

**MINUTES
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

REGULAR MEETING

January 9, 2019

7:00 P.M.

I. CALL TO ORDER: President Macino called the meeting of the Board of Commissioners to order at 7:00 P.M.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL:

BOARD

Wilson Durisko – Present
Wayne Chiurazzi, Esq. - Present
Dawn Williams-Zabicki- Present
Rick Ruffennach –Present
George Macino – Present

STAFF

Chuck Means, Solicitor - Present
Shawn Wingrove, Engineer - Present
Craig Campbell, Chief of Police - Present
Robert Caun, Planning Director - Present
Bob Palmosina, Public Works Director - Present
Sean Gramz – Bldg./Codes Officer - Present
Rochelle Barry, Parks Director – Present
Jeff Hinds, Finance Director - Present
Kyle Thauvette, Township Manager – Present
Valerie Salla, Township Secretary – Present

C. EXECUTIVE SESSION – Was held prior to the meeting.

D. PRESENTATION – Dr. Johanna Vanatta, Superintendent of Chartiers Valley School District.

Dr. Vanatta introduced herself to the Board and thanked the Township for the things the Township has done for the school.

Commissioner Macino questioned if the school was done.

Dr. Vanatta stated there is one last phase to complete. Students have currently moved into the new learning center now.

The Commissioners and Dr. Vanatta agreed to continue their good working relationship with each other.

Commissioner Macino welcomed Dr. Vanatta to the Township and we look forward to working with the school.

II. APPROVAL OF MINUTES:

- A. December 12, 2018 – Board of Commissioners Regular Meeting
- B. December 20, 2018 – Board of Commissioners Special Meeting.

Motion was made by Commissioner Durisko, second by Commissioner Ruffennach to approve the minutes as submitted above. By unanimous vote the motion carried.

III. REPORTS OF OFFICIALS AND COMMITTEES:

- A. Solicitor:** The Solicitor submitted a written report to the Board for the month of December and would be happy to answer any questions the Board might have.

There were no questions or comments.

- B. Engineer:** The Engineer submitted a written report to the Board for the month of December and would be happy to answer any questions the Board may have.

Commissioner Williams-Zabicki questioned if the lime stone dusting has started on December 13th on the trail?

Mr. Thauvette stated it will start this coming Monday.

There were no questions or comments.

- C. Manager:** The Manager submitted a written report to the Board for the month of December and would be happy to answer any questions the Board may have.

Mr. Thauvette added the following:

1. We are partnering with Allegheny Watershed Alliance and Western Stormwater Awareness Group to apply for grant funding that will get us stormwater placards that we can put on storm drains to show the residents where that water is draining. This is good public awareness and education for our MS4 Program which helps us comply with the DEP. This will happen later in 2019 and we will organize a volunteer day to have them installed either with keep Collier Beautiful day or another day.
2. Managers Coffee Hour will be Monday, January 14, 2019 at 9:30am at the community center.
3. Panhandle Trail. Starting next we will be resurfacing the Collier Township's portion of the trail from the Walkers Mill Road to Gregg Station. There is a wall about $\frac{3}{4}$ down along the trail that has a lot of water runoff and the public works department is trenching that area to control the water runoff.

4. Dog Park. We have begun removing trees and stumps in the new dog park location. Once that and the grading is complete Mr. Thauvette will be working with Pittsburgh Fence to remove the fence from the Community Center location and re-installed at the new location. We are on track for completion this spring.
5. Planet Fitness Flyers. These flyers are circulating urging people to sign up at the new Bridgeville location. We already spoken to the vice president of marketing operations in the New Hampshire office and since they are not from this area, they want to keep it as Planet Fitness, Bridgeville location and add in Collier Township. The materials have already been approved and printed. We will see this change in about a month or so. We will do more work to make sure the out of town developers know they are in Collier.

Commissioner Chiurazzi stated we love our neighbors in Bridgeville but there is noting in Bridgeville called Collier. He gets the post office thing. Other communities around use require their businesses to say where they are.

Commissioner Chiurazzi questioned if we are joining the Allegheny Connect group.

Mr. Thauvette stated we need to decide if we are comfortable with the dues for the year. He emailed the dues to the Board late last year but will resend them. They are more than happy to have us as members.

Commissioner Chiurazzi stated maybe we can talk about this at our workshop meeting. He thinks it is a good idea, but we need to think collectively about how to do it in conjunction with the COG.

Commissioner Macino stated we wants Bob Caun and Sean Gramz as far as recognizing new businesses that come in as Collier. Bob and Sean more than anybody are the first line of contact. These individuals are coming to you for permits and they see them well before any of us get to do that. Bob and Sean are to make sure that their contacts in operations or development or whatever they are in to get to the key marketing department understand they are opening a business in Collier.

Mr. Caun stated we have talked about this before with Mr. Thauvette. We will contact them, and we will forward information to Mr. Thauvette so he can contact them.

