Eric Ives and Suzanne Harford to the Parks and Recreation Board as stated above. By unanimous vote the motion carried.

VI. ACCOUNT TRANSFERS:

- Approval of the transfer of \$20,000.00 from the General Fund Account to the Capital Fund Checking Account.
- Approval of the transfer of \$9,400.00 from the Liquid Fuels Account to the General Fund Checking Account

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Williams-Zabicki, to approve the transfer as stated above. By unanimous vote the motion carried.

VII. APPROVAL OF GENERAL FUND OPERATING ACCOUNT ITEMS:

- Invoices paid and checks written from October 15, 2019 to October 27, 2019 in the amount of \$193,943.02.
- Bills requested for payment for October 28, 2019 in the amount of \$35,796.54.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Williams-Zabicki, to approve the report and authorize payments as stated above. By unanimous vote the motion carried.

VIII. APPROVAL OF CAPITAL INVESTMENT ACCOUNT ITEMS:

- Bills requested for payment for October 28, 2019 in the amount of \$14,603.69.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Williams-Zabicki, to approve the report and authorize payments as stated above. By unanimous vote the motion carried.

IX. ADJOURN:

Motion was made by Commissioner Durisko, seconded by Commissioner Ruffennach to adjourn the meeting at 8:15p.m. By unanimous vote the motion carried.

George E. Macino – President
Board of Commissioners

Valerie A. Salla
Township Secretary