

**MINUTES
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

REGULAR MEETING

May 8, 2019

7:00 P.M.

I. CALL TO ORDER: President Macino called the meeting of the Board of Commissioners to order at 7:00 P.M.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL:

BOARD

Wilson Durisko – Present
Wayne Chiurazzi, Esq. - Present
Dawn Williams-Zabicki- Present
Rick Ruffennach –Present
George Macino – Present

STAFF

Chuck Means, Solicitor - Present
Kevin Brett, Engineer - Present
Craig Campbell, Chief of Police - Present
Robert Caun, Planning Director - Present
Bob Palmosina, Public Works Director - Present
Sean Gramz – Bldg./Codes Officer - Present
Rochelle Barry, Parks Director – Present
Jeff Hinds, Finance Director - Present
Kyle Thauvette, Township Manager – Absent
Valerie Salla, Township Secretary – Present

C. EXECUTIVE SESSION – Was held prior to the meeting.

D. PROCLAMATION – Chartiers Valley High School Girls Basketball Team and Coaches.

Commissioner Macino read the proclamation for the team and coaches.

Coach McConnell introduced the girls and coaches present at the meeting and thanked the Board for the proclamation.

II. APPROVAL OF MINUTES:

A. April 10, 2019 – Board of Commissioners Regular Meeting

Motion was made by Commissioner Durisko, second by Commissioner Ruffennach to approve the minutes as submitted above. By unanimous vote the motion carried.

B. April 24, 2019 – Board of Commissioners Workshop Meeting

Motion was made by Commissioner Durisko, second by Commissioner Ruffennach to approve the minutes as submitted above. By unanimous vote the motion carried.

III. REPORTS OF OFFICIALS AND COMMITTEES:

- A. Solicitor:** The Solicitor submitted a written report to the Board for the month of April and would be happy to answer any questions the Board might have.

There were no questions or comments.

- B. Engineer:** The Engineer submitted a written report to the Board for the month of April and would be happy to answer any questions the Board may have.

Mr. Brett added there were six (6) bidders for the 2019 Roadway Improvement Program. The bids were very very close and the low bidder was Young Blood Paving.

Commissioner Macino questioned if Steen Road could be added because it has become more dangerous now and all the Board agreed.

Mr. Brett stated he would figure Steen Road in and then let the Board decide what they want to do.

Commissioner Durisko questioned what the time frame is for awarding the bid.

Mr. Brett stated it can be awarded tonight or up to 60 or 90 days

There were no other questions or comments.

- C. Manager:** The Manager was absent and submitted a written report to the Board for the month of April prior to the meeting.

Commissioner Macino asked if the Board had any questions and added that the next Manager's Coffee Hour will be on May 13th at 9:30 a.m. at the Community Center.

Commissioner Durisko stated Mr. Thauvette did a great job on Keep Collier Beautiful.

There were no other questions or comments.

- D. Building/Codes:** Mr. Gramz submitted a written report to the Board of Commissioners for the month of April and would be happy to answer any questions the Board may have.

There were no questions or comments.

E. COG: Commissioner Ruffennach stated there was no report.

There were no questions or comments.

F. Finance: Mr. Hinds submitted a written report to the Board for the month of April and would be happy to answer any questions the Board may have.

Mr. Hinds added the external Auditors will be here at the June 12th meeting to give their report.

Commissioner Chiurazzi questioned if we are moving the Board of Commissioners meetings to Mondays.

Commissioner Macino stated we need to hold off on this until after June because we have not been able to coordinate the availability of the Solicitor and Engineers.

There were no questions or comments.

G. Parks and Recreation Report: Ms. Barry submitted a written report to the Board for the month of April and would be happy to answer any questions the Board may have.

Ms. Barry added Webb Park playground will be done by the end of this week.

Commissioner Durisko questioned if there was a ladies bootcamp two (2) months in a row. March and April.

Ms. Barry stated yes and there will be another one in May.

Commissioner Chiurazzi questioned if anything is being done with sponsorships around deck hockey.

Ms. Barry stated she has been working on a sponsorship brochure to send out to all the companies. She is meeting with the Chiropractor tomorrow and has to call another company regarding sponsorship. There are a lot of companies that you can not talk to unless you have a 501c3 and do an on-line application, so the Friends Group is partnering up with her to help with that.

Commissioner Chiurazzi stated he would be glad to do a sponsorship.

There were no other questions or comments.

H. Planning/Development/Zoning Report: Mr. Caun submitted a written report to the Board for the month of April and would be happy to answer any questions the Board may have.

Mr. Caun added the Zoning hearing Board will meet on May 21, 2019 to review a request for a variance for a pole sign at 29 Noblestown Road in a B4 zoning district. There is a hardship for this request.

Commissioner Chiurazzi questioned how Sheetz is coming along.

Mr. Caun stated Sheetz is finalizing their developer's agreement and will hopefully be grading within a month.

Commissioner Chiurazzi questioned if the Deklewa building staying and do they still own it?

Mr. Caun stated Sheetz will be on the corner of Steen Road and Route 50. The Deklewa building is staying and there is speculation on what might be going in there but there is nothing in stone yet. Sheetz owns all of the Deklewa property and buildings.

There were no other questions or comments.

IV. Public Safety – Fire Department Report: A written report was submitted for the month of April. Chief Troy Riddle of the Kirwan Heights VFD was in attendance to answer any questions the Board may have.

There were no questions or comments.

V. Public Safety – Police Department Report: Chief Campbell submitted a written report to the Board for the month of April and would be happy to answer any questions the Board may have.

There were no questions or comments.

VI. Public Works Report: Mr. Palmosina submitted a written report to the Board for the month of April and will be happy to answer any questions the Board may have.

Commissioner Ruffennach questioned if the new tractor is in yet.