Commissioner Macino understands the post office things also but every permit they get says Collier on it and asked that Mr. Caun and Mr. Gramz to help get through this.

Commissioner Chiurazzi stated that Newbury has a huge sign up. It says Newbury in South Fayette and they have a Bridgeville post office as well.

6. Recycling. Mr. Thauvette stated that earlier this year Republic Services sent out a mailer highlighting the routes for 2019 and what are acceptable and non-acceptable recycling items to put into the bins. In a typo in their error, they included glass bottles and jars in both acceptable and non-acceptable materials. We really should bill Republic Services for part of our phone bill because up to this point, a lot to residents took note and a lot of residents called us asking what the determination was. We have put on our website, sent out a community alert phone call to notify residents that Republic Services is asking that you do not put glass bottles and jars in your recycling. You are to put them in your regular garbage. If glass ends up in your bin, for now they pick it up and not leave it behind. In 2020, they will start not picking up recycling that has glass in it. All the other information that is provided on that mailing is correct except the part that has the glass bottles and jars are acceptable.

Commissioner Durisko stated the plastic had a change to. Plastics 3 through 7 is no longer accepted.

Mr. Thauvette stated plastic did have a change, but it is accurately stated on the mailer. Plastics marked 1 and 2 are accepted.

Commissioner Durisko stated this is a major drop off for our recycling program. We were a whole stream recycling Township and now we are not.

Mr. Thauvette stated there is an Act 101 recycling grant that is given to communities based on the amount that they recycle. He spoke to a gentleman from the DEP today and asked if we are not having glass in our recycling, is that going to affect our tonnage that is reimbursable. The gentleman stated absolutely. Fortunately, we do not rely on that refund that we get which is usually between \$2,500 and \$3,000. The gentleman did say there is a new grant application called Act 102 which gives municipalities more of the ability to recycling themselves. If we wanted to put a recycling facility in the back-parking lot with separate bins for glass, aluminum, card board, paper. etc., there is grant funding for those bins and vehicles to take those bins to a collection center however, there is not funding for the manpower to operate it. If we want to possibly purchase some equipment and find a creative way to get rid of that material than maybe that is something, we can consider doing a drop off site.

Commissioner Macino stated when Mr. Thauvette has that plan to let the Board know.

There were no other questions or comments.

D. Codes/Zoning: Mr. Gramz submitted a written report to the Board of Commissioners for the month of December and would be happy to answer any questions the Board may have.

Mr. Gramz highlighted the following:

1. The contract with GEO Plan, the new software and web-based application, has been signed. He received acknowledgement that they have done it. He recently sent out an email requesting a timeline for installation and training so we can get that up and running.
2. He noticed that we have 24 applications and currently working on reducing them for just in the codes and building inspections into just two (2) applications with supplemental forms so that we do not have to keep recompiling all the data time and time again over each and every day. We will then try to get those forms on the website in a pdf fillable application and can be emailed into us.

Commissioner Williams-Zabicki questioned the statement of work has been signed by the consulting firm and will the additional supplements increase the cost of this project? Do you have a really strong handle on what you are getting report wise and we are not going to see a blow up of this project at the end of the project because you have asked for a whole bunch of custom reports or additional trainings? This is one of the things that I asked you get your arms around and update me on.

Mr. Gramz stated yes, since that meeting, we have been reviewing all the reporting and trying to find ways to keep the reports in there to where they can be moved over into the new system without any effort or without any measurable costs.

Commissioner Williams-Zabicki stated so when it comes to statements of work for an IT project like that, that sounds like to wishy washy of an answer to me. She would like a level of comfort that this statement of work is final and is comfortable with exactly what we are getting. She does not want to see this statement of work go \$10,000,00 beyond what we have already budgeted and approved.

Mr. Thauvette stated we met with Kevin a few times since that initial proposal was given and if there would be any additional cost over and above just under the \$20,000 that we agreed upon, that would be our fault because it would be implementing information into the new system that wasn't in the old system. Janet, Bob and Sean have been working on in GEO Plan since those meetings are getting as much information ready to transfer as possible. There will be two (2) separate transfers of the data that we currently have, and we want that to be as complete and comprehensible as possible so there are no additional costs once we enter into this new agreement. All the work right now is actually being done is by us to ensure that those costs get any larger this year or next year. Everything that we are putting in falls within that contract.

Commissioner Williams-Zabicki stated it would be helpful if the Board has a monthly progress report and the cost of the project.

Mr. Thauvette stated that should not be a problem.

There were no other questions or comments.

E. COG: Commissioner Ruffennach stated the next meeting will be in Greentree. There is nothing else to report.

F. Finance: Mr. Hinds submitted a written report to the Board for the month of December and would be happy to answer any questions the Board may have.

Mr. Hinds added that the General Fund did end up being a little over what we budgeted so we are to the good.

Commissioner Chiurazzi questioned how much to the good.

Mr. Hinds stated about \$50,000.00.