Mr. Palmosina stated it will be about a month. We picked the Kabuto. The problem is the trailer came in over budget by \$800.00 and we did not order the trailer. It is a tilt trailer and easy and safer for a one-man operation. This would be up to the Board.

Commissioner Chiurazzi stated for \$800.00 we should do it.

Commissioner Durisko stated it is Mr. Palmosina's budget and is his discretion.

Mr. Palmosina stated it is a capital budget item. He could save money somewhere else.

Commissioner Ruffennach stated he can move money around.

Mr. Palmosina stated another issue that came up is the baseball Associations tractor they use on weekends and dragging fields has a bad starter, battery and seat. What are the thoughts of the Board helping them out? The tractor is owned by the Association. The tractor is about 15 years old.

Commissioner Chiurazzi stated he is for fixing the tractor for the Association and questioned what the cost would be?

Mr. Palmosina stated if the Township fixes it, it would cost about \$300 to \$400 dollars.

Commissioner Chiurazzi stated he is for fixing the tractor.

Commissioner Macino stated to have the Township fix the tractor for the Association.

Commissioner Williams-Zabicki questioned if the roller parked at the trail will be staying there.

Mr. Palmosina stated they have been using it on the trail, but the weather has stopped them from finishing. Once the rain stops, it will be finished and the roller will be stored at the stock yard.

Mr. Palmosina questioned the Board if next year he can start two summer guys in the first week in May to help with grass cutting instead of waiting till June.

Commissioner Williams-Zabicki stated that was a good idea.

Commissioner Macino questioned if he spoke to Mr. Thauvette about this.

Mr. Palmosina stated yes.

Commissioner Chiurazzi stated he should start two (2) guys now.

Commissioner Macino stated to talk to Mr. Thauvette when he gets back, we can figure that out.

There were no other questions or comments.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Williams-Zabicki to approve all the above reports as submitted. By unanimous vote the motion carried.

VII. PUBLIC COMMENT / COMMENT ON NEW BUSINESS:

Mrs. Barb Riedl of Rennerdale approached the Board to inform them the Memorial Day event will be on May 27th. This is the 10th year she has done this. Last year we had the donation for the Guardian Angel medical service dogs. We passed around a donation jar at the event. We also had a \$500.00 donation from the Township and \$500.00 donated from the Friends of Collier Group. Together we collected over \$2,000.00. This is a wonderful cause. They work with Veterans that have PTSD and brain injuries. Retired Captain John and his dog Ranger are coming back this year. Ranger will go through some commands he has learned to do to help the veteran. Mrs. Riedl asked the Board to give a donation to the Guardian Angels like was done last year of \$500.00 or it could be \$1,000.00 this year. Mrs. Riedl questioned if she was allowed to pass the donation jar around again this year at the event. She has already spoken to Mr. Thauvette regarding this.

Commissioner Chiurazzi questioned if we budgeted money for this.

Commissioner Macino stated he felt the Township would be able to do a donation again this year.

Mrs. Riedl also brought to the Boards attention of how the monument area looks really ugly. There are weeds, leaves and shrubs need trimmed. She knows everyone is busy and doesn't want to get anyone in trouble but hopes it will be ready for the Memorial Day Event on May 27th. She loves to show the monument off.

Mr. Palmosina stated he will have it ready for the event.

VIII. NEW BUSINESS:

1. Consider action to hire Joseph Pipilo and Thomas Heckroth as front desk employees at the Community Center at a rate of \$9.00/hr. effective April 11, 2019.

Motion was made by Commissioner Durisko, seconded by Commissioner Williams-Zabicki, to hire Joseph Pipilo and Thomas Heckroth as stated above. By unanimous vote the motion carried.

2. Consider action on Resolution 050819-01: A Resolution for condemnation through the use of eminent domain for acquisition of easements over and in certain property located in Collier Township for the purpose of constructing, operating and maintaining a traffic signal.

Solicitor Means explained this involves the Sheetz development. It is required that a traffic signal be installed and it has to be on property which we need to acquire by agreement or condemn. This is almost identical to the Resolution that was approved last month for this property but since then the title searcher found two small

differences that involved the deed book volume and page number and the description of the company Inc., instead of the LP. We wanted to correct these things, so we don't need to amend these things so when we file this in court it is correct.

Commissioner Macino questioned if the previous Resolution needed to be rescinded.

Solicitor Means stated no, this Resolution will take precedence.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Durisko, to approve Resolution 050819-01 as stated above. By unanimous vote the motion carried.

IX. ACCOUNT TRANSFERS:

1. Approval of the transfer of \$77,000.00 from the General Fund Account to the Capital Fund Checking Account.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Williams-Zabicki to authorize the transfer as stated above. By unanimous vote the motion carried.

X. APPROVAL OF GENERAL FUND OPERATING ACCOUNT ITEMS:

1. Invoices paid and checks written from April 11, 2019 to May 7, 2019 in the amount of \$314,069.01.
2. Bills requested for payment for May 8, 2019 in the amount of \$259,073.47.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Williams-Zabicki, to approve the report and authorize payments as stated above. By unanimous vote the motion carried.

XI. APPROVAL OF CAPITAL INVESTMENT ACCOUNT ITEMS:

1. Checks written from April 11, 2019 to May 7, 2019 in the amount of \$106.30.
2. Bills requested for payment for May 8, 2019 in the amount of \$77,041.16.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Williams-Zabicki, to approve the report and authorize payments as stated above. By unanimous vote the motion carried.

XII. ADJOURN:

Motion was made by Commissioner Durisko, seconded by Commissioner Williams-Zabicki to adjourn the meeting at 7:30p.m. By unanimous vote the motion carried.

George E. Macino – President
Board of Commissioners

Valerie A. Salla
Township Secretary