Commissioner Williams-Zabicki stated that one thing we have in the budget and always assume is about \$25,000.00 for various police related violations which is a revenue number we did not hit in 2018 and likely not to hit in 2019 if we continue our same practices. This is \$25,000.00 that we assumed and are not going to receive. Can we pick up that type of action or in 2020 we take that out? This is one regret she has in approving the final 2019 budget.

Chief Campbell stated that is a tough one because those numbers reflect the lack of proactive activities that we have done in the past. Participating in the PennDot buckle up events. Truck enforcement which you don't want to use as a revenue generator, but it can bring in heavy fines and we have not been able to do a lot of that stuff and that is why a lot of those numbers are down. If we had more people, I could dedicate some people to do things on different days like truck inspections could be done once a month. We would team up with the County, North Fayette, and other departments and do different things, but we do not have the manpower to do it. Those numbers could go up if we had more people but as far as eliminating it that is more of a budget item.

Commissioner Williams-Zabicki stated let's do a better job of coordinating this next year.

Chief Campbell stated that is a projected item and is mostly fines and you don't know what you are going to get and if you don't have the people writing fines then you are not going to get as many fines. However, Collier Township should not be relying on fines, but you want the appropriate amount and not none. We don't want to be know as the place that writes everyone a ticket and I stress this to the guys and they are good about it.

Commissioner Williams-Zabicki stated we will watch it then.

Commissioner Chiurazzi stated it really should be zero. We can't budget citing people. If it happens because they break the law, then there is something there. It is almost like a surplus from the general fund. It really should be zero because he thinks it looks bad in the sense that you have a budget number and you have to go meet it and have to go write tickets to meet the budget.

Chief Campbell stated he feels it is not a question of meeting it, it is an expectation. If you expect to have that income, then it should be in there, but it is a hard one to quantify.

Commissioner Williams-Zabicki stated because you don't have enough officers on duty. This is one level of activity.

Chief Campbell stated we are well aware of the manpower issues we are having and it is affecting our proactive police and it is affecting those numbers.

Commissioner Chiurazzi questioned if we have certified truck inspectors.

Chief Campbell stated we have one. We had two but one of those guys has been off so long that he lost his certification. I have tried to get another guy that is interested signed up for the class and the classes fill up fast.

Commissioner Durisko questioned aren't they still running truck inspections in our Township under the 79 bridge even though we are not participating.

Chief Campbell stated yes.

Commissioner Durisko questioned how that is happening.

Chief Campbell stated because it is the County and State Police doing it and they can do whatever they want in Allegheny County. He would be happy to have our Officer participate but...

Commissioner Durisko questioned if we get a cut of those fines.

Chief Campbell stated he does not know who they do their fines but in theory yes. If they right a ticket in our Township, we should get a portion of the fine. We do not make money on a ticket. Another jurisdiction like South Fayette or North Fayette can not come in and do trucks and they don't. The State can and they do the enforcement on 79. We are not allowed to do enforcement on 79.

There were no other questions or comments.

G. Parks and Recreation Report: Ms. Barry submitted a written report to the Board for the month of December and would be happy to answer any questions the Board may have.

Ms. Barry added the Super Bowl Party will be happening again this year and sign-ups are now posted.

Commissioner Macino questioned if Ms. Barry has started to book things like graduations.

Ms. Barry stated yes. Pavilions opened up January 2 and the indoor facilities were opened six (6) months in advance for members and four (4) months for non-members.

There were no other questions or comments.

H. Planning/Development Report: Mr. Caun submitted a written report to the Board for the month of December and would be happy to answer any questions the Board may have.

Mr. Caun added the Planning Commission met in December and reviewed Amalfi Ridge Phase III and Sheetz preliminary land development which are on the agenda tonight. They will meet again on Thursday, January 17, 2019 to review the Nevillewood wellness center preliminary land approval.

There were no questions or comments.

IV. Public Safety – Fire Department Report: A written report was submitted for the month of December and would be happy to answer any questions the Board may have.

Chief Dan Wauthier of Presto VFD was in attendance to answer any questions.

Commissioner Macino questioned when the fish fries will start.

Chief Wauthier stated theirs will start on March 8th and go every 2 weeks after that. Rennerdale's will probably start around the same time. We have changed weeks with Bridgeville VFD since they have some hall rentals.

Commissioner Ruffennach questioned if there will be a night at the races.

Chief Wauthier stated yes it will be on March 2nd this year.

There were no questions or comments.

V. Public Safety – Police Department Report: Chief Campbell submitted a written report to the Board for the month of December and would be happy to answer any questions the Board may have.

Chief Campbell added the following:

1. The incident at the school in December with the video. The Department has taken mis-directed and un-warranted grief over that. He can assure the Board that the police department and the school district thoroughly investigated this and the appropriate charges were made. Certain members of the public do not understand that we operate within the State Laws and requirements. We do not handle Federal Law. We took a lot of heat over that. Thankfully it has died down. Officer Oslick, the SRO, investigated it and did a wonderful job. He has nothing but good experiences with Johanna Vanatta and school staff. We were in constant contact over this and made sure nothing was missed. Despite what people are saying on Facebook about it, the family of the victim is very happy with our investigation. The representative from CARE, who the Chief spoke to in length, was very happy with our investigation. We did everything right and everything that could have been done was done.

Commissioner Williams-Zabicki stated on behalf of the Board, she is very proud of the Chief and Officer Oslick in the way of handling the situation at the school. She is glad there is a good working relation with the school. This was a very sensitive situation and there were undoubtedly going to be someone who was upset by the result. She feels the Department did a fantastic job in representing Collier and asked that the Chief express this to Officer Oslick.

Chief Campbell stated they also had people upset that the kids were charged. You will never please everyone and sometimes we have to make tough and unpopular decisions. He knew this was one that people would be unhappy with. He thanked the Board for supporting the Department.

Commissioner Chiurazzi thanked the Chief also and asked if the school itself was up on the security and will everything be okay.

Chief Campbell stated he toured the new school before the kids moved in to see it. There were some things in the design of the school that he would have changed from a law enforcement prospective. But it is going to be a safe school and the deficiencies that we have noted are being taken care of quickly.

2. There was six (6) vehicle break-ins overnight. This is a typical thing and we keep telling people to not leave their car unlocked and don't leave your valuables in sight and people keep doing it. We got hit and South Fayette got it. It looks like the same person. They hit South Fayette and Collier on the same night. They come in and they are gone for a couple of months. It is very difficult to investigate. South Fayette has some good video from different things.

There were no other questions or comments.

VI. Public Works Report: Mr. Palmosina submitted a written report to the Board for the month of December.

Commissioner Macino stated Mr. Palmosina is currently out helping with snow removal and salting and submitted his report for him.

There were no other questions for comments.

Motion was made by Commissioner Durisko, seconded by Commissioner Williams-Zabicki to approve all the above reports as submitted. By unanimous vote the motion carried.

VII. PUBLIC COMMENT / COMMENT ON NEW BUSINESS:

Mrs. Mary Ann Cupples-Wisnoiski of 608 Juniper Lane Bridgeville approached the Board regarding two (2) issues.

1. Break-ins in Neville Park and Prestley Glen and Newbury. She received many emails and she sent out an email to Collier residents to make sure their lamp posts are working and their cars are locked. Is there anything else that we as a community can do to keep us safe because it was a very upsetting day for many of us.

Chief Campbell stated it is just the simple things of keeping doors locked and not have valuables sitting out in the open. Be aware of your surroundings. We have had a lot of help from the ring door bells video that pick up all kinds of stuff. People have a network where it will alert them. The security systems in South Fayette Township have picked up some good video. It has been a long time since they came through South Fayette and Collier. It is a hard crime to address.

Mrs. Cupples-Wisnoiski questioned if the Chief knows who we are dealing with.

Chief Campbell stated no.

Mrs. Cupples-Wisnoiski stated there is one gentleman in their plan that has cameras and spent most of the day trying to find anything on the video and he could not. There are also some people that have the ring door bells and they will be looking at their videos also. She just wants to know if there is anything that the residents can do on there end and asked for suggestions.

Chief Campbell stated if you see something out of order call 911. Even if it is you don't recognize the car call 911. The guy didn't walk from South Fayette to Collier breaking into the cars. Some how he got here and left.

Mrs. Cupples-Wisnoiski stated she still has to look at the cameras at the clubhouse but doubts she will be able to see anything because it doesn't face the street. She will look and if she sees anything, she will let the Chief know.

2. Pickleball laser update. Mrs. Cupples-Wisnoiski stated the ladies that were at a previous meeting asked her to get an update on the lasers.

Commissioner Macino asked Ms. Barry to comment on this.

Ms. Barry stated she is still looking into this. The laser the ladies wanted is very expensive and would need to go into the budget for next year. We are trying to come up with something for a cheaper version of it.

Mrs. Cupples-Wisnoiski thanked Ms. Barry and stated she would let those ladies know.

Commissioner Macino thanked Mrs. Cupples-Wisnoiski.

VIII. NEW BUSINESS:

1. Consider action on final approval for the application of Maronda Homes for Amalfi Ridge Phase Three Final Conservation Subdivision with the following conditions:
 - a. All items listed in the Township Engineer review letter dated December 5, 2018
 - b. A note shall be added to the recorded plan listing the lots needing grade beam and/or special foundations as noted in the Geotechnical report.
 - c. All fill to be consistent with the recommendations of the Geotech report.
 - d. A Geotech Engineer shall be present during grading operations to ensure compliance with the Geotech report, and a report showing compliance be provided from the Geotech Engineer to the Township prior to the issuance of building permits.
 - e. The following waivers are recommended for approval:
 - i. Waiver of the requirement in Section 910.A of the Stormwater Ordinance requiring 15" minimum storm sewer piping. A waiver is recommended only on private storm sewer sections and is granted pursuant to Section 23-910.1 of the Stormwater Ordinance.
 - ii. Waiver of the requirement in Section 2006.8 of the Zoning Ordinance requiring variable front yard setbacks. A waiver is recommended for Lots 611-615.

Commissioner Macino asked Mr. Caun to summarize the motion.

Mr. Caun stated the developer and his representatives are in attendance if you have questions. The conditions mainly relate to the fill that will be placed in Phase 3. Our grading ordinance requires a Geotech report and a Geotech on site and to submit those reports to the Township. We wanted to solidify that in the motion. The first waiver Sean Wingrove can speak about. Waiver number two in the zoning ordinance section allows the Board of Commissioners to waive this requirement. Grading on this lot will happen and the developer wants to pull those houses as far away from the hill as they can. Our grading ordinance requires every third lot to be set back five (5) feet to avoid the tunnel like affect. This is only for five (5) lots and we recommend that waiver be approved. Sean Wingrove can talk about the stormwater waiver.

Mr. Wingrove, Township Engineer, stated the plan purposes in certain areas of storm sewers segments with less than 15 inches of pipe. None of them are public sewers. They are all rear yard roof drains and yard drains. They have submitted calculations that show these drains can take the flow of water. They are asking for a waiver in pipe size.

Commissioner Chiurazzi questioned if we have storms like we have had in 2018 are they going to be ok. They will come back after Collier and then to the Developer. We can waive these all day long, but the Developer is asking us to say this waiver is ok. Can these pipes handle the water because if they can't then why are we waiving this?

Mr. Wingrove stated these are all facilities at the end of the line and will be owned by the homeowner's association. The calculations in this area are the same calculation criteria as the pipes in a street would be designed for. These pipes are back yards. If we get a storm that is more than a 100-year event, no it can't handle it. The ordinance doesn't require it. They are designed for the same 100-year event that everything else is.

Commissioner Chiurazzi asked the Developer why not do what the ordinance requires.

Mr. Jim Martin from Gateway Engineers stated this is common practice everywhere.

Commissioner Chiurazzi stated it may be standard but why not do what our ordinance says.

Mr. Martin stated it is a cost savings. There is just no engineering reason for it to be 15 inches. We might have it down to 8 inches on this plan, but it is large enough to convey the 100-year storm for what is going to it.

Commissioner Williams-Zabicki questioned who the authority on that is.

Mr. Martin stated we submitted calculations to Lennon, Smith, Souleret.

Commissioner Williams-Zabicki questioned the Engineer if they approved this.

Mr. Wingrove stated yes, based on their report to meet the 100-year event which the ordinance requires for conveyance.

Commissioner Macino questioned what size the pipe is.

Mr. Martin stated he did not know what size is on the plans. For example, some of it may go down to an 8-inch pipe if that is appropriate to handle the flow that is coming to it. These are the end runs and not picking up acres of drainage area. It is picking up a couple of houses and conveying it out into the street where there are 15-inch pipe.

Commissioner Macino asked the engineer if that was sufficient enough. Mr. Wingrove state yes, we do not have objections to the waiver from the calculations perspective and meeting the performance to the standards.

Commissioner Durisko asked about the front yard set backs and if it will alleviate alternating every third house. Is this changing the proposal to be they will all be the same or will there still be some variance of the houses.

Mr. Caun stated they will all be the same but will be moved up to 25 feet.

Commissioner Durisko questioned if it will reduce our setback.

Mr. Caun stated no, it is going to be to the ordinance. It will just change the alternating of every third house. They have applied to the Zoning Hearing Board to bump those homes a little closer like down to 20 feet. The Commissioners only have the variable setback.

Commissioner Chiurazzi questioned if it was a deal breaker on the 15-inch pipe? How much can it be?

Mr. Martin stated he heard Collier was going to take the 15-inch pipe out of the ordinance for private sewers.

Commissioner Chiurazzi stated he did not know and questioned what is typical for surrounding areas.

Mr. Martin stated a 15-inch minimum for anything public. Private sewers are for what it can handle.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Ruffennach, to approve the Amalfi Ridge Phase III Final Conservation Subdivision with waivers as stated above. By unanimous vote the motion carried.

2. Consider action on the Regional Council of Carpenters Preliminary Major Land Development application. The applicant has requested a waiver from the requirement to install a sidewalk along Ridge Road, and another waiver to install storm sewer piping less than the minimum 15" piping required by Ordinance. The Planning Commission has reviewed the Plan and waiver requests and recommends approval of the waivers and the Land Development Plan with the conditions listed in the Township Engineers review letter dated November 1, 2018, and payment of fee-in-lieu of dedication of recreational open space in the amount equal to the fair market value of the land otherwise required to be dedicated for recreational use. The fair market value of the land shall be determined by an appraisal from a Certified Appraiser submitted by and paid for the applicant. Payment in full shall be made prior to the issuance of a building permit.

Commissioner Macino asked Mr. Caun to summarize this.

Mr. Caun stated there are three (3) waivers and they did present this to the Planning Commission why they couldn't by hardship install a sidewalk. Representatives from the Carpenter's Union are here and can speak. They can talk to the Board about the sidewalk requirement. The other waiver is for the requirement to install private storm sewer piping less than 15 inches. The last waiver is the dedication of the recreational open space. On a nonresidential project, it is 1% of the gross area of the land. If they chose not to dedicated recreational open space, they can pay a fee in lieu. That fee in lieu is based on the fair market value of the property. They have an appraisal that Mr. Caun submitted to Commissioner Macino and they have a number. That fee in lieu is 1% of the 2 million 490 thousand dollars. The fee in lieu is \$24,900.

Commissioner Macino stated he thought at the last meeting we agreed that the sidewalks really didn't make sense because to put that in would be a massive expense and it really wouldn't do anything for anybody.

Mr. Caun stated you talked about it and then the plan was tabled. This is for the motion.

Chris Remely of the Civil and Environmental Consultants showed a map to the Board and pointed out the area of where the sidewalks would be along Ridge Road. He showed the contours and how steep it was coming off the road. There is not a lot of pedestrian traffic or destinations.

Commissioner Durisko stated there is the wave pool at Settlers Cabin.

Mr. Remely stated yes if you want a long walk.

Commissioner Durisko stated there is Centennial Pointe which is a new development and to say there will be no one walking that road is

Mr. Remely continued with pointing out the area of the new addition and front canopy.

Commissioner Durisko questioned if they studied any proposals to install sidewalks or did you just assume it would be waived.

Mr. Remely stated at this point we assumed it would be waived. We did look at the feasibility. We submitted slope plans to the Planning Commission around the property to show how steep the slope is and the requirements to installing a sidewalk made it unfeasible.

Commissioner Williams-Zabicki stated we have a concept in Collier that we want Collier to be connected and even thought there may not be something now, this connectivity from the wave pool down to centennial pointe, at some point later, maybe that sidewalk would have been a benefit. She knows the Planning Commission is great at gate keeping and they have approved this, so she puts her trust into the Planning Commission.

Mr. Remely stated we talked about this with the Planning Commission from our very first meeting with them and we provided a colored map of the slopes which were steeper than 40 % and 50% of the entire property.

Commissioner Macino questioned Mr. Caun that the Planning Commission supported this waiver because....

Mr. Caun stated the Planning Commission recognized the hardship of trying to put a concrete sidewalk along Ridge Road.

Commissioner Durisko questioned if Ridge Road will change structurally with this addition and will it be widened. Can the berm be widened or anything like that?

Mr. Caun stated no, it is not that big of an addition and should not cause any real traffic issues.

Mr. Remely stated they did a traffic impact study of the project and it showed it would not impact traffic. This is really only for more meeting space.

Mr. Caun stated that Lennon Smith Souleret looked at this from a cost standpoint and gave an estimate of what it would be for the Carpenters Union to install a sidewalk and it was pretty costly.

Commissioner Chiurazzi questioned who is building the addition and asked that they help us promote Collier Township. It would be great to have a Collier flag flying along the parkway.

Mr. Remely stated they have not bid it out yet.

Mr. Rick Okraszewski, from the Carpenters Union, approached the Board stating they would be happy to support Collier in any way we can.

Commissioner Macino asked what size pipe are they using.

Mr. Remely stated and 8-inch pipe which is only collecting the roof drains.

Commissioner Williams-Zabicki asked Mr. Caun if the Township has ever seen any issues anywhere else in our community that has used 8-inch pipes.

Mr. Caun stated he has never seen any problems, but Mr. Wingrove could answer this.

Mr. Wingrove stated the calculations submitted is the same amount of water is no different than what is going into a 15-inch pipe or bigger. The 8-inch pipes here are for the roof drains. The water flows down the roof drains into an 8-inch pipe and into a tank. The tank regulates the flow coming out into another 8-inch pipe to a storm water retention pond.

Commissioner Macino questioned if the Carpenter's Union were okay with paying the fee in lieu of \$24,900.00 for recreational open space usage in the community.

Mr. Okraszewski stated they would like to make it a little higher. There are always some percentages of not being perfect in those guesstimations, so we would like to offer \$30,000.00 towards that. We understand the value you are

looking for in the Township and we know the hardships you take in all these things require money and in the end of the day we want to be a good neighbor. The \$30,000.00 helps support the Township.

The Board of Commissioners thanked him and appreciate all their help.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Williams-Zabicki, to approve Regional Council of Carpenters Preliminary Major Land Development application with waivers as stated above. By unanimous vote the motion carried.

3. Consider action on Resolution 010919-01: A Resolution approving a revision to the Official Sewage Facilities Plan to include “The Noblestown Road Sanitary Sewer Extension” as requested by The Collier Township Municipal Authority (CTMA).

Mr. Caun explained to the Board this is a typical sewage facility planning module along with the next two (2) Resolutions on the agenda. Anytime sewage is added to a development they have to go through the DEP on a planning module. Anytime CTMA does a sewer line extension, DEP requires a planning module. It is a requirement for the Township do to a Resolution that we would send to the DEP to be approved.

Motion was made by Commissioner Durisko, seconded by Commissioner Chiurazzi, to approve Resolution 010919-01 as stated above. By unanimous vote the motion carried.

4. Consider action on Resolution 010919-02: A Resolution approving a revision to the Official Sewage Facilities Plan to include “Summer Drive Low Pressure Sanitary Sewer System” as requested by The Collier Township Municipal Authority.

Motion was made by Commissioner Durisko, seconded by Commissioner Chiurazzi, to approve Resolution 010919-02 as stated above. By unanimous vote the motion carried.

5. Consider action on Resolution 010919-03: A Resolution approving a revision to the Official Sewage Facilities Plan to include “PennDOT Vehicle Wash Building” .

Motion was made by Commissioner Durisko, seconded by Commissioner Chiurazzi, to approve Resolution 010919-03 as stated above. By unanimous vote the motion carried.

6. Consider action to approve the application for Preliminary Major Land Development of Sheetz, Inc, subject to the items listed in the Township Engineers letter dated December 13, 2018 and granting of the following waivers:
 - a. Waiver to allow the private street right-of-way width to be 40' instead of the required 50'.
 - b. Waiver from the requirement to install a sidewalk along the private street.
 - c. Waiver to allow the remaining ten (10) trees that are not planted at the Development site, to be planted by the Developer on public property. The location and type of trees to be directed by the Township Manager.

Mr. Caun introduced the representatives for Sheetz to the Board.
Ryan Wotus; Ben Hunter and David Maestrostefano.

Commissioner Durisko stated changing the width of the private street would have no bearing one way or the other. The Township is still not going to maintain it. We are not going to plow it. We are not going to be responsible for it.

Mr. Caun stated it is totally Sheetz's.

Commissioner Macino stated there is no public transportation or no school bus that will have to access that street.

Mr. Caun stated right.

Mr. Caun then explained that the Sheetz site is heavily landscaped now and our ordinance requires 10 more trees and can not fit them on the site. Both Sheetz and the Township have agreed for Sheetz to donate the physical trees to the Township. Sheetz will come in and plant those trees at the direction of the Township Manger where ever he sees we need 10 trees of our choosing.

Mr. Ryan Wotus, Attorney for Sheetz stated the Board had a chance to review this at the Conditional Use Hearing back in June 2018. We did a full presentation of the site and now we can move more quickly through this with the waivers we are asking for tonight. Mr. Caun did a good job of what we are requesting and why we are requesting those waivers. He introduced from Sheetz is Ben Hunter from Landgan Engineers; David Maestrostefano the inhouse Engineer and Chuck Wooster, the traffic engineer and Henry Fownes the inhouse Sheetz site selector.

Mr. Ben Hunter showed the Board on the site plan where the private street was located and explained it is a private road and will remain private. It will not be dedicated to the Township. Sheetz will maintain this road. The existing right of way is 40 feet. We would like to keep it 40 feet because or site is already condensed as it is. The improvements to Washington and Steen are taking right of way from

our site to make Steen Road make the code requirements of 50 feet and to the Washington Pike Road improvements.

Commission Williams-Zabicki questioned if the trucks will come in on the private road and will there be enough room.

Mr. Maestrostefano explained they have modeled the trucks to come in from Route 50, turn onto Steen Road and then into the private drive. There is enough room to get the trucks in and out.

Mr. Hunter stated the sidewalk area follows along the road and they do not expect much going on along the private road. The main doors are on North and South sides of the building. Sidewalks will be installed along Steen Road and Washington Pike. An ADA accessible and safe route will be provided through the site with minimum driveway crossings. Mr. Hunter showed the ADA route on the map to the Commissioners.

Mr. Hunter moved on to the shade tree requirements and explained the trees currently on the site are full size shade trees. We will end up with 41 shade trees on the site and the buffer requirements along Steen Road and the private road. We are asking for relief on adding the ten (10) trees and will provide those ten (10) trees to the Township.

Mr. Thauvette informed the Board that we did remove the trees on our property along Hilltop Road earlier this year and the thought was to replace those trees along Hilltop Road and Walkers Mill Road.

Commissioner Chiurazzi stated we should do trees along there.

Commissioner Macino thanked the men and questioned if the Board had any other questions on the waivers.

Motion was made by Commissioner Williams-Zabicki, seconded by Commissioner Ruffennach, to approve the Preliminary Major Land Development of Sheetz, Inc. with waivers as stated above. By unanimous vote the motion carried.

7. Consider action to approve the subdivision application of 1273 Washington Pike Associates subject to the items listed in the Township Engineers review letter dated December 13, 2018.

Mr. Caun stated this is the combination of all the lots to accommodate Sheetz.

Motion was made by Commissioner Durisko, seconded by Commissioner Chiurazzi, to approve the subdivision application of 1273 Washington Pike Associates as stated above. By unanimous vote the motion carried.

8. Consider action on Resolution 010919-04: A Resolution for the destruction of specific records in the Police Department.

Motion was made by Commissioner Durisko, seconded by Commissioner Ruffennach, to approve Resolution 010919-04 as stated above. By unanimous vote the motion carried.

9. Consider action to appoint Jeff Hinds as Finance Director for Collier Township, effective January 1, 2019.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Durisko, to appoint Jeff Hinds as stated above. By unanimous vote the motion carried.

10. Consider action to re-appoint NIRA Engineers as the exclusive third-party agency to provide electrical inspection services for the remainder of calendar year 2019 at the rate of \$90.00 per hour plus a 20% Township Administrative fee.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Durisko, to re-appoint NIRA Engineers as stated above. By unanimous vote the motion carried.

11. Consider action to re-appoint Brentwood Bank as the Official Township Depository for Accounts and Treasury Management Services for 2019.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Durisko, to re-appoint Brentwood Bank as stated above. By unanimous vote the motion carried.

12. Consider action to re-appoint the Post-Gazette as the Collier Township official newspaper of record for public advertising in 2019.

Commissioner Durisko questioned what the Township will do when there are no more newspapers to advertise in. Being a first-class Township, that is a code requirement. What is the State going to do about that?

Solicitor Means stated there are bills that have been presented by the State First Class Township and Boroughs Associations to seek ability to do advertising on the internet. Those bills are always objected by the newspaper publishers and never get passed. The answer to Commissioner Durisko's questions is to whenever the law gets changed but it doesn't happen often.

Commissioner Durisko stated he is very dissatisfied with the Post-Gazette and is a worthless paper.

Commissioner Chiurazzi stated until it folds we have to use that one.

Solicitor Means stated the First Township Code is being re-written for the first time in 40 years.

Commissioner Durisko questioned who we talk to about that.

Solicitor Means stated you talk to me. The Local Government Commission is using me as legal counsel. He has been working on the code for two (2) years and there are probably 40 places in that code book in draft that we removed advertising requirements said action by resolution. The news paper association we expect to object to this and we will remove the 40 and then maybe we can be 20.

Commissioner Chiurazzi stated imagine the money they are making. He would object too.

Commissioner Durisko stated there are things that government bodies can't do that a regular business can do. The Township has no real way of selling things.

Solicitor Means stated you have to advertise to sell something that cost \$1,200.00 and the ad costs a third of that easily.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Durisko, to re-appoint the Post-Gazette as stated above. By unanimous vote the motion carried.

13. Consider action to re-appoint Mark C. Turnley and Associates as the Collier Township Auditor for audit year 2019.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Durisko, to re-appoint Mark C. Turnley and Associates as stated above. By unanimous vote the motion carried.

14. Consider action to re-appoint Goehring, Rutter and Boehm as the Collier Township Solicitor for 2019 as per the rate schedule submitted.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Durisko, to re-appoint Goehring, Rutter and Boehm as stated above. By unanimous vote the motion carried.

15. Consider action to re-appoint Lennon, Smith, Souleret Engineering, Inc. as the Collier Township Engineer for 2019 as per the rate schedule submitted.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Durisko, to re-appoint Lennon, Smith, Souleret Engineering, Inc. as stated above. By unanimous vote the motion carried.

16. Consider action to re-appoint Dan Oberleitner to the Collier Township Municipal Authority Board for a five (5) year term to end December 31, 2023.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Durisko, to re-appoint Dan Oberleitner as stated above. By unanimous vote the motion passed.

IX. ACCOUNT TRANSFERS:

1. Approval to transfer of \$25,000.00 from the General Fund Account to the Capital Fund Checking Account.

Motion was made by Commissioner Williams-Zabicki, seconded by Commissioner Ruffennach to authorize the transfer as stated above. By unanimous vote the motion carried.

X. APPROVAL OF GENERAL FUND OPERATING ACCOUNT ITEMS:

- Invoices paid and checks written from December 13, 2018 to January 8, 2019 in the amount of \$276,180.34.
- Bills requested for payment for January 9, 2019 in the amount of \$369,873.50.

Motion was made by Commissioner Williams-Zabicki, seconded by Commissioner Ruffennach, to approve the report and authorize payments as stated above. By unanimous vote the motion carried.

XI. APPROVAL OF CAPITAL INVESTMENT ACCOUNT ITEMS:

- Invoices paid and checks written from December 13, 2018 to January 8, 2019 in the amount of \$9,097.09.
- Bills requested for payment for January 9, 2019 in the amount of \$11,005.71.

Motion was made by Commissioner Williams-Zabicki, seconded by Commissioner Ruffennach, to approve the report and authorize payments as stated above. By unanimous vote the motion carried.

XII. ADJOURN:

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Ruffennach to adjourn the meeting at 8:26 p.m. By unanimous vote the motion carried.

George E. Macino – President
Board of Commissioners

Valerie A. Salla
Township Secretary